



THE LONDON BOROUGH
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DATE: 11 January 2016

To: Members of the
EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Nicholas Bennett J.P. (Chairman)
Councillor Neil Reddin FCCA (Vice-Chairman)
Councillors Teresa Ball, Kathy Bance MBE, Julian Benington, Alan Collins,
Mary Cooke, Judi Ellis and Ellie Harmer

Church Representatives with Voting Rights
Mary Capon and Joan McConnell

Parent Governor Members with Voting Rights
Darren Jenkins and Mylene Williams and 1 x Parent Governor Representative
(vacancy)

Non-Voting Co-opted Members
Adil Ghani, (Young People's Representative)
Alison Register, (Pre-school Settings and Early Years Representative)

A meeting of the Education Policy Development and Scrutiny Committee will be held
at Committee Rooms, Bromley Civic Centre on **TUESDAY 19 JANUARY 2016 AT
7.00 PM**

MARK BOWEN
Director of Corporate Services

Paper copies of this agenda will not be provided at the meeting. Copies can be printed off at <http://cde.bromley.gov.uk/>. Any member of the public requiring a paper copy of the agenda may request one in advance of the meeting by contacting the Clerk to the Committee, giving 24 hours notice before the meeting.

Items marked for information only will not be debated unless a member of the Committee requests a discussion be held, in which case please inform the Clerk 24 hours in advance indicating the aspects of the information item you wish to discuss

A G E N D A

PART 1 (PUBLIC) AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 24TH NOVEMBER 2015 AND MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**
(Pages 5 - 14)
- 4 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**
To hear questions to the Committee received in writing by the Democratic Services Team by 5.00pm on Wednesday 13th January 2015 and to respond. Questions must relate to the work of the scrutiny committee.
- 5 PRESENTATION: ROLE OF THE REGIONAL SCHOOLS COMMISSIONER FOR SOUTH-EAST ENGLAND AND SOUTH LONDON (DOMINIC HERRINGTON)**
- 6 PETITION: BROMLEY ADULT EDUCATION COLLEGE** (Pages 15 - 18)
- 7 BROMLEY ADULT EDUCATION COLLEGE UPDATE** (Pages 19 - 80)

PORTFOLIO PRESENTATIONS AND DECISIONS

- 8 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**
To hear questions to the Portfolio Holder received in writing by the Democratic Services Team by 5.00pm on Wednesday 13th January 2015 and to respond. Questions must relate to the work of the Portfolio.
- 9 PORTFOLIO HOLDER UPDATE**
 - a EDUCATION PORTFOLIO PLAN SEPTEMBER 2015-AUGUST 2015 - UPDATE** (Pages 81 - 114)
 - b UPDATE ON YOUTH OFFENDING SERVICE IMPROVEMENT PLAN** (Pages 115 - 148)
- 10 PORTFOLIO HOLDER PROPOSED DECISIONS**
The Education Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a **SECONDARY AND PRIMARY DEVELOPMENT PLANS** (Pages 149 - 236)

b **BASIC NEED UPDATE** (Pages 237 - 250)

11 EDUCATION INFORMATION ITEMS

The items comprise:

- Education Outcomes for Children in Care
- Minutes of the Education Budget Sub-Committee meeting held on 5th January 2016
- Contract Activity Update
- School's Performance Update

Members and Co-opted Members have been provided with advance copies of the briefing via e-mail. The briefing is also available on the Council's Website at the following link: <http://cbs.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

POLICY DEVELOPMENT AND OTHER ITEMS

12 SCHOOLS PERFORMANCE UPDATE (Pages 251 - 256)

13 EDUCATION PROGRAMME 2015/16 (Pages 257 - 264)

PART 2 (CLOSED) AGENDA

14 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

15 EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 24TH NOVEMBER 2015 (Pages 265 - 266)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

DATES OF FUTURE EDUCATION PDS COMMITTEE MEETINGS

Tuesday 8th March 2016

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EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 24 November 2015

Present:

Councillor Nicholas Bennett J.P. (Chairman)
Councillor Neil Reddin FCCA (Vice-Chairman)
Councillors Teresa Ball, Kathy Bance MBE,
Julian Benington, Alan Collins, Mary Cooke and
Ellie Harmer

Mary Capon, Adil Ghani, Darren Jenkins, Joan McConnell,
Alison Register and Mylene Williams

Also Present:

Councillor Peter Fortune, Portfolio Holder for Education
Councillor Tom Philpott, Executive Support Assistant to the Portfolio
Holder for Education

36 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Judi Ellis.

Apologies for lateness were received from Adil Ghani.

The Chairman noted that Tony Wright-Jones had had to step down as Parent Governor Representative and led the Members of the Education PDS Committee in thanking him for the excellent contribution he had made to the Education PDS Committee during his time as a Co-opted Member.

37 DECLARATIONS OF INTEREST

The Chairman reminded the Committee that the Declarations of Interest made at the meeting on 8th July 2015 were taken as read.

38 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 29TH SEPTEMBER 2015 AND MATTERS OUTSTANDING FROM PREVIOUS MEETINGS

The minutes were agreed subject to an additional sentence being added to Item 22: Apologies for Absence and Notification of Substitute Members which stated:

"In the absence of the Chairman, Councillor Neil Reddin, Vice-Chairman took the Chair."

RESOLVED that the minutes of the meeting held on 29th September 2015 be agreed and that matters outstanding be noted.

39 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

No questions had been received.

40 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

No questions had been received.

41 PORTFOLIO HOLDER UPDATE

The Portfolio Holder for Education gave an update to Members on work being undertaken across the Education Portfolio.

The Portfolio Holder had recently visited a number of schools across the Borough and had seen how they were developing and the issues they faced. The Portfolio Holder had also attended the Bromley College of Further and Higher Education annual awards ceremony on 5th November 2015 which had showcased the achievements of both students and staff.

The annual Bromley Governors' Conference had been held on 14th November 2015. The Portfolio Holder for Education and the Regional Schools Commissioner for South East London and England had been among the speakers at the Conference, which had been very well attended by Governors of both Local Authority Maintained and academy schools.

RESOLVED that the Portfolio Holder update be noted.

A) UPDATE ON PROGRESS OF THE YOUTH OFFENDING SERVICE IMPROVEMENT PLAN

Report ED15133

The Committee considered a report providing an update on progress in delivering the Youth Offending Service Improvement Plan.

The Local Authority was notified in early January 2015 that an inspection of the Youth Offending Service would take place from 19th January 2015 as a result of a number of concerns being identified around the Local Authority's performance in certain key areas. Four HM Inspectorate of Probation Inspectors worked with Youth Offending Service Officers during the first week of the inspection to review a short list of 34 cases out of a cohort of approximately 60 young people. The Inspectors then returned to the Local Authority for a further week from 2nd February 2015 to review the partnership arrangements in place to support young offenders, after which the Local Authority had been advised that the outcome of the inspection was poor and that there were a number of areas for improvement, including a more robust

Quality Assessment Framework and improved performance management and data reporting processes.

Following publication of the final report of the inspection, a number of actions had been taken by the Local Authority to deliver the required service improvement. This included the creation of a single, strengthened Youth Offending Service Management Board and the development of an Improvement Plan which incorporated the outcomes of 'Leadership and Partnership', 'Quality', 'Looked After Children' and 'The Voice of the Young Person'. The Local Authority was working closely with the Youth Justice Board to implement the Improvement Plan, which had been approved by the Lead Inspector, and an Improvement Board had been established to monitor progress. A staffing review of the Youth Offending Service had also been carried out following the inspection, and a number of new permanent staff were now in post. An interim Head of the Youth Offending Service had been appointed to support the delivery of the Improvement Plan and a further staff member had been recruited on a six month secondment from the Youth Justice Board.

Work was also underway to improve quality assurance and data processes and Members were advised that the Youth Justice Board monitored a rolling cohort of young people accessing the Youth Offending Service to track the level of reoffending on an ongoing basis. The Youth Justice Board had recently provided training to Youth Offending Service staff on using a comprehensive audit tool to ensure that casework would meet all national standards, and a development programme was being delivered to all Officers. A mock inspection would be undertaken by the Youth Justice Board in January 2016 to assess the impact of these changes in preparation for a re-inspection by HM Inspectorate of Probation, which would take place a maximum of one year from the publication of the final report of the inspection.

In considering the report, the Chairman queried the casework load of Officers across the Youth Offending Service. The Interim Head of the Youth Offending Service advised Members that there were currently 109 active cases. Bromley's casework load levels had previously been high but were now lower to reflect the number of new Officers in the service who had a range of experience in working with young people but were not qualified in youth offending work. As Officers developed skills and experience, it was expected that casework load levels would increase in line with other Youth Offending Services across London, with an average caseload of around twelve. A review of the structure of the Youth Offending Service was currently underway which would be implemented in Spring 2015 to ensure that staffing and casework load levels were appropriate. In response to a question from a Member, the Interim Head of the Youth Offending Service explained that Intensive Supervision and Surveillance services were contracted to the National Association for the Care and Resettlement of Offenders, but that it was planned to undertake work to identify if there was a more cost-effective way to deliver this service in future.

A Member noted the comprehensive training programme being provided to Youth Offending Service Officers and queried how the impact of this training was being monitored. The Interim Head of the Youth Offending Service confirmed that high level supervision and support was in place to track the performance of Officers as they progressed through the training programme. Quality assurance audits were also being undertaken of casework to monitor the way that Officers were applying their learning and it was expected that the quality of casework would improve as the skills and experience of Officers increased.

A Member was concerned to note that of the 15 court and community cases audited by the team in October 2015, 66% of Asset/ROSH cases had been judged to be inadequate, 80% of intervention plan cases had been judged to be inadequate and 60% of risk management plan cases had been judged to be inadequate. The Interim Head of the Youth Offending Service advised Members that this reflected the issues identified within the Youth Offending Service during the inspection and that these figures gave an honest benchmark by which improvement across the service could be measured.

The Interim Head of the Youth Offending Service updated Members on progress in implementing the Youth Offending Service Improvement Plan. Work was in progress to review and update the protocol between the Local Authority and its partners and childrens' residential home providers to set out the expectations of dealing with in-house incidents and when it was appropriate to call the Police, and to ensure that there were effective mechanisms in place for consulting with and involving the Living in Care Council about Children Looked After who were offending. Two Youth Offending Service Officers had responsibility for restorative justice and were working with Children's Social Care and other partners to implement these actions and deliver training to residential care homes and foster carers. The Youth Offending Service worked closely with parents and carers wherever possible, including parenting groups and home visits.

The Chairman requested that anonymised cases be provided to the next meeting of the Education PDS Committee to assist Members in understanding the process young people experienced when accessing the Youth Offending Service

RESOLVED that progress in delivering the Youth Offending Service Plan be noted.

42 PORTFOLIO HOLDER PROPOSED DECISIONS

A) BASIC NEED PROGRAMME UPDATE 11

Report ED15126

The Portfolio Holder introduced a report providing an update on progress in delivering the Basic Need Programme, which supported the provision of sufficient school places through improvements to and the expansion of

Bromley schools, and to set out the forward programme for the period of 2015-2018.

The updated list of schemes within the Basic Need programme had been developed to meet the estimated increase in the number of reception age pupils in the Borough. 'Bulge years' and permanent expansions were planned at a number of existing local schools to provide the required pupil places, which would be delivered through a combination of modular build and internal refurbishment.

In response to a question from the Vice-Chairman, the Head of Strategic Pupil Place Planning confirmed that internal and external works were underway to establish permanent facilities for the 2012/13 bulge class at Keston C.E. Primary School, but that any permanent expansion at the school might be subject to planning constraints.

RESOLVED that the Portfolio Holder be recommended to:

- 1) Approve the updated list of schemes within the Basic Need Capital Programme;**
- 2) Agree the procurement and award of contract of schemes within the Basic Need Programme through traditional procurement, the Lewisham Modular Buildings Framework or through devolution of the Basic Need Capital Grant to schools and to delegate authority to the Director: Education in consultation with the Portfolio Holder for Education for the award of contracts up to a value of £500,000 for individual schemes procured through these routes; and,**
- 3) Authorise the Director: Education to submit planning applications at the appropriate time in respect of the list of schemes.**

43 EDUCATION INFORMATION ITEMS

The Education Briefing comprised four reports:

- Building Early Years Capacity
- Minutes of the Education Budget Sub-Committee on 20th October 2015
- Update from Executive Working Party for SEN
- Contract Activity Update

RESOLVED that the Information Briefing be noted.

44 SCHOOLS PERFORMANCE UPDATE

Report ED15132

The Committee considered a report providing an update on the performance of schools across the Borough and the academisation of schools.

There were 95 Local Authority Maintained and academy primary, secondary and special schools in the Borough (excluding free schools and Pupil Referral Units) of which 81% were rated as 'Outstanding' or 'Good'. 73% of Bromley schools were now academies, which included 94% of secondary schools and 72% of primary schools. A further 9% of Bromley schools were in progress to converting to academy status and 4% were exploring conversion. Nine primary schools and three special schools were not actively exploring conversion.

A number of Ofsted inspections had taken place during 2015. Langley Park Boys School continued to be rated 'Outstanding'. Bromley Road Primary School, St George's CE Primary School, Harris Primary Academy Crystal Palace, and Ravenswood School had seen an increase in their rating to 'Good', the Highway Primary School continued to be rated 'Good', and Biggin Hill Primary School had seen an increase in its rating to 'Requires Improvement'. Red Hill Primary School, Green Street Green Primary School and Raglan Primary School had seen a decrease in their rating to 'Requires Improvement', Burwood Special School continued to be rated as 'Requires Improvement', and Gray's Farm Primary Academy had seen a decrease in its rating to 'Inadequate'.

Indicative results for Key Stages 4 and 5 for the 2014/15 academic year had been released.

At Key Stage 4, any comparison of results would need to be treated with caution following two major reforms which had impacted the 2013/14 results, however the provisional results for 2014/15 showed a rise in the percentage of pupils achieving 5 or more A*-C grades from 66% in 2013/14 to 68% in 2014/15. Bromley remained well above the national average of 56% for 2014/15 and was placed 7th nationally for this measure. The provisional percentage of pupils achieving the English Baccalaureate had reduced slightly from 35% in 2013/14 to 34% in 2014/15, which was above the national average of 24% for 2014/15. At the end of Key Stage 4, there was a requirement for schools to show how much progress had made from the end of Key Stage 2 for English and Mathematics with expected progress for pupils achieving a Level 4 at the end of Key Stage 2 being a C grade at the end of Key Stage 4. In Bromley, 78% of pupils had made expected progress in English and 77% in mathematics against national comparators of, respectively, 70% and 67%, and Bromley was placed 9th nationally for English and 8th nationally for Mathematics for this measure. The gap in performance between pupils eligible for free school meals against other pupils was 27 percentage points, which was a reduction from 29 percentage points for 2013/14, with 46% of pupils eligible for free school meals achieving 5 or more A*-C grades against 73% of other pupils.

The provisional Key Stage 5 results for the 2014/15 academic year showed a drop in the percentage of pupils achieving 3 A*-E grades from 86% in 2013/14 to 80% in 2014/15, although the percentage gaining 3 A*-C grades had increased slightly from 10.4% in 2013/14 to 10.6% in 2014/15, and the

average grade remained at C+. Bromley remained above the national average of 77% of pupils achieving 3 A*-E grades and 10.2% of pupils gaining 3 A*-C grades, and had also performed above the national average grade of C.

In response to a question from a Member, the Director: Education confirmed that of those schools whose rating had reduced following a recent Ofsted inspection, one had been a Local Authority Maintained school and three had been academies. The Local Authority provided support to Local Authority Maintained schools where improvement was identified as being required, and proactive support was also being given to support 'Good' Local Authority Maintained schools to maintain the quality of provision where appropriate. The Local Authority did not have responsibility for providing school improvement support to academies.

In considering the report, the Chairman noted that a meeting of the School Improvement Panel would be held on 28th January 2016 and that he would be acting as Chairman.

RESOLVED that the update be noted.

45 EDUCATION PROGRAMME 2015/16

Report ED15130

The Committee considered the forward rolling work programme for the year ahead based on items scheduled for decision by the Portfolio Holder for Education and items for consideration by the Education PDS Committee.

The Chairman advised Members that Dominic Herrington, Ofsted Regional Commissioner for South East London and England would be speaking about his role at the next meeting of Education PDS Committee on 19th January 2016 and all Members of the Council had been invited.

The Chairman encouraged all Members and Co-opted Members to attend Council Member visits to schools and colleges where possible and requested that the Spring programme of visits be provided to Members as soon as it was available.

RESOLVED that the Education Programme 2015/16 be noted.

46 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.

**47 EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE
MEETING HELD ON 29TH SEPTEMBER 2015**

RESOLVED that the exempt minutes of the Education PDS Committee meeting held on 29th September 2015 be agreed.

48 UPDATE ON EDUCATION MARKET TESTING

The Committee considered the report and supported the recommendations.

**A) UPDATE ON EDUCATION MARKET TESTING PART 1
(PUBLIC) ADDENDUM**

The Meeting ended at 8.08 pm

Chairman

Matters Outstanding from Previous Meetings

Minute Number/Title	Decision	Update	Action	Completion Date
19th March 2013				
71 Portfolio Holder Update and Children's Champion Update	That discussions continue with the RC Archdiocese of Southwark around the potential to establish a six form of entry Roman Catholic secondary school in the Borough	Progress in discussions with the RC Archdiocese of Southwark would be reported to a future meeting of the Committee.	Education Portfolio Holder	Ongoing
8th July 2015				
3 Reconstitution of Working Groups of the Education PDS Committee	That a School Improvement Panel be convened and a meeting be arranged for the 2015/16 academic year.	A meeting of the School Improvement Panel would be held on 28 th January 2016.	Democratic Services Officer	January 2016
11a Reorganisation of Bromley Adult Education College	That a report be provided to a future meeting of the Education PDS Committee giving a range of demographic information on students of Bromley Adult Education Service and mapping available alternative provision across the Borough.	A report would be provided to the meeting of the Education PDS Committee on 19 th January 2016.	Head of Service, Bromley Adult Education College	January 2016
24th November 2015				
41a Update on Progress of the Youth Offending Service Improvement Plan	That anonymised case studies be provided to the next meeting of the Education PDS Committee outlining the process young people experienced when accessing the Youth Offending Service.	Anonymised case studies would be provided to the meeting of the Education PDS Committee on 19 th January 2016.	Interim Head of the Youth Offending Service	January 2016

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Report No.
CSD16023

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION PDS COMMITTEE

Date: Tuesday 19 January 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PETITIONS – BROMLEY ADULT EDUCATION COLLEGE

Contact Officer: Philippa Gibbs, Democratic Services Officer
Tel: 0208 461 7638 E-mail: philippa.gibbs@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All Wards

1. Reason for report

1.1 Under the Council's Petition Scheme, if petitioners are dissatisfied with the Council's response to a petition they have submitted they can request that the issue be brought to a meeting of the appropriate PDS Committee or full Council for consideration, provided that the number of verified signatures exceeds the threshold required (250 signatures for PDS, 500 signatures for Council, or 500/1,000 signatures for an e-petition.) The lead petitioner or their nominee can address the Council for up to five minutes.

1.2 A petition has been received from Mr T Anderson asking the Council to keep the Widmore Adult Education Centre open as a facility for adult education; further details are set out in section 3 of this report.

2. **RECOMMENDATION**

The Education PDS Committee is requested to consider the case made by the petitioners and make recommendations to the Executive as necessary prior to a decision being taken by the Executive on 10 February 2016.

Corporate Policy

1. Policy Status: Existing Policy: Petitions are dealt with in accordance with the Council's agreed Petition Scheme.
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: N/A
 5. Source of funding: N/A
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 The Council's Petition Scheme allows for petitioners to present their case to the relevant PDS Committee or to full Council if they are dissatisfied with the Council's response to their petition, provided that the number of verified signatures exceeds certain thresholds.. The lead petitioner or their nominee can address the Council for up to five minutes. Once the PDS Committee or Council has considered the matter, it can choose whether to recommend any further action.
- 3.2 A petition was received in December 2015 from Mr T Anderson asking the Council to keep the Widmore Adult Education Centre open as a facility for adult education. The petition contained in excess of 1,000 signatures.
- 3.3 The full prayer of the petition is as follows –
- “We the undersigned urge Bromley Council to keep the Widmore Centre Adult Education Centre open as a facility for adult education. To maintain at that central point the provision of services in general education and the arts to the people of Bromley.”
- 3.4 As this petition contained over 1,000 signatures it exceeded the threshold required for it to be considered by Full Council however, due to the timing of consideration of this matter by the Executive the Lead Petitioner, Mr Anderson, elected for it to be considered by the Education PDS Committee at its meeting on 19 January 2016.
- 3.5 In this instance, after considering the petition the Committee could refer it to the Executive with recommendations for action. At the next scheduled meeting of the Education PDS Committee there will be a report back either advising that the recommendations have been complied with or giving reasons why it has not been possible to do so.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Petition documents

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Report No.
ED16002

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 19 January 2016

Decision Type: Non-Urgent Executive Non-Key

Title: BROMLEY ADULT EDUCATION COLLEGE UPDATE

Contact Officer: Jane Bailey, Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Chief Officer: Director: Education (ECHS)

Ward: (All Wards);

1. Reason for report

- a. Following pre-decision scrutiny at the meeting of the Education Policy Development and Scrutiny Committee on 8 July 2015 the Executive recommended that officers commence consultation with staff, their representatives, stakeholders and service users on a proposal to restructure and reduce the adult education service.
- b. This report provides members with the outcomes from the public consultation and staff engagement process.

2. **RECOMMENDATION(S)**

- 2.1 That members of the Education Policy Development and Scrutiny Committee review this report and provide comments to the Executive for their consideration.
- 2.2 That the Council's Executive
 - (a) endorse the proposals to proceed with the proposed reorganisation of the Adult Education service.
 - (b) agree that the potential redundancy costs estimated at £566k are funded from the Council's Transformation Fund as detailed in para 10.3.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council Supporting Independence:
-

Financial

1. Cost of proposal: Estimated Cost: £616k
 2. Ongoing costs: £257k saving
 3. Budget head/performance centre: Adult Education Centre
 4. Total current budget for this head: Cr £220k (controllable)
 5. Source of funding: 2015/16 revenue budget underspends
-

Staff

1. Number of staff (current and additional): 47 staff on permanent contracts, 307 casual/sessional workers, 70.07 FTE
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance:
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 6,000
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3 INTRODUCTION

3.1 This report updates Members on outcomes following the consultation on a proposal to reorganise the Council's adult education service.

3.2 The structure of the report is as follows:

- Paragraphs 4 and 5 provide an overview of the reasons for the proposed reorganisation and the key features of the proposal.
- Paragraphs 6 and 7 outline the progress made and summarise the key findings from the consultation.
- Paragraph 8 summarises the main recommendations for implementation.

3.2 To support Members in the decision making process additional information has been provided as appendices to this report. These are as follows:

- **Appendix 1** – The Director's Response to the staff consultation process.
- **Appendix 2** – A report detailing the responses to the public consultation.
- **Appendix 3** – Supplementary information, requested by the Chair of the Education PDS Committee, showing details of courses currently running at the adult education sites, numbers of tutors in each curriculum area, rates of pay and information about the accommodation.
- **Appendix 4** – Supplementary information, requested at the Education PDS Committee on 8th July 2015 mapping information showing alternative provision currently available, both within the borough and in adjoining boroughs.
- **Appendix 5** – Equality Impact Assessment report on the likely impacts of the proposed changes and actions that could address these.

4. BACKGROUND

4.1 At the meeting of the Education Policy Development and Scrutiny Committee on 8 July 2015 Members were presented with a proposal for a reorganisation of the adult education service, known as Bromley Adult Education College (BAEC).

4.2 At the end of the 2014/15 financial year the service had a budget overspend of £246k and a supplementary estimate of £382k was approved by Executive in December 2015 to address the projected overspend for the current financial year. The service covers all of its direct costs and has a controllable budget of £220k credit which contributes towards corporate and departmental recharges allocated to the service.

4.3 It was originally estimated that if implemented the proposal would reduce the budget shortfall to around £63k (a £538k credit instead of the budgeted £601k credit, prior to the supplementary estimate). The proposed structure and figures have now been refined, with the proposal resulting in a £477k credit as detailed in para 10.1 below.

4.4 Over the last five years the service has faced significant reductions to the public grant it receives for the provision of adult education. Although the recent Comprehensive Spending Review indicated that there would be no overall reduction in funding for Further Education in 2016/17, this will not be confirmed until the provisional allocation is released in March 2016.

- 4.5 From 2017/18 the allocation of funding for adult skills will be devolved down to regional levels with the aim of meeting the identified local skills needs. At this stage it is not possible to predict the likely impact this will have on the level of funding currently allocated to Bromley Council for the provision of adult learning.
- 4.6 The Adult Education Service underwent an Ofsted inspection in March 2015. During the inspection the uncertainty around the strategic direction for the service along with the local authority's failure to agree a plan to address the overspend were identified as areas for improvement.
- 4.7 Ofsted also criticised the volume of the Community learning grant that is used to support mainstream non-accredited courses. In their view the local authority should use a greater percentage of the grant to support disadvantaged local communities and disengaged adults rather than leisure courses for those who can afford to pay.

5 SUMMARY OF PROPOSED CHANGES

- 5.1 The proposal aims to make the required efficiency savings by restructuring the adult education service so that its primary focus is on adults and communities of the greatest identified need within the borough. Currently these areas are identified as Penge, Anerley, Crystal Palace, Cray Valley East and West and Mottingham.
- 5.2 In order to achieve this, the Council would retain and expand the curriculum offer at the Kentwood Centre in Penge and the Poverest Centre in Orpington. These two sites are best placed to serve the areas in most need as identified above. Closure of the Widmore site would result in savings in the region of £173k.
- 5.3 The current volume of mainstream recreational classes would be reduced. However, some would be relocated from Widmore to the Poverest and Kentwood sites to ensure continuity of a mainstream adult learning offer for Bromley residents.
- 5.4 The proposed reduction in the mainstream offer will release some funding to allow the Council to direct more of the Adult and Community Learning grant towards disadvantaged groups and communities. Through the extension of partnership work with active community groups such as the Mottingham Community and Residents forum and the Hilda Lane Community Association local learning initiatives can be targeted directly at adults and communities with the greatest identified need.
- 5.5 The relocation from Widmore to Kentwood of some of the mainstream provision and support staff would require the closure of the adult education nursery at the Kentwood Centre to free up the necessary accommodation. The closure of the Widmore Centre would result in the closure of the adult education nursery currently situated within it.
- 5.6 Implement a staffing restructure to reflect the refocused main purpose, the reduction in the curriculum offer and the changes to the accommodation strategy.
- 5.7 Replace the existing Governing Body with a Strategic Partnership Board that will have a clear focus on engaging disadvantaged adults and communities to ensure monies are appropriately directed and have a positive impact on the lives otherwise disengaged adults.

6 PROGRESS

- 6.1 The Director of Education and senior managers within adult education, with support from HR and Finance, further developed the proposal for the restructure of the adult education service as outlined in the report of the 8th July 2015. The aim was to put forward a model that would deliver the projected savings required in the short term and put in place a structure that could

help the College continue to operate in a flexible way, depending on the continuation of the public funding currently accessed by the College. It was also important that any new structure enabled the adult education service to respond to the recommendations that arose as a consequence of the Ofsted inspection that took place in March 2015.

- 6.2 The 45 day consultation period with staff and their representatives ran from 16 October 2015 until midnight on 30th November 2015. Responses received from staff, and their representatives, through group and individual meetings and in written submissions, have been collated and reviewed by the Director of Education.
- 6.3 The response from the Director of Education to staff and their representatives, which has been included as **Appendix 1**, was circulated on 11 December 2015.
- 6.4 If the proposed restructuring is agreed the intention is to have the new structure in place by the start of the new funding year on 1 August 2016.
- 6.5 The consultation with stakeholders and members of the public commenced on 21 October 2015 and remained open until midnight on 2nd November 2015. The consultation was in the form of an online survey, however paper copies were made available in each of the three BAEC centres to allow members of the public who had difficulty in accessing the survey online. The paper copies were collected in boxes and inputted manually into the survey data base.
- 6.6 A total of 1,159 responses were received, of which 1,035 were completed and 124 were partial responses. Of the completed responses, 14 respondents identified themselves as stakeholders and the remainder were students and/or members of the public.
- 6.7 A breakdown of the responses received from the public consultation is provided in **Appendix 2**. The information presents the responses from students and other members of the public separate to those from other stakeholder groups, such as community partners, voluntary groups other and commercial or public sector organisations.
- 6.8 An Equality Impact Assessment was undertaken and information gathered from the consultation process was used to help inform the assessment. This report has been included as **Appendix 5**

7 OUTCOMES FROM THE CONSULTATION

- 7.1 The responses received during the consultation, both in volume and the high level of engagement in the feedback process, reflect the high value that local people place on the adult education service and the offer it provides. Overwhelmingly, respondents in both the staff and public consultations were passionate about the opportunities the service provides and the positive impact it has on lives across all levels of society in Bromley, along with one response from NASUWT. Terminology such as 'enriching lives', 'providing second chances' and 'motivating people to get out of their home and engage in the wider society' were frequently cited by staff, members of the public and stakeholders alike.
- 7.2 The feedback unequivocally demonstrated that the Council's aim to preserve as much of the adult education service as the funding allows has strong support from within the communities it serves. However many people indicated they considered the size and scope of proposed change was overly drastic.
- 7.3 Several of the staff responses expressed concern about the staffing capacity under the proposed new structure. For example lack of sufficient cover for support roles during periods of annual leave and sickness and the capacity to undertake all the administrative requirements of the funding and examination bodies. Although there is insufficient income to support additional staff posts other than those indicated in the proposed new structure, officers are seeking other

ways of providing relief cover from elsewhere within the Council that the adult education service can access when necessary.

- 7.4 A significant volume of the feedback received from staff and members of the public expressed concern about the loss of the Widmore site as a key delivery point for adult education. 81% of the student respondents indicated that at some stage they had attended courses at the Widmore site. In the 2014/15 academic year 57% of the overall student population attended courses at the Widmore Centre.
- 7.5 Some respondents considered that proximity of Widmore to the centre of Bromley was a key asset and highlighted the fact that not all those living nearby would be able to travel to the Kentwood or Poverest Centres. In order to help to mitigate this effect, under the new proposal officers would work with organisations such as Community Links to identify potential partners in the central Bromley area with a view to retaining some adult education delivery points within or near to the BR1 and BR2 postcodes.
- 7.6 Much of the feedback concerning the closure of the Widmore site was linked to the loss of the specialist subjects from any remaining adult education offer. Some of the facilities are not currently replicated elsewhere within the borough and members of staff and the public were of the view that this diminished one of the benefits of living in Bromley.
- 7.7 During the consultation process proposals to relocate some elements of the specialist provision were received from staff. One was focussed on the printmaking courses, setting out how some of the smaller pieces of equipment could be moved to a large art room at the Kentwood Centre but still allow the room to be used for painting and drawing classes as well as printmaking. Another proposal was for a multi-purpose craft room either at Poverest or Kentwood which could allow for the continuation of subjects such as stained glass, floral art, and smaller upholstery projects. These suggestions are now being followed up by officers within the adult education service so that, should the proposed reorganisation go ahead, as broad an offer can be retained as possible.
- 7.8 However, officers recognise that some of the current specialised curriculum offer at Widmore, such as pottery, jewellery and silversmithing, would require significant investment to recreate these facilities at Kentwood and /or Poverest. Therefore it is envisaged that should this proposal go ahead, managers within the adult service would seek to identify alternative providers within the borough who have the means to accommodate the resources and the provision.
- 7.9 Staff, students and other stakeholders frequently commented on the many benefits that a rich adult education offer brings both to individual and the communities it serves. The leisure courses in particular are seen as a lifeline to many, helping to keep people mentally and physically healthy, prevent social isolation, provide respite for carers and allow people to express their creativity. Concern was expressed that a reduction in provision would have a negative impact on the well-being for some residents and lead to increasing costs for other services such as health care and social services.
- 7.10 Following closure of the consultation period, officers within the adult education service are in dialogue with various local community organisations with a view to identifying alternative ways to allow continuation of a wide range of adult learning activities within the borough should the proposal go ahead. This could be in the form of the adult education remaining as the direct deliverer using the grant received from central government, but with the courses being located at venues provided through partnership working. In other instances the courses would be provided via other means, for example, some tutors have approached the Ripley Arts Centre in Bromley regarding the option of renting rooms so they can continue to deliver their courses independent of the Council.

- 7.11 In order to support this type of independent transition, if the proposal goes ahead the adult education service will seek to identify training for tutors to help them prepare for such a move as well as establish a signposting facility where such courses can be centrally listed, thus ensuring residents have easy access to the information.
- 7.12 Respondents to both the staff and public consultations expressed concerns about the impact of closure of the two adult education nurseries. As a direct response to suggestions from staff, officers have commenced dialogue with Bickley Primary School to explore the option of the nursery at Widmore being incorporated into the adjoining primary school from September 2016.
- 7.13 Analysis of the nursery data revealed that only 3% of students who attended the Kentwood Centre in 2014/15 used the onsite nursery. However 93% of those users were enrolled on English and/or math courses. If the proposal to close the nursery at the Kentwood centre goes ahead, eligible students will be entitled to access financial support for childcare needs from the Skills Funding Agency grant whilst attending their English, maths or other approved accredited course. Adult education officers would signpost local Ofsted regulated options available to students at the point of enrolment.
- 7.14 Given the pressure on accommodation for adult education classes following the closure of the Widmore site, it would be prudent to close the nursery so that additional space can be freed up to accommodate courses and support staff.

8. SUMMARY OF RECOMMENDATIONS

- 8.1 Officers have reviewed the responses from staff, staff representatives and the public consultations alongside the data gathered as part of the equality impact assessment process and have concluded that the broad terms of the original proposal, alongside the adjustments as discussed above, represents the best option for the adult education service in the immediate term.
- 8.2 This will allow for the continuation of the adult education service to ensure it supports vulnerable adults and those most in need of adult learning interventions to help improve their life chances. Furthermore it will also allow the Council to continue to provide an adult learning offer that includes a mix of accredited and non-qualification courses delivered from its two dedicated sites in the Beckenham/Penge and Orpington/Petts Wood areas that will help to meet the needs of the wider resident population.
- 8.3 Through a process of dialogue with other local organisations and providing support for those tutors who would like to continue to offer courses independently of the Council and without the necessary bureaucracy associated with public funding, it will be possible to preserve some of the current diversity of choice within the borough. The Council website could be used to provide a central information source for such adult learning activities so that residents retain easy access to the range of opportunities on offer.

9 POLICY IMPLICATIONS

The work of Bromley Adult Education College contributes to the Building a Better Bromley vision of remaining a place where people choose to live and do business, maximising the opportunities that all residents have to lead fulfilling and independent lives.

10 FINANCIAL IMPLICATIONS

- 10.1 The table below provides a summary of the current 2015/16 Adult Education budget, the cost of the proposed restructure and the part and full year effects for 2016/17 and 2017/18.

	2016/17 Draft Budget £'000	Proposed Structure £'000	Part Year Effect 2016/17 £'000	Full Year Effect 2017/18 £'000
Sessional staff	803	570	Cr 155	Cr 233
Management staff	482	193	Cr 193	Cr 289
Admin/funding/exam staff	433	295	Cr 92	Cr 138
Site staff	228	80	Cr 99	Cr 148
IT support staff	56	39	Cr 11	Cr 17
Nursery staff	201	0	Cr 134	Cr 201
Other staff	20	0	Cr 13	Cr 20
Premises costs	282	131	Cr 101	Cr 151
Supplies and services	369	343	Cr 17	Cr 26
Skills Funding Agency Grant	Cr 1,745	Cr 1,542	135	203
Fee income	Cr 975	Cr 533	342	442
Nursery income	Cr 180	0	120	180
Lettings income/recharges	Cr 82	Cr 20	41	62
Other income	Cr 94	Cr 33	41	61
Controllable Budgets	Cr 202	Cr 477	Cr 136	Cr 275
Capital Charges, R&M and Insurance	559	559	0	0
Recharges	549	549	0	0
	1,108	1,108	0	0
Net Budget	906	631	Cr 136	Cr 275
One-off costs:				
Potential redundancy costs (to be funded from Transformation Fund)			566	
Relocation costs (to be funded from savings in 2016/17)			50	

- 10.2 As can be seen, the proposal would result in a net saving to the Council of £275k in a full year, with a part year savings of £136k projected for 2016/17.
- 10.3 The one-off redundancy and pension related costs of this proposal are estimated at a total of £566k. Due to the number of sessional/casual staff, this is an estimate only based on extrapolating a sample of redundancy costs that have been calculated. It should also be noted that this is a worst case estimate assuming that where a group of staff might be assimilated into the new structure, the highest combination of redundancy costs will result. It is requested that these costs are funded from the Council's Transformation Fund (former Redundancy Reserve), which currently has an uncommitted balance of £3.6m.
- 10.4 There is also some one-off expenditure of £50k that will be incurred as a result of withdrawal from the Widmore site and the relocation of some provision and all necessary support functions to the Kentwood and Poverest sites. It is proposed that these costs will be met from the part year savings achieved during 2016/17.
- 10.5 Initial figures released by the Department for Business, Innovation and Skills suggest that there will be no reduction in grant funding from 2015/16; however this will not be confirmed until the allocations are released in March 2016. There may therefore be some change to the final level of savings achieved.
- 10.6 Some savings on overheads such as Support Services (Finance, HR, Legal etc) may be achievable following the restructure, and in conjunction with other service changes across the

Council, however, this cannot be quantified at this point and will be reviewed as part of the annual Baseline Review process.

- 10.7 The actual recharges that are allocated to the service will reduce to around £300k based on current allocations, however this will vary depending upon any changes within support services themselves, as well as any changes to the other Council services that they are allocated to.
- 10.8 Similarly, the capital charges, repairs and maintenance and insurance costs allocated to the service under the proposed structure will reduce to around £140k based on the current allocations for Kentwood and Poverest only. These are based on the value of the building and the useful economic life and could change when they are next revalued.
- 10.9 It should be noted that the reductions in paras 10.7 and 10.8 above do not reflect actual immediate savings, as they will be reallocated to other services across the Council. They therefore haven't been included in the table above, which shows the overall financial implication of the proposal to the Council as a whole.

11. LEGAL IMPLICATIONS

- 11.1 The Council has a duty under the Learning and Skills Act (2000) to provide "reasonable facilities" for persons over the age of 19. In performing this duty of "reasonable facilities" the Council must "take account of facilities whose provision the Council thinks might reasonably be secured by other persons" and "make the best use of Council's resources and in particular avoid provision which might give rise to disproportionate expenditure".
- 11.2 In addition, under s15ZA Education Act 1996, the Council must ensure there is sufficient suitable education and training for persons aged between 19-25 who are subject to learning disabilities.
- 11.3 In reaching a decision, the Council must have regard to its public sector equality duties under the Equality Act 2010. The general duty has three aims which the Council must have to have due regard to, specifically the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
 - Advance equality of opportunity between people from different groups.
 - Foster good relations between people from different groups.

The duty covers race, disability, gender, age, sexual orientation, religion or belief, gender reassignment and pregnancy and maternity.

Although equality impact assessments are not a statutory requirement undertaking and giving due regard to an equality impact assessment is recognised by the courts as demonstrating that due regard has been given to the statutory equality duty.

In reaching their decision members must have regard to the equality impact assessment and the consultation carried out details, of both are appended to this report.

PERSONNEL IMPLICATIONS

- 12.1 There are currently 329 staff (70.07 FTEs) employed with the Adult Education Service. Responses received from staff and from one trade union are summarised in paragraph 7 above and also in Appendix 1. If the recommendations outlined in this report are agreed it will give rise to significant HR issues, including redundancy etc. Any changes will need to be carefully planned for and managed in accordance with the Council's policies and procedures and with due regard for the existing framework of employment law.

12.2. These proposals place 22 substantive and 165 sessional staff (19.45 substantive and 14.52 sessional FTEs) at risk of redundancy. The Council will endeavour to avoid or minimise redundancies by seeking to redeploy staff to alternative employment, however given the significant numbers of staff at risk it is likely that there will be some compulsory redundancies arising from these proposals. Some staff at the college are on different contracts of employment including non-standard contracts e.g. sessional workers.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

Reorganisation of Bromley Adult Education Service Update

Appendix 1



Telephone Education, Care and Health Services
Civic Centre, Stockwell Close, Bromley, BR1 3UH

Telephone: 020 8464 3333 Fax:

Direct Line: 020 8313 4146

Internet:

www.bromley.gov.uk

Email: jane.bailey@bromley.gov.uk

Your reference:

Our reference: jb/vh

11 December 2015

Dear Colleague,

Response to consultation - Reorganisation of Bromley Adult Education College within the Education Division of ECHS

The formal consultation has come to an end on the proposal to reorganise the Adult Education Service I am now writing to you with the outcome of this consultation and a summary of the feedback received and our response to these (attached to this letter).

Firstly I would like to thank you all for your responses to the consultation process. The information and views reported from Staff meetings, email enquiries and one to one meetings have enabled me to examine issues raised in relation to the proposed changes. In addition we received one written response from a Trade union.

The thoughtful and comprehensive written responses from staff have provided helpful additional insights. Nevertheless, the overall context that is outlined in the consultation document remains the same. However some further consideration will be given to a few of the issues raised, which are outlined in the attached document.

Therefore, whilst I have considered carefully the responses and views submitted I can advise you that the original proposal will now go forward for consideration by the Education Policy Development and Scrutiny Committee on 19th January 2016 and the Council's Executive Committee on 10th February 2016.

The final proposal, along with any amended recommendations and the outcomes from the consultation will be considered for approval by the Chief Executive in consultation with the Portfolio Holder for Education and the Leader with the intention to implement the change with effect from the 1st August 2016.

You will receive a further communication, hopefully in early March 2016, indicating the decision and with more information about how the changes, if approved, will be implemented.

Finally I would like to thank you all once again for your professionalism and active involvement in the consultation process.

Yours sincerely,

A handwritten signature in black ink that reads "Jane Bailey". The signature is written in a cursive style with a large, looping 'J' and 'B'.

Jane Bailey
Director of Education

Management response to consultation feedback on the proposal to restructure the Adult Education Service within the Education Division of ECHS

No.	Issue raised	Management response	Action if proposal agreed
1	Number of hours allocated to post of Qualifications Officer are insufficient to deal with volume of anticipated qualification entries and workload	A detailed piece of work comparing the likely range and volume of qualifications delivered and the length of time taken to complete tasks needs to be undertaken to more accurately determine to size of this post.	Senior managers to undertake review and advise Director of Education of recommendation.
2	Insufficient IT support in proposal	In order to agree the level of savings required increasing the number of posts is not possible. In order to increase the IT staffing by 0.5FTE savings would need to be indentified elsewhere from within the staffing structure. Having considered all responses to the consultation and reviewed the structure There is no flexibility to do this.	No action
3	Learning technology equipment at the Kentwood and Poverest sites require investment to ensure it is fit for purpose, and additional IT equipment will be required to deliver the community outreach agenda.	There is always an annual identified budget for IT equipment and software as part of the adult education running costs. It will be up to the managers in post to determine the priorities for this limited budget. There will be no additional monies available.	No action.
4	Capacity to provide sufficient admin support to meet funding body requirements in terms of volume and accuracy of work	In order to agree the level of savings required increasing the number of posts is not possible. Not all support staff will be located in the main office at Kentwood. Some will be accommodated in alternative office space to ensure an appropriate environment for undertaking detailed and accurate work.	Review the staffing accommodation across the two remaining sites.
5	Loss of adult education delivery point in/near to central Bromley including impact on those located nearby.	As part of the community outreach work, the service would seek to identify partners who have accommodation in or near to central Bromley. This would help mitigate the need for vulnerable learners to have to undertake significantly further travelling distances to access their learning.	Work with Community Links to identify potential partners in the Central Bromley area.
6	Discrimination against the so called affluent, fee paying learners	The expectation is that the market will develop to meet the needs of affluent learners. We will explore the option of providing training for interested tutors to	Identify and procure training for tutors.

		enable them to continue to offer courses independently.	
7	An increase in provision for adults with mental ill health is not necessary as most already attend the courses.	Provision for adults with mental ill health needs was just one of a list of many vulnerable groups included in the consultation document. In 2014/15 there were just 107 learners enrolled who declared mental ill health, this represents 1.7% of all learners. Within Bromley it is estimated that there are 2,500 adults with serious mental health issues and an additional 64,000 who suffer less severe symptoms (source: Better Mental Health in Bromley).	Continue to work with community partners to identify vulnerable groups most in need.
8	Retain the Widmore site and close Kentwood and Poverest sites to realise the efficiency savings required	This has been previously considered. However, the combined savings realised through releasing both the Kentwood and Poverest sites would be less than those made through releasing the Widmore site. By retaining Kentwood and Poverest sites the service is retaining those delivery points that are closer to the communities where vulnerable learners are concentrated.	No action
9	Reduction in the breadth of courses and subjects on offer, especially the loss of some specialist provision and the leisure courses in general and the mix of provision remaining under the new proposal.	The service can no longer financially sustain the breadth of curriculum currently on offer. Under the proposed model the curriculum will be determined by the level of funding available, government priorities, local priorities and the qualifications eligible for public funding. Managers appointed to the new posts will be required to contribute to the shaping of the new curriculum depending on the resources and accommodation available. The list in the appendix to the consultation document was not cast in stone and no decisions with regard to final curriculum have been made at this stage.	No action
10	Reduction in income raised through student fees including the loss of self-financing courses and income for lettings at Widmore. Need to review course fee policy and charge more so	Although fees are reviewed annually, in previous academic years an increase in course fees has had a negative impact on the overall volume of enrolments. The Council does not see self financing courses and	No action.

	less of the grant subsidises courses	room lettings as the core offer for the adult education service; these are for the private sector to provide. However, it is anticipated that some tutors will make their own arrangements to continue to offer courses outside of the council offer, which will help to retain a rich local offer. If all subsidies were removed, the council would have to charge a student fee in the region of £360 for a 12 week x 2.5 hr painting and drawing course. IT is likely that the private sector will be able to offer this provision at a more competitive rate.	
11	Level of recharges applied to the service	Recharges are allocated to services on different bases e.g. number of computers, floor space, number of staff, as well as direct estimates from support services managers. The allocation methods and bases are reviewed and updated every year to ensure that they remain relevant and accurate. Given the volume of the staff and the distribution of service delivery across 3 sites, the charges are not out of proportion compared to other services.	The council will review the recharge costs for the slimmed down service as a matter of course
12	Uncertainty about the future of the Corporate ICT training currently delivered by BAEC	When a decision has been made regarding the future of the service we will be able to work with other Council Officers to identify the most appropriate way of facilitating the LBB Corporate ICT training from August 2016 onwards.	Officers to consider amendments to arrangements for LBB Corporate ICT training.
13	Vulnerability of Learning Disability (LDD) learners at Poverest if site becomes busier	When the LDD provision was moved from Widmore to the Poverest site (2003/04), Poverest was a busier site. At that time strategies were put in place to support integration and safeguard vulnerable learners. Similar procedures would be adopted under the new proposal.	Ensure equalities impact assessment is reviewed and updated.
14	Grade of 3 of the new management posts, same as current posts but with greater breadth of responsibility	The posts have undergone a formal evaluation process by HR and are deemed to be commensurate with other positions at a similar level elsewhere in the council.	No action.
15	Training and support for managers undertaking	Support will be provided primarily by the post holder of	No action.

	the new responsibilities previously held by senior managers	Head of Adult Learning and other appropriate specialist staff within the Council. The costs of any outside training required will need to be found from within the Adult Education budget.	
16	Concerns around lone working (key holder responsibility) late in the evenings.	The Council does not expect any member of staff to take unacceptable risks.	Undertake appropriate risk assessments.
17	Concern about cover for evening duty under the new structure between a management team of 4.	Evening duty for Kentwood and Widmore is currently provided by a team of 4, therefore this should be possible under the new structure.	No action
18	Concerns about how residents would be able to access information about courses once they are no longer provided by the council and some tutors are working independently.	Once the decision is known, officers will be able to explore the option of there being a central process for signposting locally available courses on the Council website.	Identify staff member to keep list updated.
19	Concern about the need for ongoing maintenance and repairs to the two sites, especially once they become busier.	There will continue to be an identified maintenance budget and it will be the responsibility of the managers to identify priorities for the allocation this budget	No action
21	Concern around additional burden on the admin team as a consequence of increasing the community outreach work.	There will be an anticipated decrease in the volume of enquiries and mainstream enrolments plus associated administrative support. This should help mitigate any increase in the community work.	No action
22	The composition, scope and accountability of the proposed strategic partnership board is unclear in the consultation document.	Once a decision has been made officers will be in a position to develop detailed plans for the role, function and accountability of the proposed new board in co-operation with the Portfolio Holder for Education.	Officers to develop proposals for the Strategic Partnership Board for consideration by the Portfolio Holder.
23	Concerns about the capacity of the proposed management team to undertake all the operational and strategic management duties that will be required to meet Ofsted and SFA expectations	The Council Education department is going to be engaging in the local Area Reviews of SFA funded provision and the development of a robust adult education offer will be part of a wider strategy that will be led by senior officers within the education department rather than the adult education service in isolation.	Direct of Education to review the strategic oversight of the AE service.
24	Loss of facility for teaching printmaking skills and a submitted proposal to set up smaller facility at the Kentwood site	This is under consideration.	Identify all associated costs of removal, installation and internal alterations.
25	Widmore nursery to become linked to Bickley	Council staff are actively exploring this as an option	Continue to look at the option

	Primary school	and have commenced dialogue with Bickley Primary School.	of the nursery being integrated with Bickley Primary school.
26	Kentwood nursery remain open but operate under a reduced service model	The Council is not able to continue to be a direct deliverer of nursery provision	No action
27	Impact of closure of the nursery at Kentwood on students / potential students	Across the 2014/15 academic year there were 43 children in the nursery whose parent/carer attended a course at BAEC. This represents just 3% of the total numbers of learners accessing courses at the Kentwood Centre that academic year.	No action
28	Insufficient cover to allow for periods of annual leave and sickness in the caretaking team	The budget will not allow for additional staff to provide arrangements for cover. It may be possible for the adult education service to access the relief caretaking service offered to local schools.	Review arrangements for cover and develop an appropriate emergency cover procedure.
29	Accommodation for Family learning staff and resources	Until a decision about the future of the service has been made it is not possible to identify new accommodation.	Review arrangements for accommodation staff and resources

Public Consultation Response Report

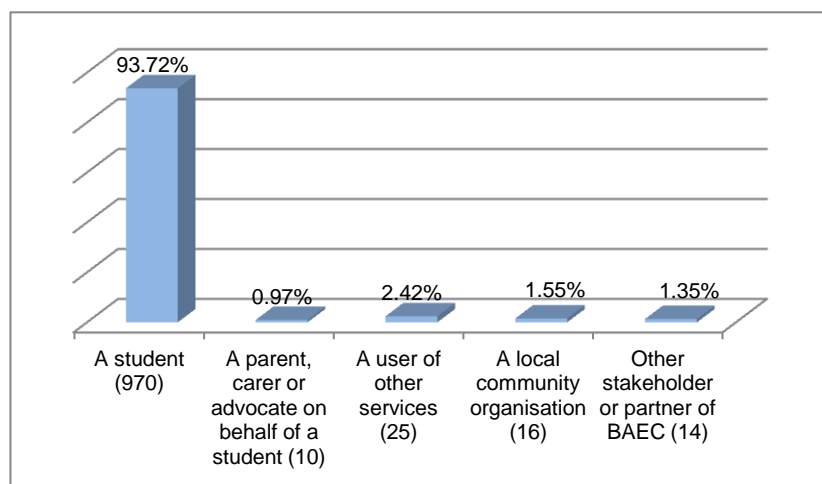
- 1 A public consultation, as required by the Council's duty to consult, was undertaken, launching on the 21st October and closing 2nd December 2015.
 - 1.1 The purpose of the consultation was to seek the views of the public, including students or persons on behalf of students, users of other BAEC services, local community organisations, and stakeholders of BAEC. The aim of this exercise was to determine:
 - Whether the public support the proposed changes to the Adult Education service;
 - Which minority groups should have priority for central government funding;
 - How the changes will affect the public;
 - If the public have any suggestions for alternative solutions;
 - 1.2 The outcome of the consultation does not represent a referendum, nor does it give the Council a mandate to act. However, it should be one of the considerations informing the Members' decision about whether or not to begin a formal process to reduce the Adult Education Service in accordance with the proposed changes.
 - 1.3 The opportunity to participate in the consultation was advertised online, via the BAEC and London Borough of Bromley websites, in Bromley Central Library, the Civic Centre and BAEC Centres. An online survey ran for the duration of the consultation period, with paper copies available in each of the BAEC Centres. This was to allow those individuals to participate who had difficulty accessing the online survey. The paper copies were collected in boxes at each centre, and manually inputted into the online survey.
 - 1.4 The survey combined two different surveys, one directed at students and people on behalf of students, users of other services and local residents (hereafter known as the 'student survey'). The second group was aimed at stakeholders of BAEC and local community organisations (hereafter known as the 'stakeholder survey'). The survey divided into the two differing surveys after the first question, depending on the respondent's answer.
 - 1.5 In the student survey, the questions asked:
 - Where the student lived and what centre(s) they used;
 - If they would use the two remaining centres if the Widmore Centre was closed;
 - If they would like the council to help seek other ways to retain the classes at risk of being discontinued, even if it means paying more;
 - To prioritise which disadvantaged groups should receive adult education funding;
 - How the proposals would affect them;
 - If they wanted the council to consider anything further;
 - Lastly, two profile questions asking to what age group the respondent belonged, and if the respondent had a disability.
 - 1.6 The stakeholder survey asked:
 - Whether the respondent's organisation was based in the borough and, if it was, which areas of the borough they served;
 - What type of organisation they came from;

- If they would like the council to seek other ways to retain classes even if it meant users had to pay more; whether their organisation would be interested in delivering some of the subjects that would be lost;
- To prioritise which disadvantaged groups should receive adult education funding;
- How the proposals would affect them;
- Lastly, if they wanted the council to consider anything further.

Results of the Consultation Process

2 In total, there were 1,160 responses, 1,036 of which were completed and 124 partial responses. Of the completed responses, 1,022 respondents were from the student survey, and 14 were from the Stakeholder survey.

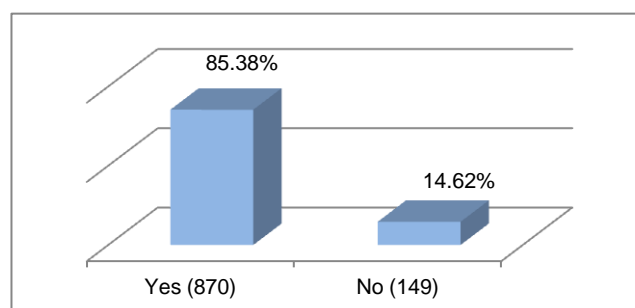
2.1 The first question asked the respondents whether they were a student of BAEC, someone on behalf of a student, a user of other BAEC services, a local community organisation, or a stakeholder of BAEC. From the results below it is clear that the majority of the respondents were students, and the minority of respondents were those on behalf of students.

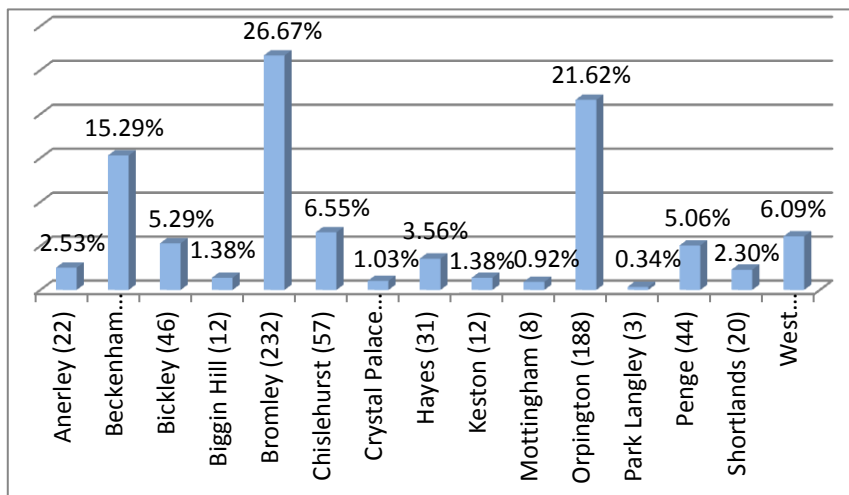


The Student Survey

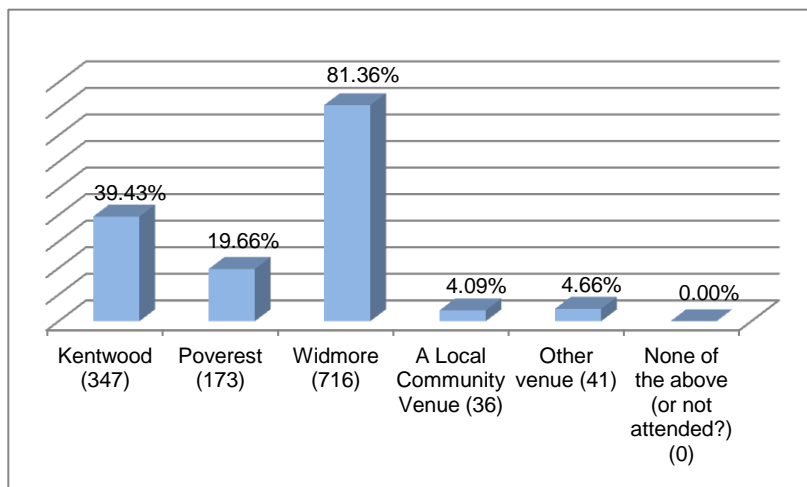
3 Those respondents falling into the student survey were asked the following questions:

3.1 The second and third questions asked the respondent if they lived in The London Borough of Bromley, and if they did, within which of the given wards. The results show that the majority of respondents did live in the borough, most of which lived in Bromley Centre, followed closely by Orpington.

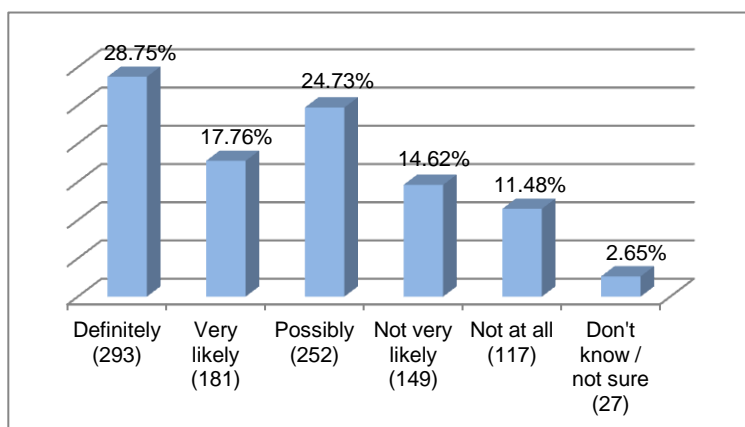




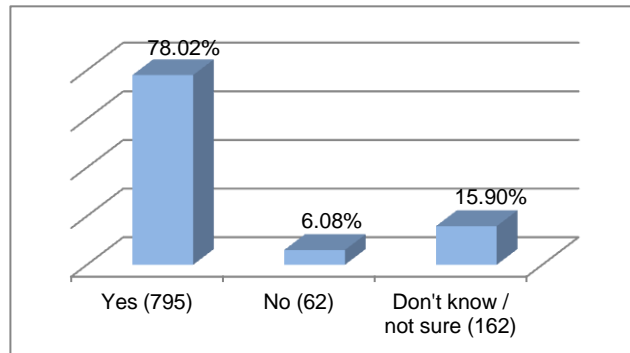
3.2 The fourth question asked respondents which BAEC Centre they use. From the results, the majority of respondents attend the Widmore Centre.



3.3 The fifth question gave respondents background information concerning the Council's need to make significant savings for the next two academic years, the proposal to continue service at the Kentwood and Poverest centres, and cease services at the Widmore Centre. The question asked if there was a wider choice of courses at the two remaining sites than currently on offer, how likely would the respondent consider attending a course at either venue? The majority of respondents answered 'definitely' to this question, followed closely by those answering 'possibly'.



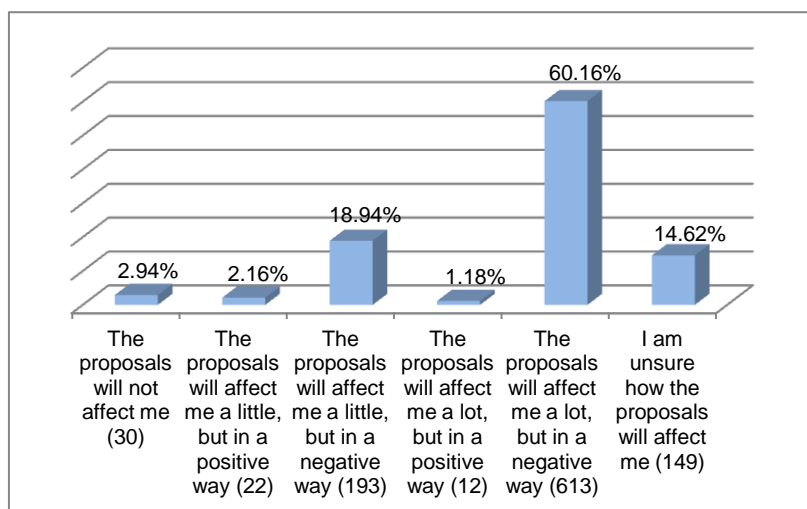
3.4 Question 6 asked, where it would be too difficult and/or expensive to relocate some of the facilities for specialised leisure-based courses to the two remaining centres, meaning those courses may well be discontinued, would the respondent like the Council to help seek other ways to try and retain these specialist subjects on offer within Bromley, even if it means that users will have to pay more for the classes? The results show that the vast overwhelming majority of respondents answered yes.



3.5 The next question asked respondents to rank a given set of groups according to which they thought should benefit from courses subsidised from funds directed away from those more able to pay the going rate. This question was in the context of explaining to the respondents that under the proposals, the Adult Education service would be increasing the work it does in partnership with schools, community groups and the voluntary sector, which would enable courses to be provided in local community settings for those unable/unlikely to attend. The respondent was not required to answer this question. The overall rank of the groups was as follows (10 is the highest priority and 1 is the least):

1. Gypsy and Traveller Community
2. Adults with little or no English Language Skills
3. Adults with low or no qualifications
4. Adults with mental ill health
5. Adults with learning difficulties and disabilities
6. Troubled families
7. Lone parents
8. Other groups
9. Isolated older residents
10. Unemployed adults

3.6 The respondents were then asked how the proposals would affect them. The majority of respondents answered that the proposals would affect them a lot, but in a negative way.



- 3.7 The following question asked the respondents if there was anything else they would like the council to consider in terms of the proposed changes to the service. This was a free text question. Out of the 1035 completed responses, 668 respondents answered the question, with many students making multiple comments.

The most common comments:

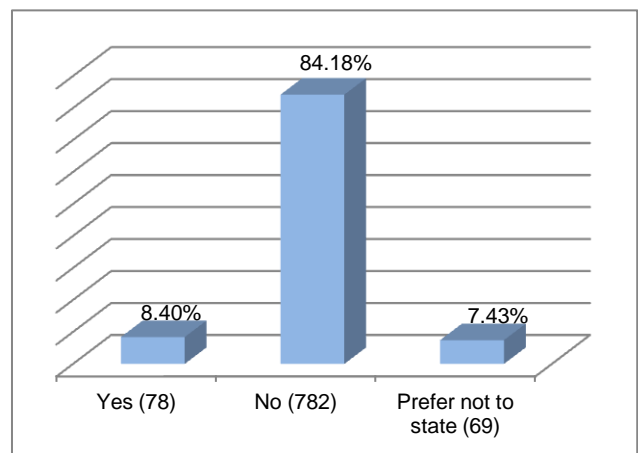
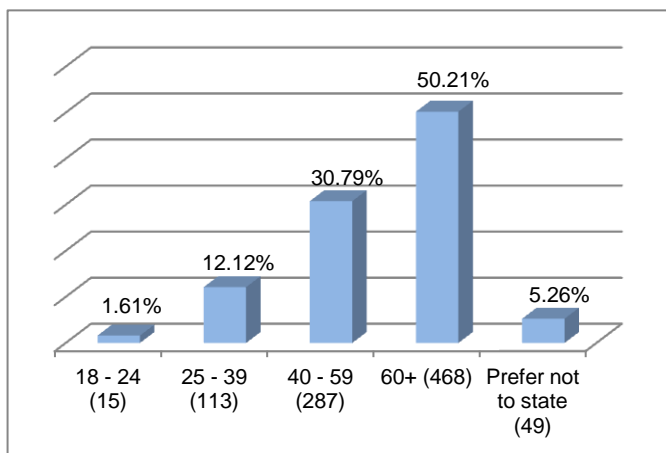
- 206 respondents commented that the 'Leisure courses' currently offered by BAEC are valuable to students in ways that are difficult to put a price on. They keep people physically and mentally healthy, give carers some respite, help adults return to employment, and allow people to express their creativity. For the elderly this may be a lifeline, as leisure courses allow them to socialise with like-minded individuals, be motivated to leave their houses and remain active in the community, and prevent isolation. If the provision of leisure courses is reduced, this may have an impact on the well-being of some residents, which could lead to increasing costs for other services such as the NHS and social care services.
- 66 respondents commented that the Leisure courses are just as important as other qualification based courses. They are well attended, and may not be provided elsewhere in the borough. Some provide specialist skills, allowing students to progress and set up their own businesses. Students have spent money on equipment and tools which will be wasted if the classes are discontinued, and some classes cannot be continued in students' homes.
- 18 respondents thought that the closure of the Widmore and Kentwood nurseries will exclude some of those disadvantaged adults which these proposals are trying to help.
- 36 respondents stated that they considered the Widmore Centre to be easily accessible as it has good transport links. The other two centres are not so easy to travel to, which may deter potential users of BAEC, especially those with mobility difficulties, and parents with small children. Those residents living in Bromley Centre will be without a local adult education centre if the Widmore site closes.
- 73 respondents commented that BAEC should not just focus on these minority groups as listed in the survey, as the need for adult education is borough wide. This will disadvantage those people who cannot afford to pay higher fees, and are not in those minority groups so will not receive government funding. Adult education is not an extension of social services for those deemed unable to help themselves.
- 34 respondents thought that the Widmore Centre is the most successful centre and should not be closed to bolster the remaining under-used centres. Kentwood and Poverest will remain under-used as they do not have the facilities that Widmore does.
- 12 respondents commented that many of the courses listed as 'at risk of being discontinued or reduced' are important for the vulnerable groups who are proposed to be prioritised, for example, Computing & IT, Food Safety, Child Care and ESOL. Not everyone in the borough needs to learn English & Maths or develop job skills.
- 6 respondents wrote that, with more students attending Kentwood and Poverest, the halls will be more crowded and hard to move around, especially for wheelchair users and those with mobility difficulties. Equally, some students with learning difficulties do not like change and would find it hard to deal with additional students attending.

The most common suggestions:

- 29 respondents made suggestions relating to course fees. Suggestions were to raise the course fees to keep leisure courses; do not subsidise the leisure courses; and have differentiation in the fees, so those able to pay should pay more to support those less able to pay.

- Use the Widmore site 50 weeks a year, rather than just in term time. If students want to park there, they should pay.
- Offer the courses on a term basis rather than full year.
- Keep the Widmore nursery as an independent business.
- 30 respondents made the suggestion to help BAEC to find alternative local venues for the leisure courses to take place, for example, Bromley FE College and Bromley Library; Leisure service buildings and pop ups in empty shops; the St Hughes' Centre for sport and community activities; the Ripley Arts Centre for Yoga classes; and the borough's secondary schools could be used in the evenings and at weekends. Church Halls and community centres should be advertised somewhere so that any group wanting to set up their course privately can look for venues.
- The tutors could be self-employed with rooms let to them by the hour.
- Consolidate courses from Poverest and Kentwood into Widmore or central Bromley. Many people go shopping in local Bromley after their classes or use cafés to socialise, which means money for local businesses.
- 4 respondents made the suggestion to make the Widmore Centre into a charitable trust. Adult Education providers across boroughs could set up a South London Adult Education Trust. This could include Bromley, Bexley, Croydon, Age UK and other health providers.
- 8 respondents suggested that BAEC should be advertised and marketed better.

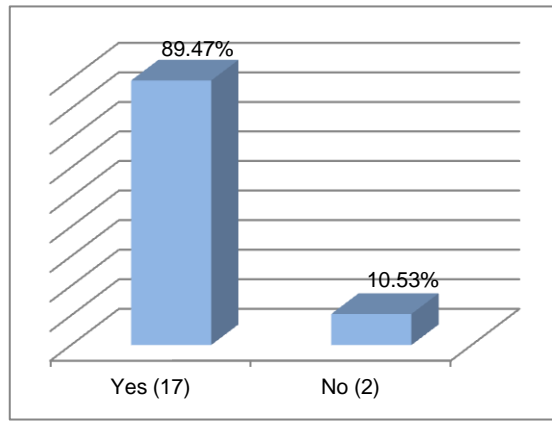
3.8 The last two questions were Profile Questions. The first of the two asked to what age group did the respondent belong, and the second asked whether the respondent had a disability. The respondent was not required to answer these questions. The majority of respondents were aged 60+, and the vast majority of respondents did not have a disability.



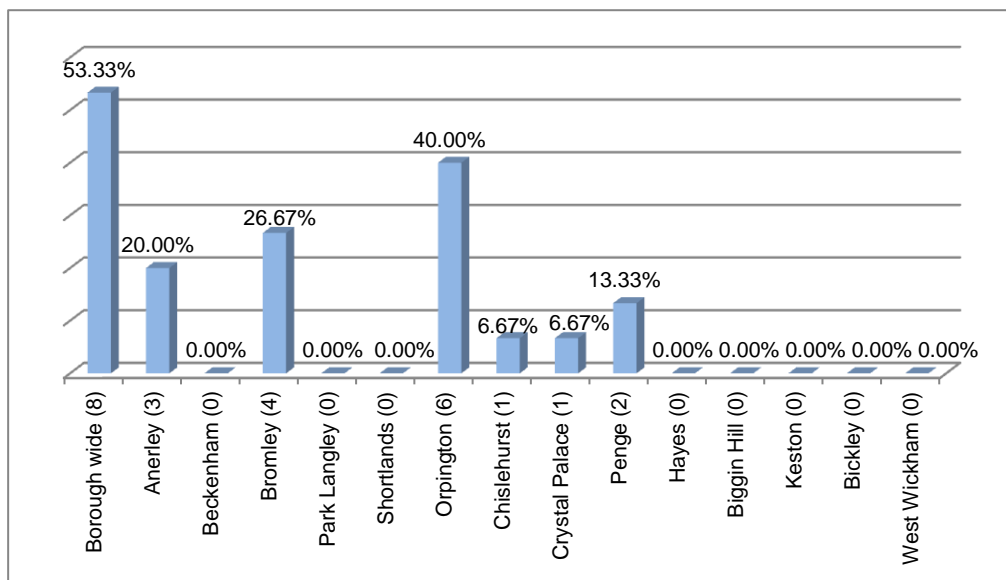
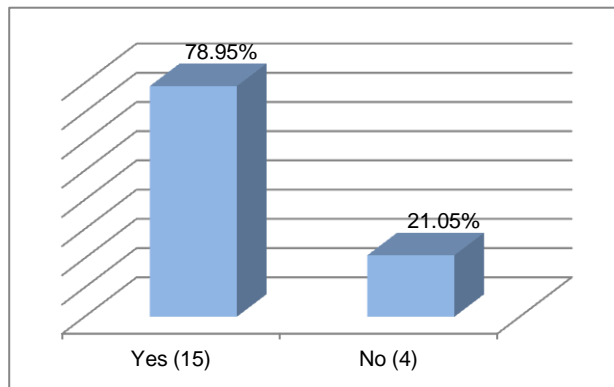
The Stakeholder Survey

4 Out of the 44 stakeholders of BAEC that were notified of the consultation and their ability to participate in the online survey, 14 responded. Those that gave the response that they were a stakeholder of BAEC in the first question of the survey were then asked the following questions:

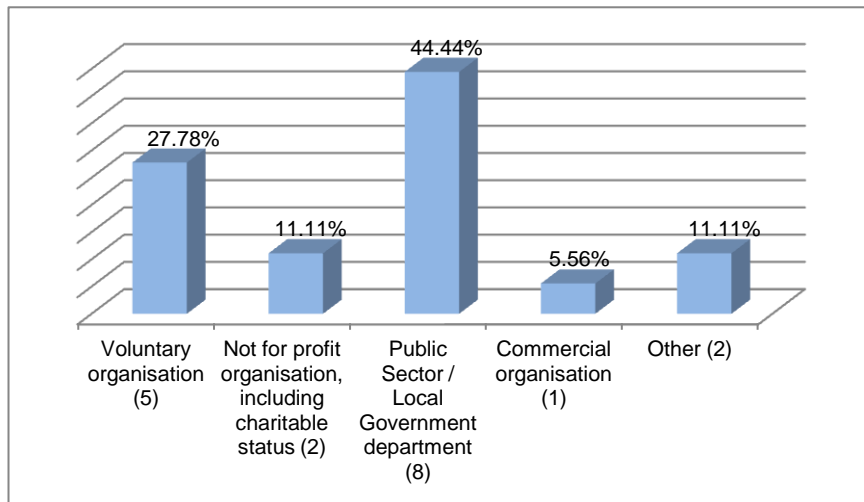
4.1 The first question (Question 13) asked if the stakeholder's organisation is located (wholly or partly) within the London Borough of Bromley. The vast majority of respondents answered yes.



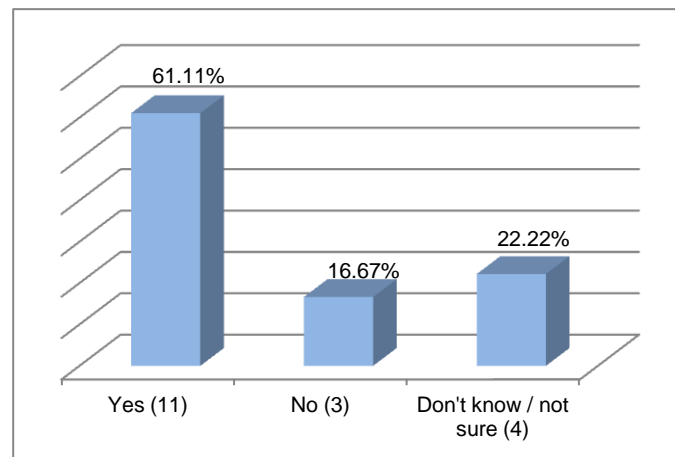
4.2 Questions 14 asked whether the organisation provided a service to residents of the borough. If the respondent answered yes, Question 15 asked in which of the given areas did the organisation serve? If the respondents answered no to question 15, they were taken to Question 16. The majority of organisations did answer yes to question 14 and of those that answered 15 stated the area they served was 'borough wide'.



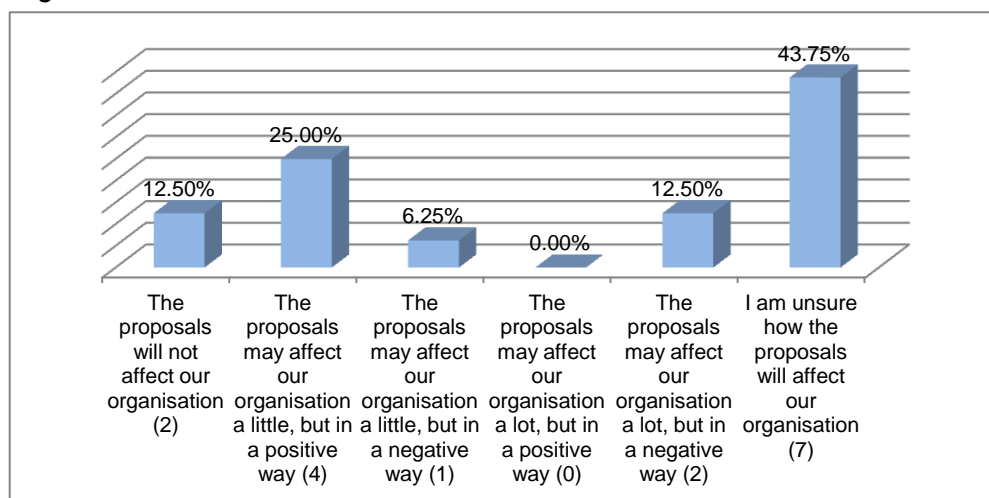
4.3 Question 16 asked what type of organisation the respondent was completing the survey on behalf of. The majority of respondents answered their organisation was a Public Sector / Local Government department.



4.4 The next question was the same as Question 6 in the Student Survey. In this instance, the majority of respondents answered yes.



4.5 The following question asked if the respondent thought their organisation would be interested in delivering some of the subjects that might be lost from the Council's adult education offer if the proposed changes went ahead. From the results, the majority answered yes, followed by respondents answering 'not applicable to my organisation'.



4.6 If the respondents answered yes to the previous question, Question 19 asks the respondents if they would like someone to contact them to further explore their

organisation providing the classes that might be lost from the adult education service, and offers them the opportunity to provide their contact details. Of the 7 respondents that answered yes, 5 provided their contact details. These organisations have been contacted so that the options can be looked at in more detail.

4.7 Question 20 is the same as Question 7 in the Student Survey. Overall, those ranked the lowest and the highest were similar to those in the Student survey. The outcome of the ranking exercise was:

1. Gypsy and Traveller community
2. Other Groups
3. Adults with little or no English Language skills
4. Adults with learning difficulties and disabilities
5. Troubled families
6. Adults with mental ill health
7. Lone parents
8. Adults with low or no qualifications
9. Isolated older residents on a limited income
10. Unemployed adults

4.8 The last question was a free text question. Like in the student survey, it asked the respondents if there was anything else they would like the council to consider in terms of the proposed changes to the service. In total, 9 of the 14 respondents answered this question. The comments and/or suggestions were:

- It is becoming more difficult for adults to access sustainable work without some kind of formal qualification. 'Leisure' courses can lead to people pursuing further education, training, or employment, and can help with confidence in interviews. Bromley is in danger of disadvantaging Bromley residents progressing in life because of lack of access.
- Give consideration to part-funding the tutors for partnership working. We provide the venue, refreshments and stationery needs, but the group are prepared to part-fund depending on cost.
- We currently offer classes with our own tutors, but would be open to using other tutors via BAEC to deliver some of the provision which might otherwise be lost.
- The Widmore Centre could enter an agreement to keep evening courses going with local entities for example Bromley College, which could subsidise some courses. There are many charities that target older residents who need to socialise and Bromley could work with them to deliver the courses at a lower cost without having to spend grant money.
- Our organisation has hired specialist IT rooms at the Widmore Centre. We would be very disappointed if the facility were withdrawn. However, other BAEC venues could be used, or somewhere locally, such as a local school.
- Cutting out too many leisure activities could cause an increase in mental health issues for lonely and depressed individuals. This would have an impact on local NHS provision.
- Extend BAEC qualification based courses to include ArtsAward that can be delivered through partner organisations. The Churchill Theatre is well placed to provide a community venue for older learners as it has in house ArtsAward Advisors and is currently an official ArtsAward Supporter organisation.
- The learning space at Poverest and Kentwood are a concern as both sites are smaller than the Widmore. How will the courses be accommodated?

- There is little or no funding to upgrade or repair facilities such as IT. IT is a tool for learning which Ofsted will be expecting to be used. Poverest is already dilapidated and in much need of renovation.
- The closure of nurseries will result in barriers to learning for some groups of BAEC'S target audience and thus it will be harder to reach these groups.
- Focusing on trying to get people to become skilled up for employment will be a challenge for BAEC as Bromley has the second lowest number of people on Job Seekers Allowance in London. Thus, it will be difficult to recruit from this section of the community alone.
- Central provision is needed in Bromley for vulnerable learners. They will not be in a position to access learning at Kentwood or Poverest.

Adult Education Courses 2015

Tables 1-4 below list all the courses that took place at BAEC during September – December 2015 and exclude any provision that is planned for the spring and summer terms 2016 and not yet started (as of 06/01/2015).

The tables also show the number of student enrolled and the total number of hours for each course.

The cost of delivery for all courses averages out at £120 per hour.

NQ = Non qualification course Q = Qualification course

Table 1 Widmore Courses Autumn 2015

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
LDD (Learning Difficulty and Disability) Art & Craft	Q	01/09/2015	34	68	Tue 10:00-12:00	7
LLDD Creative crafts	Q	01/09/2015	34	68	Tue 13:00-15:00	9
Jewellery - All Abilities	NQ	14/09/2015	12	30	Mon 09:30-12:00	16
Pilates - a follow-on class	NQ	14/09/2015	12	12	Mon 18:25-19:25	16
Pilates - a follow-on class	NQ	14/09/2015	12	12	Mon 19:30-20:30	14
French Intermediate Consolidation	NQ	14/09/2015	27	54	Mon 09:45-11:45	11
An introduction to Pilates	NQ	14/09/2015	12	12	Mon 20:30-21:30	14
Iyengar Yoga Intermediate	NQ	14/09/2015	12	24	Mon 09:45-11:45	13
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	10
Award English Skills Writing Entry Level	Q	14/09/2015	15	38	Mon 10:00-12:30	11
British Sign Language Level 1 Signature	Q	14/09/2015	31	62	Mon 19:30-21:30	16
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	16
Level 2 Diploma in Beauty Specialist Treatments	Q	14/09/2015	32	252	Mon x31 Wed x31 Thu x1 09:30-14:00	9
Award Maths Skills Number Entry Level	Q	14/09/2015	15	38	Mon 19:00-21:30	8
ESOL Pre Entry	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	5
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	9
ECDL Extra (ITQ QCF)	Q	14/09/2015	20	50	Mon 19:00-21:30	9
Level 2 Certificate in Counselling Skills	Q	14/09/2015	31	93	Mon 19:00-21:30 x31 Sat 09:30- varies x3	15

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Arabic Easy Intermediate Consolidation	NQ	14/09/2015	29	45	Mon x29 Tue x1 18:00-19:30	8
Arabic Intermediates Consolidation	NQ	14/09/2015	29	45	Mon x29 Tue x1 19:45-21:15	8
Upholstery Workshop	NQ	14/09/2015	27	54	Mon 09:45-11:45	14
Start Speaking Spanish	NQ	14/09/2015	24	48	Mon 19:30-21:30	17
Clay Modelling from Life	NQ	14/09/2015	27	68	Mon 10:00-12:30	12
The Complete Potter	NQ	14/09/2015	27	68	Mon 19:00-21:30	16
Level 2 Certificate in Photography	Q	14/09/2015	31	124	Mon 09:30-14:00	11
Drawing & Sketching	NQ	14/09/2015	12	24	Mon 13:00-15:00	18
Badminton - Intermediates and Advanced	NQ	14/09/2015	27	41	Mon 10:00-11:30	14
Badminton for Beginners and Intermediate	NQ	14/09/2015	12	12	Mon 12:00-13:00	15
General Drawing and Painting	NQ	14/09/2015	27	68	Mon 09:45-12:15	18
Playing with Patchwork	NQ	14/09/2015	21	42	Mon 19:30-21:30	15
Life Drawing	NQ	14/09/2015	12	30	Mon 19:00-21:30	18
Beginners Yoga	NQ	14/09/2015	12	18	Mon 18:25-19:55	16
Etching	NQ	15/09/2015	28	70	Tue 10:00-12:30	13
Etching	NQ	15/09/2015	28	70	Tue 13:00-15:30	13
Level 2 Certificate in Counselling Skills	Q	15/09/2015	34	92	Tue times vary	12
Water-based Media - long course	NQ	15/09/2015	28	70	Tue 12:30-15:00	14
Water-based Media - long course	NQ	15/09/2015	28	56	Tue 09:45-11:45	17
Water-based Media - Intermediate and Advanced	NQ	15/09/2015	28	56	Tue 19:30-21:30	12
Clay Modelling from Life	NQ	15/09/2015	28	70	Tue 10:00-12:30	14
Etching	NQ	15/09/2015	28	56	Tue 19:00-21:00	16
Life As We See It - how do artists represent the world through their eyes?	NQ	15/09/2015	28	56	Tue 09:45-11:45	18
English Level 2 Functional Skills	Q	15/09/2015	23	58	Tue 19:00-21:30	11
Award Maths Skills Number Level 1	Q	15/09/2015	15	38	Tue 10:00-12:30	14
Bridge Modern Acol Year 3	NQ	15/09/2015	28	56	Tue 19:30-21:30	15
ESOL 2015-16	Q	15/09/2015	32	160	Tue Fri 09:45-12:15	17

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
ESOL 2015-16	Q	15/09/2015	32	160	Tue Thu 09:30-12:00	5
Design and Make Jewellery for Beginners	NQ	15/09/2015	12	24	Tue 19:30-21:30	10
Italian Beyond the Basics	NQ	15/09/2015	24	48	Tue 09:45-11:45	13
French Post Beginners	NQ	16/09/2015	24	48	Wed 19:30-21:30	18
French Language Skills Consolidation	NQ	16/09/2015	30	45	Wed 12:15-13:45	14
French Advanced	NQ	16/09/2015	29	58	Wed 09:45-11:45	15
Beginners Yoga	NQ	16/09/2015	11	17	Wed 20:00-21:30	9
Ballroom and Latin American Dancing - Beginners	NQ	16/09/2015	12	24	Wed 19:30-21:30	16
Italian Post-Beginners	NQ	16/09/2015	24	48	Wed 19:30-21:30	16
Start Speaking Italian	NQ	16/09/2015	24	48	Wed 12:30-14:30	12
Sculpture for Beginner and Experienced	NQ	16/09/2015	28	70	Wed 10:00-12:30	11
Sculpture for Beginner and Experienced	NQ	16/09/2015	28	70	Wed 13:30-16:00	15
Italian Easy Intermediates	NQ	16/09/2015	28	56	Wed 09:45-11:45	14
Spanish Higher intermediates consolidation	NQ	16/09/2015	28	56	Wed 12:15-14:15	18
Pilates - a follow-on class	NQ	16/09/2015	12	12	Wed 14:05-15:05	15
Pilates - a follow-on class	NQ	16/09/2015	12	12	Wed 15:10-16:10	13
An introduction to Pilates	NQ	16/09/2015	12	12	Wed 13:00-14:00	10
Iyengar Yoga Intermediate	NQ	16/09/2015	12	18	Wed 18:30-20:00	16
The Further Joy of Ukulele	NQ	16/09/2015	12	24	Wed 19:30-21:30	12
Start Speaking Spanish	NQ	16/09/2015	24	48	Wed 19:30-21:30	11
Award English Skills Writing Entry Level	Q	16/09/2015	15	38	Wed 10:00-12:30	8
Award English Skills Writing Level 1	Q	16/09/2015	15	38	Wed 19:00-21:30	9
Design and Make Jewellery	NQ	16/09/2015	28	56	Wed 16:30-18:30	10
Design and Make Jewellery	NQ	16/09/2015	28	56	Wed 19:00-21:00	10
Jewellery for All	NQ	16/09/2015	17	43	Wed 09:30-12:00	9
Jewellery for All	NQ	16/09/2015	28	70	Wed 13:00-15:30	10
Level 2 Award in Introduction to Counselling Skills	Q	16/09/2015	14	35	Wed 19:00-21:30	10
GCSE Maths	Q	16/09/2015	27	70	Wed x27 Fri x1 09:30-12:00	10

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
French Easy Intermediate Consolidation	NQ	16/09/2015	24	48	Wed 19:30-21:30	16
Start Speaking Spanish	NQ	16/09/2015	24	48	Wed 09:45-11:45	13
Level 2 Certificate in Interior Design Skills	Q	16/09/2015	32	165	Wed x32 Sat x1 09:30-15:00	13
Pottery for Everyone!	NQ	16/09/2015	28	56	Wed x23 Thu x5 13:00-15:00	16
Pottery for Everyone!	NQ	16/09/2015	28	56	Wed x23 Thu x5 19:30-21:30	16
Wood Carving/Sculpture	NQ	16/09/2015	28	70	Wed 09:45-12:15	18
Wood Carving/Sculpture	NQ	16/09/2015	28	56	Wed 19:30-21:30	18
Bridge Modern Acol Year 1	NQ	16/09/2015	28	56	Wed 19:30-21:30	19
Level 2 Certificate in Computerised Accounting for Business with Sage	Q	16/09/2015	18	60	Wed x18 Thu x2 18:30-21:30	10
General Drawing and Painting	NQ	16/09/2015	12	24	Wed 19:30-21:30	18
Level 2 Certificate in Computerised Accounting for Business with Sage	Q	16/09/2015	18	60	Wed x18 Thu x1 09:30- varies	13
Life Drawing and Painting	NQ	16/09/2015	28	70	Wed 10:00-12:30	18
Life Drawing and Painting	NQ	16/09/2015	28	70	Wed 13:00-15:30	18
Drawing and Painting - Oil and acrylic	NQ	17/09/2015	28	70	Thu 19:00-21:30	13
Oil Painting	NQ	17/09/2015	28	70	Thu 09:45-12:15	13
Oil Painting	NQ	17/09/2015	28	70	Thu 13:00-15:30	17
Water-based Media	NQ	17/09/2015	28	56	Thu 09:45-11:45	20
Watercolour for Beginners	NQ	17/09/2015	12	24	Thu 19:30-21:30	11
Level 3 Diploma in Professional Interior Design Skills	Q	17/09/2015	32	165	Thu x32 Sat x1 09:30-15:00	9
Spanish Higher intermediates consolidation	NQ	17/09/2015	30	45	Thu 09:30-11:00	11
GCSE English	Q	17/09/2015	28	70	Thu 12:00-14:30	10
GCSE Maths	Q	17/09/2015	27	70	Mon x1 Thu x27 19:00-21:30	13
Spanish Improvers	NQ	17/09/2015	24	48	Thu 09:30-11:30	17
French Intermediate Consolidation	NQ	17/09/2015	30	45	Thu 10:00-11:30	14
Upholstery Workshop	NQ	17/09/2015	28	56	Thu 09:45-11:45	14
Etching	Q	17/09/2015	28	70	Thu 10:00-12:30	14
Etching	Q	17/09/2015	28	70	Thu 13:00-15:30	11

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Life As We See It - how do artists represent the world through their eyes?	NQ	17/09/2015	28	56	Thu 09:45-11:45	19
Award Maths Skills Number Level 1	Q	17/09/2015	15	38	Thu 19:00-21:30	12
Award Maths Skills Number Entry Level	Q	17/09/2015	15	38	Thu 10:00-12:30	12
Yoga - Continue to Build on the Basics	NQ	17/09/2015	12	18	Thu 19:30-21:00	9
ESOL 2015-16	Q	17/09/2015	32	80	Thu 19:00-21:30	12
Designing and making with Silver	NQ	17/09/2015	28	70	Thu 09:45-12:15	11
Spanish Higher Intermediate	NQ	17/09/2015	26	52	Thu 19:30-21:30	9
Spanish Post-Beginners	NQ	17/09/2015	24	48	Thu 19:30-21:30	13
Spanish Post-Beginners	NQ	17/09/2015	30	45	Thu 12:00-13:30	16
Italian Intermediate	NQ	17/09/2015	28	56	Thu 12:15-14:15	13
General Drawing and Painting	NQ	17/09/2015	24	48	Thu 12:30-14:30	9
Italian Post-Beginners	NQ	17/09/2015	24	48	Thu 12:45-14:45	9
An introduction to Pilates	NQ	17/09/2015	11	12	Thu times vary	14
French Easy Intermediate	NQ	17/09/2015	24	48	Thu 19:30-21:30	19
Ballroom and Latin American Dancing - Intermediate	NQ	17/09/2015	11	22	Thu 19:30-21:30	19
Pilates - a follow-on class	NQ	17/09/2015	11	12	Thu times vary	18
Pilates - a follow-on class	NQ	17/09/2015	12	12	Thu 20:30-21:30	15
Pilates Stage 1	NQ	17/09/2015	12	12	Thu times vary	18
Pilates Stage 2	NQ	17/09/2015	12	12	Thu times vary	18
Yoga for All - Short Course	NQ	18/09/2015	12	18	Fri 11:15-12:45	20
Intermediate Plus - Yoga	NQ	18/09/2015	12	18	Fri 09:30-11:00	20
Level 3 Certificate in Counselling Studies	Q	18/09/2015	23	92	Fri 10:00-14:30	17
Award English Skills Writing Level 1	Q	18/09/2015	15	38	Fri 10:00-12:30	10
ECDL Extra - Intensive	Q	18/09/2015	11	50	Fri 09:30-14:30	8
Going Potty!	NQ	18/09/2015	28	56	Fri 10:00-12:00	17
Going Potty!	NQ	18/09/2015	28	56	Fri 12:30-14:30	16
Jewellery for Beginners and Intermediate	NQ	18/09/2015	11	24	Fri 10:00- varies	16

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Jewellery for Beginners and Intermediate	NQ	18/09/2015	11	24	Fri 12:30- varies	12
Water-based Media	NQ	18/09/2015	28	70	Fri 09:45-12:15	11
Upholstery Workshop	NQ	18/09/2015	17	43	Fri 09:30-12:00	13
Conversational Italian	NQ	22/09/2015	16	24	Tue 12:30-14:00	9
Wu Tai Chi	NQ	24/09/2015	10	10	Thu 13:00-14:00	12
ESOL Examination Preparation	NQ	28/09/2015	28	56	Mon 12:30-14:30	10
English Level 2 Functional Skills	Q	28/09/2015	29	58	Mon 14:00-15:30	0
Level 1 Award in Beginners Office IT Skills	Q	02/11/2015	6	36	Mon 09:30-16:00	7
Stained Glass, Beginners and Intermediate	NQ	03/11/2015	15	38	Tue 09:45-12:15	16
Stained Glass, Beginners and Intermediate	NQ	03/11/2015	15	30	Tue 19:15-21:15	15
Level 1 Award in Caring for Children	Q	03/11/2015	9	45	Tue 09:30-15:00	7
Childminding: Understand how to set up a home-based child care service	NQ	03/11/2015	8	24	Tue 18:30-21:30	7
Stained Glass, Beginners and Intermediate	NQ	04/11/2015	15	38	Wed 09:45-12:15	17
Photoshop - intermediate	NQ	04/11/2015	6	12	Wed 19:30-21:30	11
Level 1 Award in Computerised Accounting for Business with Sage	Q	05/11/2015	6	33	Thu 09:30- varies	11
Winter Festive Flowers	NQ	05/11/2015	5	10	Thu 19:00-21:00	11
Royal Icing Skills for All	NQ	05/11/2015	6	12	Thu 19:30-21:30	12
An Introductory Course in Homeopathy	NQ	10/11/2015	5	10	Tue 10:00-12:00	10
Excel Spreadsheets - Intermediate	NQ	10/11/2015	5	10	Tue 09:45-11:45	15
ESOL 2015-16	Q	10/11/2015	25	125	Tue Thu 12:15-14:45	0
It's time to upgrade to Windows 10	NQ	11/11/2015	5	13	Wed 19:00-21:30	10
Emotional Freedom Technique (EFT) Tapping	NQ	11/11/2015	4	6	Wed 19:00-20:30	18
Make-Up Techniques	NQ	17/11/2015	4	12	Tue 09:30-12:30	14
Childminding: Understand how to set up a home-based child care service	NQ	19/11/2015	8	24	Thu 09:30-12:30	7
Organising Your Life On Your iPad/iPhone	NQ	01/12/2015	2	6	Tue 09:30-12:30	7
Bicycle Maintenance Course	NQ	04/12/2015	1	6	Fri 09:30-15:15	10

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Bite-Size Excel: Pivot Tables and the VLookUp Function	NQ	07/12/2015	1	3	Mon 18:30-21:30	12
Paediatric First Aid	Q	07/12/2015	1	12	Mon Tue 09:30-16:00	4

Table 2 Kentwood Courses Autumn 2015

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
LLDD Cookery	Q	08/09/2015	33	83	Tue 10:00-12:30	5
LLDD Healthy Living and Eating	Q	08/09/2015	33	66	Tue 13:00-15:00	5
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	14
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Tue x32 09:30-12:00	12
ESOL 2015-16	Q	14/09/2015	32	158	Mon x31 Wed x32 09:30-12:00	10
Speed Tailoring	NQ	14/09/2015	12	36	Mon 10:00-13:00	12
Man in the Kitchen	NQ	14/09/2015	27	54	Mon 10:00-12:00	14
Pastels	NQ	14/09/2015	12	30	Mon 10:00-12:30	14
Botanical Illustration	NQ	14/09/2015	12	24	Mon 10:00-12:00	16
Level 1 Award in Computerised Accounting for Business with Sage	Q	14/09/2015	12	33	Mon 09:30- varies	8
Clothes Making	NQ	15/09/2015	24	48	Tue 19:30-21:30	15
Water-based Media	NQ	15/09/2015	28	70	Tue 10:00-12:30	19
Water-based Media	NQ	15/09/2015	28	56	Tue 13:00-15:00	16
GCSE English	Q	15/09/2015	28	70	Tue 09:45-12:15	9
GCSE English	Q	15/09/2015	28	70	Tue 19:00-21:30	15
Level 1 Award in Computerised Accounting for Business with Sage	Q	15/09/2015	12	33	Tue 18:30- varies	9
SLR Photography	NQ	15/09/2015	12	24	Tue 19:30-21:30	19
Cultura y Sociedad	NQ	15/09/2015	28	56	Tue 19:30-21:30	17
Spanish Easy Intermediates	NQ	15/09/2015	24	48	Tue 10:00-12:00	12
French Easy Intermediate	NQ	15/09/2015	23	35	Tue 12:30-14:00	9

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Award Maths Skills Number Level 1	Q	15/09/2015	15	38	Tue 19:00-21:30	7
British Sign Language Level 1 Signature	Q	15/09/2015	32	64	Tue 19:30-21:30	17
Award English Skills Writing Entry Level	Q	15/09/2015	15	38	Tue 19:00-21:30	5
Award English Skills Writing Level 1	Q	15/09/2015	15	38	Tue 10:00-12:30	11
Award Maths Skills Number Entry Level	Q	15/09/2015	15	38	Tue 10:00-12:30	8
Iyengar Yoga Intermediate	NQ	15/09/2015	12	24	Tue 19:30-21:30	11
Start Speaking French	NQ	15/09/2015	24	48	Tue 19:30-21:30	14
ESOL 2015-16	Q	15/09/2015	32	160	Tue Thu 09:30-12:00	16
ESOL Pre Entry	Q	15/09/2015	32	160	Tue Thu 09:30-12:00	15
ESOL 2015-16	Q	15/09/2015	32	160	Tue Thu 12:30-15:00	12
ESOL 2015-16	Q	15/09/2015	32	160	Tue Thu 09:30-12:00	15
ESOL 2015-16	Q	15/09/2015	32	160	Tue Wed 12:30-15:00	15
ESOL 2015-16	Q	16/09/2015	32	80	Wed 19:00-21:30	14
Foundation French for Improvers	NQ	16/09/2015	24	48	Wed 19:30-21:30	12
Iyengar Yoga for All	NQ	16/09/2015	32	48	Wed 19:30-21:00	13
Award English Skills Writing Entry Level	Q	16/09/2015	15	38	Wed 10:00-12:30	6
Man in the Kitchen	NQ	16/09/2015	28	56	Wed 10:00-12:00	12
Award Maths Skills Number Entry Level	Q	16/09/2015	15	38	Wed 19:00-21:30	10
Learn to Play the Guitar	NQ	16/09/2015	12	24	Wed 19:30-21:30	13
Start Speaking Italian	NQ	16/09/2015	24	48	Wed 19:30-21:30	18
Come to the Theatre	NQ	16/09/2015	28	56	Wed 13:15-15:15	20
Water-based Media - long course	NQ	16/09/2015	28	56	Wed 10:00-12:00	12
General Drawing and Painting	NQ	16/09/2015	28	56	Wed 09:45-11:45	18
Clothesmaking	NQ	16/09/2015	24	48	Wed 10:00-12:00	15
Clothesmaking	NQ	16/09/2015	24	48	Wed 19:30-21:30	15
Clothesmaking	NQ	17/09/2015	24	48	Thu 10:00-12:00	13
Drawing & Sketching	NQ	17/09/2015	12	24	Thu 09:45-11:45	12
Clothesmaking	NQ	17/09/2015	24	48	Thu 12:30-14:30	13

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
Water-based Media	NQ	18/09/2015	28	56	Fri 10:00-12:00	20
Culture et Societe	NQ	18/09/2015	30	45	Fri 10:00-11:30	16
Conversational Spanish	NQ	23/09/2015	16	24	Wed 19:30-21:00	12
Qi Gong	NQ	23/09/2015	11	22	Wed 19:30-21:30	12
Maths Level 2 Functional Skills	Q	23/09/2015	25	50	Wed 13:00-15:00	7
Conversational Italian	NQ	24/09/2015	16	32	Thu 10:00-12:00	13
ESOL Examination Preparation	Q	02/10/2015	28	56	Fri 10:00-12:00	12
Level 1 Award in Beginners Office IT Skills	Q	04/11/2015	6	36	Wed 09:30-16:00	9
Patchwork Borders	NQ	04/11/2015	22	44	Wed 19:00-21:00	11
Patchwork Borders	NQ	05/11/2015	22	44	Thu 10:00-12:00	16
Jelly Roll Sampler	NQ	05/11/2015	22	44	Thu 13:00-15:00	16
Jelly Roll Sampler	NQ	06/11/2015	22	55	Fri 10:00-12:30	18
Cooking for Family and Friends	NQ	06/11/2015	6	12	Fri 10:00-12:00	10

Table 3 Poverest Courses Autumn 2015

Course Title	NQ / Q	Start Date	Weeks	Total hours	Day and Time	Enrolments
LLDD Everyday Maths Award	Q	01/09/2015	34	68	Tue 13:00-15:00	8
LLDD Reading for Fun	Q	01/09/2015	34	68	Tue 10:00-12:00	6
LLDD Dance & Drama	Q	01/09/2015	34	136	Tue 10:00-15:00	13
LLDD Everyday English S&L	Q	01/09/2015	34	68	Tue 13:00-15:00	4
LLDD Developing Work Skills	Q	01/09/2015	34	68	Tue 10:00-12:00	6
LLDD Gardening	Q	02/09/2015	34	153	Wed 10:00-15:00	8
LLDD Creative crafts	Q	02/09/2015	34	68	Wed 13:00-15:00	7
LLDD Art & Craft	Q	02/09/2015	34	68	Wed 10:00-12:00	4
LLDD Speaking with Confidence	Q	02/09/2015	34	68	Wed 10:00-12:00	4
LLDD Photography	Q	02/09/2015	34	68	Wed 13:00-15:00	6

LLDD Reading for Fun	Q	02/09/2015	34	68	Wed 10:00-12:00	4
LLDD Writing for Fun	Q	02/09/2015	34	68	Wed 13:00-15:00	4
LLDD Everyday Maths Award	Q	03/09/2015	34	68	Thu 13:00-15:00	5
LLDD Healthy Lifestyle and Leisure	Q	03/09/2015	34	68	Thu 13:00-15:00	7
LLDD Developing Work Skills	Q	03/09/2015	34	68	Thu 10:00-12:00	7
LLDD Dance & Drama	Q	03/09/2015	34	136	Thu 10:00-15:00	8
LLDD Basic Computing	Q	03/09/2015	34	68	Thu 10:00-12:00	7
LLDD Developing Work Skills	Q	04/09/2015	34	68	Fri 10:00-12:00	4
LLDD Dance & Drama	Q	04/09/2015	34	136	Fri 10:00-15:00	11
LLDD Cooking on a Budget	Q	04/09/2015	34	170	Fri 10:00-15:00	6
LLDD Basic Computing	Q	04/09/2015	34	68	Fri 10:00-12:00	7
LLDD Creative crafts	Q	04/09/2015	34	68	Fri 13:00-15:00	7
LLDD Art & Craft	Q	04/09/2015	34	68	Fri 10:00-12:00	7
LLDD Everyday English S&L	Q	04/09/2015	34	68	Fri 13:00-15:00	6
LLDD Basic Computing	Q	07/09/2015	32	64	Mon 10:00-12:00	7
LLDD Art & Craft	Q	07/09/2015	32	64	Mon 13:00-15:00	8
LLDD Cooking on a Budget	Q	07/09/2015	32	160	Mon 10:00-15:00	6
LLDD Developing Work Skills	Q	07/09/2015	32	64	Mon 10:00-12:00	4
LLDD Everyday English S&L	Q	07/09/2015	32	64	Mon 13:00-15:00	7
Spanish Intermediate	NQ	14/09/2015	24	48	Mon 09:30-11:30	14
General Drawing and Painting	NQ	14/09/2015	27	54	Mon 10:00-12:00	15
General Drawing and Painting	NQ	14/09/2015	27	54	Mon 13:00-15:00	11
Pilates - a follow-on class	NQ	14/09/2015	12	12	Mon 10:35-11:35	22
An introduction to Pilates	NQ	14/09/2015	12	12	Mon 09:30-10:30	15
ESOL 2015-16	Q	15/09/2015	32	80	Tue 09:30-12:00	4
ESOL 2015-16	Q	15/09/2015	32	80	Tue 12:30-15:00	8
German Intermediate consolidation	NQ	15/09/2015	24	48	Tue 10:00-12:00	15
America - From Independence to Civil War	NQ	16/09/2015	12	24	Wed 10:00-12:00	22
An introduction to Pilates	NQ	16/09/2015	12	12	Wed 10:30-11:30	19

Pilates - a follow-on class	NQ	16/09/2015	12	12	Wed 11:35-12:35	12
General Drawing and Painting	NQ	17/09/2015	28	70	Thu 09:30-12:00	16
General Drawing and Painting	NQ	17/09/2015	28	56	Thu 13:00-15:00	15
Water-based Media	NQ	18/09/2015	28	56	Fri 13:00-15:00	10
Starting Patchwork	NQ	18/09/2015	12	23	Fri 13:15- varies	6
Start Speaking Italian	NQ	06/10/2015	25	50	Tue 10:00-12:00	15

Table 4 below lists all the outreach courses that took place across the borough of Bromley during September – December 2015 and excludes any provision that is planned for the spring and summer terms 2016. At the time of writing some of the courses have yet to have the total enrolment information added and this will take place once all the paperwork is submitted by the community partners who help support the delivery of this provision.

Table 4 Other Centres Courses Autumn 2015

Course Title		Start Date	Weeks	Total Hours	Location	Day and Time	Enrolments
Healthy Eating	NQ	06/11/2015	5	10	Castlecombe Children and Family Centre	Fri 10:15-12:15	TBC
Yoga for Beginners	NQ	02/11/2015	6	9	Biggin Hill Children Centre	Mon 11:30-13:00	TBC
Christmas Treats Part 2	NQ	11/11/2015	5	10	The Centre Cotmandene	Wed 10:00-12:00	TBC
Cook ahead for Christmas	NQ	05/11/2015	6	12	The Centre Cotmandene	Thu 13:00-15:00	TBC
Customer Care	NQ	05/11/2015	6	12	Anerley Town Hall	Thu 13:00-15:00	TBC
Customer Care	NQ	05/11/2015	6	12	Mottingham Community & Learning Shop	Thu 10:00-12:00	TBC
Digital Skills - Online Basics	NQ	02/11/2015	6	12	Darrick Wood Community Centre	Mon 12:45-14:45	6
Exercise for All	NQ	19/11/2015	10	10	St Hughes Community Centre	Thu 09:30-10:30	TBC
Family Learning - Christmas Crafts	NQ	12/11/2015	5	10	Blenheim CFC	Thu 11:15-13:15	TBC

Family Learning - Christmas Crafts	NQ	10/11/2015	5	10	Community Vision Children's Centre	Tue 12:30-14:30	TBC
Family Learning - Christmas Knitting	NQ	20/11/2015	5	10	Blenheim CFC	Fri 11:15-13:15	TBC
Family Learning - Cooking With Children	NQ	10/11/2015	5	10	Blenheim CFC	Tue 15:30-17:30	6
Family Learning - Culture Cooking	NQ	04/11/2015	6	12	Community Vision Children's Centre	Wed 12:45-14:45	TBC
Family Learning - Homework Club	NQ	03/11/2015	6	15	Royston Primary School	Tue 15:00-17:30	TBC
Family Learning - Pigtails, Plaits and Ponytails	NQ	18/11/2015	5	10	Blenheim CFC	Wed 13:00-15:00	TBC
Family Learning - Understanding Anger	NQ	13/11/2015	5	10	Blenheim CFC	Fri 09:30-11:30	25
Family Learning. Strengthening Families, Strengthening Communities	NQ	02/11/2015	6	18	Burnt Ash Children's Centre	Mon 09:30-12:30	7
Family English, Maths & Language (FEML) Story Sacks English	NQ	11/11/2015	5	15	Hillside Primary School	Wed 09:00-12:00	TBC
FEML – Story Sacks English	NQ	10/11/2015	5	10	Burnt Ash Children's Centre	Tue 11:15-13:15	TBC
FEML – Story Sacks English	NQ	04/11/2015	6	12	Castlecombe Primary School	Wed 13:15-15:15	TBC
FEML – Story Sacks Maths	NQ	11/11/2015	5	10	Cotmandene CFC	Wed 11:30-13:30	TBC
FEML English	NQ	12/11/2015	14	42	St. Pauls Cray CE Primary School	Thu 09:00-12:00	TBC
FEML English	NQ	02/11/2015	15	38	St. Peter & St. Paul Roman Catholic	Mon 09:00-11:30	TBC
FEML ICT	NQ	11/11/2015	10	20	St. Peter & St. Paul Roman Catholic	Wed 09:00-11:00	TBC
FEML Maths	NQ	04/11/2015	15	41	Leesons Primary School	Wed 09:00-11:45	TBC
FEML: Family Fun with Language - EAL	NQ	25/09/2015	10	30	Community	Fri 09:15-12:15	3
Introduction to Microsoft Office	NQ	04/11/2015	6	12	Mottingham Community & Learning Shop	Wed 10:00-12:00	4
London - Underground Overground	NQ	17/09/2015	12	24	Meet Out	Thu 11:00-13:00	20

London - What's in a name?	NQ	15/09/2015	12	24	Meet Out	Tue 11:00-13:00	18
London's A to Z - Part II	NQ	25/09/2015	10	20	Meet Out	Fri 11:00-13:00	24
Making Cards Using Digital Photography - introduction	NQ	04/11/2015	6	12	The Centre Cotmandene	Wed 10:00-12:00	7
Older Learners - Arts and Crafts	NQ	18/09/2015	12	24	Active Age Centre (Age Concern)	Fri 13:00-15:00	TBC
Older Learners - Look After Yourself	NQ	21/09/2015	11	11	Melvin Hall, Age Concern Day Centre	Mon 11:00-12:00	TBC
Projects- Knitting for Xmas	NQ	12/11/2015	5	11	Mottingham Community & Learning Shop	Thu 13:00-15:00 x4 Fri 10:00-12:30 x1	8
Projects: Cake Decorating	NQ	03/11/2015	6	12	Mottingham Community & Learning Shop	Tue 12:30-14:30	10
Tai Chi for OCCA members	NQ	16/10/2015	32	64	Sanderson Hall	Fri 10:00-12:00	16
Tai Chi for OCCA members	NQ	14/10/2015	32	64	Sanderson Hall	Wed 10:00-12:00	17
Tai Chi for OCCA members	NQ	13/10/2015	32	148	Sanderson Hall	Tue 10:00-12:00	14
The City and the Ceremonial County	NQ	16/09/2015	12	24	Meet Out	Wed 11:00-13:00	21
Universal Job Match	NQ	08/09/2015	1	3	Bromley Job Centre	Tue 10:00-13:00	3
Universal Job Match	NQ	15/09/2015	1	3	Bromley Job Centre	Tue 10:00-13:00	4
Universal Job Match	NQ	07/10/2015	1	3	Bromley Job Centre	Wed 10:00-13:00	6
Universal Job Match	NQ	13/10/2015	1	3	Bromley Job Centre	Tue 10:00-13:00	8
Universal Job Match	NQ	27/10/2015	1	3	Bromley Job Centre	Tue 10:00-13:00	2
Universal Job Match	NQ	10/11/2015	1	3	Bromley Job Centre	Tue 10:00-14:00	3
Universal Job Match	NQ	25/11/2015	1	3	Bromley Job Centre	Wed 10:00-13:00	TBC
Universal Job Match	NQ	10/12/2015	1	3	Bromley Job Centre	Thu 10:00-13:00	TBC
Interview Skills	NQ	20/10/2015	1	6	Bromley Job Centre	Tue 9.30-16.00	3
Family Learning - Christmas Cooking	NQ	15/12/2015	1	2	Community Vision Children's Centre	Tue 13.00 - 15.00	TBC
Family Learning - Christmas Cooking	NQ	09/12/2015	2	4	Biggin Hill Children Centre	Wed 13.00 - 15.00	TBC

Number of tutors in each subject area / rates of pay

Tutor pay rates 01 April 2015

Bromley Adult Education Service currently uses the pay rate scale as detailed in the table below.

Grade	Basic Qualification (A)	Intermediate Qualification (B)	Full Qualification (C)
Rate 1	£23.85 (unqualified)	£24.37 (qualified up to Level 3)	£24.91 (qualified Level 4 +)
Rate 2	£25.28 (unqualified)	£25.81 (qualified up to Level 3)	£26.33 (qualified Level 4 +)
Rate 3	£30.20 (unqualified)	£30.73 (qualified up to Level 3)	£31.26 (qualified Level 4 +)

The current total number of tutors actively teaching at the college is 166. A number of tutors teach in more than one subject areas resulting in the discrepancy in total numbers.

Subject Area	Number of tutors	Rate of pay
Astronomy	1	Rate 1
Art Appreciation	1	Rate 2
Badminton	2	Rate 1
Beauty and Complementary Therapy	5	Rate 1
Beauty and Complementary Therapy ITEC accredited	5	Rate 2 /3 depending on level of course
Bookkeeping and Accounting	2	Rate 2
Botanical Illustration	1	Rate 2
Bridge	1	Rate 2
Business	1	Rate 2
Cake Decorating and Sugar craft	2	Rate 2
Clock Repairs	1	Rate 1
Clothes making	2	Rate 1
Computing /IT	8	Rate 2 / 3 depending on level of course
Cookery	5	Rate 2
Counselling accredited levels 2 and 3	2	Rate 2 / 3 depending on level of course
Dance	2	Rate 1
Drawing & Painting	8	Rate 1
Life Drawing and Painting (incl Portrait)	2	Rate 2
Early Years	4	Rate 2
Emotional Freedom Technique	1	Rate 1
Employability courses in partnership with JCP	9	Rate 2
English as a Foreign Language	4	Rate 2 – 3 depending on level of course
English Entry – Level 2	7	Rate 2
English GCSE	1	Rate 3
English for Speakers of Other Languages	10	Rate 2
Etching and Printmaking	1	Rate 1
Family English Maths and Language	7	Rate 2
First Aid	1	Rate 2
Floristry and Flower Arranging	1	Rate 2
Food Safety	1	Rate 2
Gardening	1	Rate 1
Guitar	2	Rate 1
History	1	Rate 2

Interior Design	1	Rate 2
Interior Design – accredited levels 2 and 3	1	Rate 3
Jewellery	3	Rate 2
Learners with learning difficulties and disabilities courses	10	Rate 2
London Walks	2	Rate 2
Maths Entry – Level	6	Rate 2
Maths – GCSE	1	Rate 3
Meditation	1	Rate 1
Modern Foreign Languages	16	Rate 2 – 3 depending on level of course
Patchwork and Quilting	2	Rate 1
Photography	3	Rate 2
Photography accredited (levels 2 and 3)	1	Rate 3
Picture Framing	1	Rate 1
Pilates	2	Rate 1
Pottery	3	Rate 1
Psychology	2	Rate 2
Qi Gong	1	Rate 1
Sculpture	2	Rate 1
Sign Language	2	Rate 2
Silversmithing	1	Rate 2
Soft Furnishing	1	Rate 1
Stained Glass	1	Rate 1
Tai Chi	1	Rate 1
Theatre Studies	1	Rate 2
Ukulele	1	Rate 1
Upholstery	1	Rate 1
Wider Family Learning	9	Rate 2
Woodcarving	1	Rate 1
Writing	1	Rate 2
Yoga	4	Rate 1

Accommodation at the Adult Education Centres

Widmore Centre

The Widmore Centre on Nightingale Lane has a long history of education use. In 1911 the Bromley County Grammar Schools Girls opened on the site, later converting into Ravensbourne Girls School. In 1988 the school closed and a new co-educational comprehensive Ravensbourne school be opened on Hayes Lane. The buildings later became part of the Adult Education Centre. When the Education Development Centre closed in 2013 the remaining services moved onto the Widmore site.

The Widmore Centre site has been identified within the Council's Draft Allocations, Further Policies and Designations Document recently consulted upon as part of the development of the new Local, as an education site, possibly for an expanded La Fontaine Academy. The designation of the site for continued education use is based on the shortage of primary school places in central Bromley.

Of the three Bromley Adult centres the Widmore Centre is located closest to the centre of Bromley. However, it is not on a direct bus route and is a fifteen minute walk to Bromley South and Bickley Railway stations and an average 10 minute walk to local bus services. The centre is open throughout the year and provides accommodation for the management, finance, funding, examinations and IT technician's teams and the majority of the College's administration staff. A team of caretaking and cleaning staff is managed by the site manager and includes a residential caretaker.

Accommodation

- 18 multipurpose classrooms of which two are designated LBB training rooms
- 3 Computer suites
- 2 Art rooms
- Etching and printing room
- Beauty and complementary therapies room
- A covered sports facility
- Main hall (including stage)
- Café area
- A suite of 3 rooms comprising the Education Development Centre
- The Studio – used for photography and art classes
- Pottery workshop plus adjoining kiln room
- Sculpture workshop
- Picture Framing / Stained Glass workshop
- Jewellery and silversmith workshop
- Woodwork workshop
- Nursery comprising of three nursery rooms, manager's office, toilets and outdoor play area
- 9 staff offices including central reception / admin office

In addition there are a number of large storage areas that are used to archive student records and related paperwork as required by the funding bodies.

The Widmore Centre also accommodates the child seat centre.

Kentwood Centre

Kentwood Centre is situated in Penge and has a good network of transport options. Kent House railway station is a 10 minute walk and Clockhouse station a 20 minute walk.

Beckenham Road tram stop is also less than ten minutes walk. The Kentwood Centre is the second largest of the three sites and provides accommodation for three members of the admin team and a residential caretaker. One of the classrooms is used two days a week as a Work Club with clients referred from Job Centre Plus.

Accommodation

- 15 multipurpose classrooms
- Computer suite
- Large multipurpose / conference space
- Cookery room
- Clothes making room
- Art room
- Nursery comprising of two nursery rooms, manager's office, toilets and outdoor play area
- 5 staff offices including central reception / admin office

Poverest centre

Poverest Centre is the smallest of the three centres and is situated in Orpington. St Mary Cray railway station is 20 minutes walk and it is an average of 5 to 10 minute walk to local bus services. The Poverest centre provides accommodation for the manager with responsibility for the provision for learners with learning difficulties, a member of the admin staff and a residential caretaker. The Poverest nursery was closed in July 2014 and the accommodation is now used for art classes. There are three mobile classrooms in the car park which were previously used as classrooms but are no longer fit for purpose.

Accommodation

- 7 multipurpose classrooms
- Computer suite
- Main hall
- 2 Art rooms
- 6 small staff offices including central reception / admin office

Mottingham Community & Learning Shop

The accommodation at Mottingham Community & Learning Shop consists of two rooms and a kitchen area. BAEC runs one morning, one afternoon and one IT session per week, using one room for each session. During autumn term 2015 courses on Christmas crafts, Christmas cookery and digital photography took place.

Courses planned for spring term 2016 include floristry with business skills, mindfulness and distressing techniques and IT Office Skills.

The Centre Cotmandene

The accommodation at The Centre Cotmandene consists of two rooms. BAEC runs one morning, one afternoon and one IT session per week, using one room for each session. During autumn term 2015 courses on customer care skills, Microsoft Office, knitting and cake decorating took place.

Courses planned for spring term 2016 include business administration skills, spreadsheets for record keeping and cake decoration.

Appendix 4

Alternative providers of Adult Learning

Courses identified as at risk of being discontinued in the Consultation on the Proposal documentation

Course type	Alternative Provider	
	Within Bromley	Outside Bromley
Astronomy	Orpington Astronomical Society Planet Earth Education (Beckenham & Bromley) The Open University	Adult Education College Bexley
Badminton	David Lloyd (Beckenham) Park Langley (Beckenham) Harris Academy (Crystal Palace) Coopers School (Orpington) Bromley Health Club (Virgin Active)	Adult Learning Lewisham
Beauty and Complementary Therapy	Bromley College FE TLT Academy (Hayes) Blingz Hair & Beauty Academy (Chislehurst)	Greenwich Community College The Learning Centre Bexley Croydon College Lewisham Southwark College Next Step (Croydon) Bexley College
Business	Bromley College FE JACE Training & Assessment (Bromley)	CALAT (Croydon) The Learning Centre Bexley Croydon College Lewisham Southwark College Bexley College Greenwich Community College
Clock Repairs		
Computing/IT	Age UK (Bromley) U3A (Bromley) Beckenham College Bromley College FE Bromley Libraries	Bexley College Greenwich Community College The Learning Centre Bexley Croydon College Adult Learning Lewisham Lewisham Southwark College Orpington 1 st CALAT (Croydon)
Etching and Printmaking		Kent Adult Education (Tunbridge Wells) Bexley College Adult Learning Lewisham Colfe's School
First Aid	British Red Cross (Bromley) Med Aid UK (Beckenham) Active First Aid Training (Bromley) Bromley Tennis Centre	Adult Learning Lewisham Greenwich Community College The Learning Centre Bexley
Floristry	Hadlow College (Mottingham) The Knowledge Academy (Bromley) Hayes Flower Club	Adult Learning Lewisham Lewisham Southwark College Greenwich Community College CALAT (Croydon) The Learning Centre Bexley
Gardening	Capel Manor College (Crystal Palace) Plews Garden Design (Beckenham) Hadlow College (Mottingham) U3A (Bromley)	Adult Learning Lewisham Greenwich Community College Coolings Garden Centre (Knockholt)
Guitar	Pete's Guitar Lessons (Bromley) Guitar Lessons Bromley Keir Moore (Bromley) U3A	Adult Learning Lewisham Greenwich Community College

History	Bromley College FE Workers Educational Association (Bromley) NADFAS (Beckenham)	Bexley College The Learning Centre Bexley
Interior Design	The Knowledge Academy (Bromley)	Adult Learning Lewisham
Jewellery Making	Crafts Bee (Beckenham) Cote Jewellery (Orpington) Charm School Crafts (Beckenham)	Adult Learning Lewisham Greenwich Community College Kent Adult Education (Tunbridge Wells) The Learning Centre Bexley CALAT (Croydon) Croydon Jewellery School
Meditation	Bromley Mindfulness Dorjechang Buddhist Centre (Bromley) Chantry Studios (Bromley) Benefit from Meditation (Bromley Common)	Adult Learning Lewisham Greenwich Community College The Learning Centre Bexley
Picture Framing	Gallery Seventeen (Beckenham)	
Photography	Bromley College FE Jill Collier Photography (Orpington) Bromley Camera Club Age UK Bromley	Croydon College Adult Learning Lewisham Greenwich Community College The Learning Centre Bexley Bexley College
Pottery	Gallery Seventeen Clan Works Ceramics (Bromley) U3A (Bromley; Beckenham)	Adult Learning Lewisham Greenwich Community College Kent Adult Education (Tunbridge Wells) CALAT (Croydon) The Learning Centre Bexley Lewisham Arthouse
Psychology	U3A (Bromley)	Bexley College Greenwich Community College The Learning Centre Bexley
Qi Gong	Bromley Tai Chi & Qi Gong Shaolin Lotus (Bromley) Karma Studios (West Wickham) Sanshu UK Kung Fu School (Bickley) Nie Gong & Qi Gong Health Class (Beckenham) South London Tai Chi & Qi Gong Meetup (Penge) Universal Healing Tao UK	Adult Learning Lewisham Greenwich Community College
Sculpture		Bexley College Adult Learning Lewisham CALAT (Croydon) Kent Adult Education (Tunbridge Wells) The Learning Centre Bexley
Sign Language	Bromley College FE British Sign (Online) Deaf First (West Wickham) Sign and Sign (Bromley; Beckenham; Chislehurst, Petts Wood)	The Learning Centre Bexley CALAT (Croydon)
Silversmithing	Crafts Bee (Beckenham) The Knowledge Academy (Bromley) Creative Space (Chislehurst)	Greenwich Community College Kent Adult Education (Tunbridge Wells) CALAT (Croydon)
Stained Glass	Crafts Bee (Beckenham)	Greenwich Community College Adult Learning Lewisham CALAT (Croydon) The Learning Centre Bexley
Tai Chi	Bromley Tai Chi & Qi Gong Shaolin Lotus (Bromley) Karma Studios (West Wickham)	Adult Learning Lewisham Greenwich Community College Adult Education College Bexley

	South London Tai Chi & Qi Gong Meetup (Penge)	
Theatre Studies	U3A (Bromley)	Adult Learning Lewisham The Learning Centre Bexley
Ukulele		Adult Learning Lewisham Greenwich Community College
Upholstery	The Knowledge Academy (Bromley)	Kent Adult Education (Tunbridge Wells) Kingston Adult Education (Tunbridge Wells / Sevenoaks) Adult Learning Lewisham The Learning Centre Bexley Greenwich Community College
Woodcarving	The Knowledge Academy (Bromley) Wood Carving Workshops (E-Learning)	CALAT (Croydon) The Learning Centre Bexley
Woodwork	Bromley College FE of Further and Higher Education The Knowledge Academy (Bromley)	CALAT (Croydon) Croydon College The Learning Centre Bexley

Courses identified as at risk of being reduced in the Consultation on the Proposal documentation

Course Type	Alternative provider	
	Within Bromley	Outside Bromley
Art Appreciation	U3A (Bromley) NADFAS (Beckenham; Bromley) Bromley Art Society	Kent Adult Education
Bookkeeping	Bromley College FE emagister (Bromley) Cotmandene Community Resource Centre (Bromley) The Knowledge Academy (Bromley)	CALAT (Croydon) Lewisham Southwark College The Learning Centre Bexley Greenwich Community College Kent Adult Education
Botanical Illustration	The Knowledge Academy (Bromley)	CALAT (Croydon) Adult Learning Lewisham Kent Adult Education (Tunbridge Wells)
Bridge	U3A (Bromley) Beckenham Bridge Club Bromley Novice Bridge Club Orpington Bridge Club	Kent Adult Education (Sevenoaks) Surrey Bridge School (South Croydon)
Cake Decorating & Sugar Craft	Bromley College FE Munchin Kitchen (Westerham Hill) Crafts Bee (Beckenham) Shelley's Cakes (Chislehurst) The Knowledge Academy (Bromley) Cocoa & Heart (Private Lessons Bromley)	CALAT (Croydon) Adult Learning Lewisham Adult Education Bexley The Learning Centre Bexley Greenwich Community College
Childcare	Bromley College FE The Knowledge Academy (Bromley) Bromley Childminding Association (West Wickham)	Adult Learning Lewisham Lewisham Southwark College Croydon College Adult Education Bexley The Learning Centre Bexley Greenwich Community College Bexley College
Clothes Making	The Knowledge Academy (Bromley) Crafts Bee (Beckenham) Little Woollie (Bromley) Ripley Arts Centre (Bromley)	CALAT (Croydon) Adult Learning Lewisham Adult Education Bexley The Learning Centre Bexley Greenwich Community College

Cookery	Bromley College FE The Knowledge Academy (Bromley) Kitchen Stars (Bromley)	CALAT (Croydon) Adult Learning Lewisham Lewisham Southwark College Croydon College Adult Education Bexley The Learning Centre Bexley Greenwich Community College
Counselling	Bromley College FE The Knowledge Academy (Bromley) Counselling & Psychotherapy Training Academy (Bromley) Bromley Community Counselling Service	CALAT (Croydon) Lewisham Southwark College The Learning Centre Bexley Greenwich Community College Tunbridge Wells Adult Education
Dance	U3A (Bromley) David Lloyd (Beckenham) Bromley Salsa Chantry Studios (Bromley) Dance Fusion (Orpington) Magpie Dance (Bromley) Studio 74 (Bromley) JJ Dance Studios (Beckenham) Stephaneez School of Dance (Various) Freelance Dance Company (Bromley; Beckenham) Ripley Arts Centre (Bromley)	CALAT (Croydon) Lewisham Southwark College Adult Education Bexley The Learning Centre Bexley Greenwich Community College Bexley College
Drawing and Painting (Inc Life and Portrait)	U3A (Bromley) Bromley College FE Ripley Arts Centre (Bromley) Gallery Seventeen (Beckenham) West Wickham Arts Association Park Langley Club (Beckenham)	CALAT (Croydon) Adult Learning Lewisham Croydon College Adult Education Bexley The Learning Centre Bexley Greenwich Community College Bexley College Sevenoaks Adult Education Centre
ESOL	Bromley College FE Bromley Language Centre	CALAT (Croydon) Adult Learning Lewisham Lewisham Southwark College Croydon College Adult Education Bexley The Learning Centre Bexley Greenwich Community College Bexley College
Food Safety (for Unemployed Adults)	Bromley College FE The Knowledge Academy (Bromley) JACE Training (Bromley)	CALAT (Croydon) Adult Learning Lewisham Croydon College The Learning Centre Bexley Bexley College
London Walks	U3A (Bromley) The Knowledge Academy (Bromley)	The Learning Centre Bexley (Guided walks)
Modern Foreign Languages	U3A (Bromley) The Knowledge Academy (Bromley) Bromley Language Centre	CALAT (Croydon) Adult Learning Lewisham The Learning Centre Bexley Greenwich Community College Kent Adult Education (Tunbridge Wells)
Patchwork and Quilting	The Knowledge Academy (Bromley) Little Woollie (Bromley)	CALAT (Croydon) Adult Learning Lewisham Adult Education Bexley The Learning Centre Bexley Greenwich Community College Kent Adult Education (Tunbridge Wells)

Pilates	<p>David Lloyd (Beckenham) The Knowledge Academy (Bromley) Chantry Studios (Bromley) JK Pilates (West Wickham) Synergy Pilates (Bromley Common) Karma Studios (West Wickham) Denise Callaghan (Bromley; Orpington) Pilates With Judith (Bromley; Chislehurst) Breeze Yoga Petts Wood War Memorial Hall Nuffield Health (Bromley Common) Bamboo Fitness (Crystal Palace) Aljfitness (Bromley) Active Life Osteopathy (Bromley) Birtenshaw Methodist Church & Bromley Cross Village Hall Beckenham Pilates The Park Langley Club (Beckenham)</p>	<p>CALAT (Croydon) Adult Learning Lewisham The Learning Centre Bexley</p>
Yoga	<p>David Lloyd (Beckenham) The Knowledge Academy (Bromley) Chantry Studios (Bromley) Karma Studios (West Wickham) Breeze Yoga Petts Wood War Memorial Hall Nuffield Health (Bromley Common) Bamboo Fitness (Crystal Palace) Birtenshaw Methodist Church & Bromley Cross Village Hall Yoga Classes Bromley Yoga Studio Bromley Yoga with Deena (Bromley) AH Yoga (Bromley & West Wickham) Virgin Active (Bromley) Open House Yoga (Beckenham) Ripley Arts Centre (Bromley)</p>	<p>CALAT (Croydon) Adult Learning Lewisham The Learning Centre Bexley Greenwich Community College</p>

Equality Impact Assessment

Bromley Adult Education College – proposed changes for September 2016

Background:

Lifelong learning is learning in its broadest sense – across all age groups and for a range of purposes:

- For access to work;
- For career development; to refine a skill or specialism;
- For interest and leisure;
- To develop independence and life skills.

In essence, lifelong learning provides people of all ages with training for employment and career development and learning for personal development.

The work of Bromley Adult Education College (BAEC) can be categorised into these two key delivery functions; training for employment and career development and learning for personal development (sometimes referred to as leisure or informal learning).

Training and development

- The work surrounding training and development is supported by a combination of the Adult Skills Budget, students' fees, student loans and employer contributions. It is very much focussed on national government priorities and local employment and training needs.
- At BAEC, this area of work includes a range of vocational qualifications at levels 1 – 3, adult literacy and numeracy and English for speakers of other languages (ESOL). It also includes training in independent living skills for adults with disabilities and the recently expanding partnership work with Job Centre Plus and Affinity Sutton focussed on supporting local adults into employment. The income from this area of work also supports a work club at the Kentwood Centre in Penge, which meets on one morning each week and works with unemployed adults to help them develop job search skills, Curriculum Vitae (CV) writing and interview techniques.
- BAEC also delivers a range of corporate training for the local authority, such as the corporate ICT, as well as managing the training for Early Years and for the schools' workforce previously delivered through the Education Development Centre (EDC) and including the Governor Services offer.

Personal developmental learning

- This non-accredited provision is supported by the Community Learning Fund from the Skills Funding Agency (SFA), as well as student fees and payment "in kind" from various community partners, usually in the form of free accommodation and/or resources.
- The Community Learning Fund is provided to local authorities to support informal adult learning at a local level, helping to meeting local needs and strategic objectives. Local authorities across England use these funds in very different ways and not all use it to provide "leisure type courses", but instead focus solely on non-regulated literacy, numeracy, English for Speakers of Other Languages (ESOL) and ICT to deprived communities, particularly amongst the inner city and more isolated rural communities.
- At BAEC, this fund currently supports a wide range of non-accredited learning opportunities, some of which are provided in partnership with a range of local

community and third sector organisations to help engage non-traditional adult learning participants. The Community Learning Fund also supports family learning, working in partnership with schools to encourage intergenerational learning and working with parents to help them support their children with homework. This aspect of Adult Education delivery has a strong focus on responding to the needs of the local community and delivery within the local community.

Reasons for the proposed changes

- Bromley Council has to make more than £50m savings over four years, from a total budget today of just over £200 million. It is in this context and with significant reductions in grant funding for Further Education, coupled with the need to direct more limited resources towards vulnerable groups and those getting back into work, that it has become necessary to review the focus of this service.
- The goal is to create a sustainable adult education service to operate with a reduced budget, lower levels of funding and to reduce overspending.
- The proposal is to revise the adult education service to focus on adults and communities of the greatest need within the Borough, close the Widmore site but retain Kentwood and Poverest sites for the delivery of adult education.

Part 1: Initial Screening

Aims and Objectives

The aim is to identify any groups likely to be significantly disadvantaged as a result of the proposed changes and to identify any possible interventions to mitigate these disadvantages.

Beneficiaries

- Residents of the London Borough of Bromley
- Community partners

Departments or agencies involved in delivery of the provision

- Bromley Job Centre; Alexandra Infant School; Blenheim Primary School; Bromley Children Project; Castlecombe Primary School (Academy); Harris Primary Academy Kent House; Hillside Primary School Academy; Leeson's Primary School; Poverest Primary School; School Standards (Bromley); St Peter and St Paul Catholic Primary School; Perry Hall Primary School (Academy); Biggin Hill CFC; Blenheim CFC; Burnt Ash CFC; Castlecombe CFC; Community Vision CFC; Cotmandene CFC; St George's, Bickley, CE Primary School; St Paul's Cray CE Primary School; Midfield Primary School; Red Hill Primary School; Diagrama; Mottingham CLS; Cotmandene CRC; Carers Bromley; CPCDT Crystal Palace Community Development Trust; Community Futures; Community-Options; Hilda Lane Community Association; Keniston Housing Association; Magpie Dance; Orpington Chinese Community Association; Relate Bromley; Society for the Advancement of Black Arts; Turn Around; Bromley Bengali Welfare Association; Bromley Somali Community Association; Bromley Healthcare Community Interest Company; Creative Learning; Certitude; Age UK Bromley and Greenwich.

Part 2: Gathering Evidence

Source of Evidence	Details
Consultation	Feedback from Student/Stakeholder Consultation.

User Feedback	Student focus groups, partnership meetings
Other	Data analysis, staff meetings

Equalities Monitoring Data - Full Year 2014/15 (academic year)

Total Learners

Learner Type	Number
Community Learning Learners	4274
EFA Learners (Education Funding Agency – qualification provision for 16-19 year olds)	3
Adult Skill Funding Learners	1571
24+ Loan Learners (Level 3)	15
Non-Funded Learners	1007
Total Learners	6450

Age

	16-18	19-24	25-39	40-50	60+	Unknown/ Under 16
Age profile % All	0.9%	4.3%	25.3%	39.4%	29.7%	0.4%
Age profile - CL %	0.2%	2.8%	19.1%	36.3%	41.2%	0.4%
Age Profile - ASF%	0.2%	7.0%	35.5%	47.7%	9.6%	
Age Profile 24+ loans	n/a	n/a	40.0%	53.3%	6.7%	
Age Profile Non Funded	5.0%	6.2%	37.1%	40.0%	11.4%	0.3%

Physical disability

	Mobility	Hearing Impairment	Visual Impairment	Mental ill Health	Multiple	Medical	Other	No Disability	Non-declaring
Disability % (All)	1.6%	1.4%	0.6%	1.4%	1.2%	2.1%	2.1%	84.9%	4.7%
Disability % on CL	1.9%	1.7%	0.7%	1.2%	0.8%	1.7%	1.4%	86.3%	4.3%
Disability % on ASF	2.1%	1.1%	0.9%	2.0%	2.8%	3.5%	3.8%	80.9%	2.9%
Disability on EFA								100.0%	
Disability on 24+ loans				6.7%	6.7%			80.0%	6.7%
Disability on Non Funded	0.6%	0.8%	0.1%	1.4%	0.3%	1.8%	0.5%	86.0%	8.5%

Learning Disability

	Dyslexia / Dyscalculia	Moderate Learning Difficulty	Other	No Learning Difficulty / Disability	Non-declaring
Learning difficulty / disability (All)	2.4%	2.1%	1.6%	88.5%	5.4%
Learning difficulty / disability CL	1.9%	0.9%	0.8%	91.2%	5.2%
Learning difficulty / disability ASF	4.0%	6.0%	4.2%	82.5%	3.2%
Learning difficulty / disability EFA				100.0%	
Learning difficulty / disability 24+ Loans				11.0%	
Learning difficulty / disability Non-Funded	2.2%	0.9%	0.4%	87.7%	8.8%

Ethnicity

	Asian / Asian British	Black / Black British	Mixed Group	Ethnic	Other	White	Non-declaring
Ethnicity % (All)	6.0%	7.1%	3.1%		4.5%	79.2%	<0.1%
Ethnicity % CL	4.4%	3.9%	2.0%		4.2%	85.4%	<0.1%
Ethnicity % ASF	9.4%	15.1%	5.7%		4.3%	85.4%	<0.1%
Ethnicity % EFA						100.0%	
Ethnicity % 24+ Loans	13.3%	6.7%	13.3%			66.7%	
Ethnicity % Non-Funded	7.4%	7.8%	3.1%		6.0%	75.7%	

Gender

	Gender % (All)	Gender % CL	Gender % ASF	Gender % EFA	Gender % 24+ Loans	Gender % Non-Funded
Female	77.2%	78.9%	71.2%	100.0%	73.3%	82.0%
Male	22.8%	21.1%	28.8%	0.0%	26.7%	18.0%

Non-Protected Characteristics Monitoring data Full Year 2014/15

Students by Ward

Ward Name <small>Red = close to Widmore; Blue = near to Poverest; Green = near to Kentwood</small>	Learners All	Learners CL	Learners ASF
Bickley	353	255	71
Bromley Common and Keston	256	154	63
Bromley Town	358	240	74
Biggin Hill	100	60	22
Chelsfield and Pratts Bottom	187	131	47
Chislehurst	260	181	46
Clock House	245	167	62
Coopers Cope	245	166	55
Cray Valley East	231	160	46
Cray Valley West	290	226	45
Crystal Palace	208	91	106
Darwin	43	34	7
Farnborough and Crofton	222	164	30
Hayes and Coney Hall	260	190	31
Kelsey and Eden Park	265	187	61
Mottingham and Chislehurst North	167	130	23
Orpington	204	153	40
Penge and Cator	380	217	138
Petts Wood and Knoll	237	189	32
Plaistow and Sundridge	302	205	70
Shortlands	172	131	37
West Wickham	237	183	41

ESOL Enrolments by Ward

Ward	Learners All	Learners ASF	Learners CL	Learners Non Funded
Bickley	7	7		
Bromley Common	4	4		
Bromley Town	27	24	2	3
Chislehurst	5	5		
Clock House	9	9		
Copers Cope	15	15		
Cray Valley East	4	4		
Cray Valley West	7	7		
Crystal Palace	50	48	2	5
Darwin	1	1		
Farnborough and Crofton	2	2		
Hayes and Coney Hall	4	4	1	1
Kelsey and Eden Park	12	12	2	
Mottingham and Chislehurst North	5	5	1	1
Orpington	6	6		
Penge and Cator	49	47	8	6
Petts Wood and Knoll	3	3		
Plastow and Sundridge	7	7	2	1
Shortlands	8	8		
West Wickham	3	3		

ESOL Enrolments by main centre

Centre	Learners All	Learners ASF	Learners CL	Learners No ILR
Kentwood	177	168	15	17
Poverest	13	13		
Widmore	134	127	8	11

Nursery Usage Data

Widmore Nursery Usage	Age of child on joining nursery		Total
	0-2 years	2-5 years	
Children of BAEC students	6	6	12
Students by course			
Beauty	0	1	1
Computing	1	0	1
Counselling & Psychology	1	1	2
English & Maths	1	1	2
ESOL	3	2	5
Yoga	0	1	1
Children of private users	7	42	49
Total usage 2014/15	13	48	61

Kentwood nursery usage	Age of child on joining nursery		Total
	0-2 years	2 years and over	
Children of BAEC	16	27	43
Students by course			
ESOL	7	21	28
FEML ESOL	6	2	8
English FS	0	1	1
GCSE English	0	1	1
Maths	1	1	2
ECDL	2	0	2
Sugarcraft	0	1	1
Children of private users	0	11	11
Total usage 2014/15	16	38	54

Key findings

Student

General

- The majority of students enrolled at BAEC are on CL funded courses, amounting to 66% or 4274 learners in 2014/15. Of those learners on the CL provision, 1048 (25%) were enrolled on the Community Project Provision including the Family learning programmes. >1% of the total amount of learners attend the EFA provision; 24% of all learners attend the ASF provision; >1% of all learners attend 24+ provision; and 15% of all learners attend the Non-funded provision.

Age

- The majority of learners are in the 40-50 age bracket, which amounts to just under 40% of all learners. The majority of learners attending the ASF provision, the 24+ provision, and the Non-Funded provision are each aged between 40-50. The majority of learners attending the CL provision are aged 60+.

Physical Disability

- The vast majority of learners have no disability. The numbers appear to be too low to draw any significant results, however, it is apparent that more learners with a physical disability attend ASF provision, but this is perhaps because some of the discrete provision is for and provides support for those adults with learning difficulties. The overall profile of ASF learners with a physical disability is 2-4%.

Learning Disability

- The majority of learners have no disability. Of those students with a learning disability, in each of the provisions the most declared type of disability is Dyslexia / Dyscalculia, which amounts to just fewer than 11%.
- This data indicates very few with either a physical or learning disability attend the service.

Ethnicity

- The majority of students who attend courses at BAEC are white, being 79.2% of all learners. The majority of Asian/Asian British and of Mixed Ethnicity students attend the 24+ Loans provision. The majority of Black/Black British students attend the ASF provision. The majority of Other ethnicity students attend the Non-funded provision. The majority of White students attend the EFA provision.
- In comparison with the Bromley 2011 Census data on Ethnicity, 2.4% of the Asian/Asian British residents attend courses at BAEC; 2.5% of the Black/Black British residents attend; 1.8% of the Mixed Ethnicity residents attend; 10% of Other Ethnicity residents; and 2% of White residents. From this, the highest proportion of residents to attend compared with their total is those of Black/Black British Ethnicity.
- Overall, the number of learners from these ethnic background account for 2% of all the residents in Bromley.

Gender

- Overall, there are a low number of men attending the college. The majority of men who do attend the college attend the ASF provision (28.8%).
- The largest female group was the 40 – 59 age bracket accessing CL, and the largest male group was also the 40 – 59 age bracket, but accessing ASF. The largest male cohort on CL was the 60+ age bracket.

Students by Ward

- In 2014/15 there were 1013 learners that lived closest to the Widmore Centre, 1098 learners that lived closest to the Kentwood Centre and 962 learners that lived closest to the Poverest Centre. Therefore, there are more learners that live closest to the two proposed remaining centres, than the Widmore Centre.

ESOL learners by Ward

- The majority of ESOL learners were on the ASF provision, amounting to 97%. Crystal Palace had the most ESOL learners overall, and the most learners on the ASF provision also lived in Crystal Palace. The majority of ESOL learners on the CL provision lived in the Penge and Cator Ward, as did the majority of the ESOL Learners on No ILR.

ESOL learners by Centre

- The majority of ESOL learners on ASF, CL and No ILR, attend the Kentwood Centre, amounting to 55%.

Stakeholder

- The main stakeholders are schools and a mix of community and voluntary organisations, or carry out some community activity in the borough. All community and voluntary organisations target and support disadvantaged adults.

Outcome

Screening sufficient

Equality Target Group	Full Impact Assessment required?
Race	YES
Disability	YES
Gender	YES
Age	YES
ESOL	YES
Users of BAEC nurseries	YES

Part 3: Potential Impact

What are the negative impacts associated with this function?

1. Some older learners attending mainstream community provision at the Widmore Centre, will have to travel further to the two remaining centres, Kentwood and Poverest, and will also have less choice of provision.
2. The reduction in ESOL mainstream qualification classes particularly for those residing near, or who attend, the Widmore Centre.
3. The closure of the Nursery at both the Widmore and Kentwood nursery could present a barrier for some learners, especially those attending the ESOL provision. It could be seen as a discriminatory policy against parents in the borough, particularly women.

4. The 1013 learners who live near, as well as those who travel to regularly attend courses at the Widmore Centre would no longer have a local Adult Education Centre. They may be deterred from attending the other centres for example because of more complicated travel arrangements, especially those with mobility difficulties.
5. There is a risk of older, retired learners and residents who attend leisure classes which may be curtailed, becoming isolated, resulting in deterioration of mental and physical well-being, leading to increased costs for other services such as social services and the NHS.
6. Loss of some specialist classes at the Widmore Centre for example Silversmithing and Etching, may lead to these specialist trades being lost in the future.
7. Some courses which could aid a student to set up their own business, or help students return to employment may be curtailed or reduced in volume e.g.:
 - Beauty and complementary Therapy
 - Business
 - Computing / IT
 - Floristry
 - Food Safety
 - Interior Design
 - Picture Framing
 - Childcare
 - Counselling
8. Other Leisure Courses such as Pottery may be discontinued, and cannot be replicated in other centres due to the expensive specialist equipment needed to run the course. Creative classes like this are recommended by local doctors for patients suffering with depression or mental illness as an alternative therapy, alongside or in place of medication. Physical classes such as Yoga and Pilates, like the arts and craft courses, act as a form of therapy and exercise and can help to manage or relieve pain.
9. The unseen poor, disabled and individuals in need who live within 3 miles of Bromley Centre who cannot afford bus fares will have no local Adult Education Centre. This may lead to those individuals becoming isolated, and return to unemployment, with little chance to better themselves. Further, the many individuals using the Bromley food bank, deaf access, dyslexia association, Citizens' Advice Bureau and the many other centrally located charities, will have nowhere to be directed to for advancement.
10. With the potential increase of students attending the Poverest Centre, this may result in a lack of space at break times. This may act as a deterrent for some LDD students who are used to smaller groups and do not like crowds. This may likewise cause a problem for Wheelchair users as they already find it difficult to move about the centre at times, especially when it is busy at break times. Further, access to refreshment facilities will need to be addressed with the potential increase of learners.
11. Some LDD learners, in particular those with autism, will not cope well with the forthcoming changes, so the transition and consolidation of three centres into two will need to be handled sensitively, or risk the loss of those learners.

What are the positive impacts associated with this function?

- The potential increase of ESOL provision in local community venues to engage with hard to reach learners. This could also have the same effect for older and retired learners accessing local community venues, adults with mental ill health and the long term unemployed.
- An increase in Family Learning delivered through schools
- A wider range of mainstream adult education classes offered at the Kentwood and Poverest centres, hopefully leading to a wider geographical spread of learners.
- Delivering more of the Community Learning fund to grass route level to empower local communities to make decisions.

- Increasing access to marginalised groups in the wider community and targeting areas with isolated older residents who don't have the means to pay for courses and/or are not able to travel far to the Kentwood and Poverest Centres.
- Delivering functional skills to isolated communities through a range of vocational and qualifications-based courses.
- Work with a wider range of partners and organisations to bring real benefits to those with mental ill health and chronic health conditions in order to help them achieve better lifestyles.

What is the likely impact on the following protected characteristics?

Equality Target Group	Positive Impact	Neutral Impact	Negative Impact	Comments
Race		✓		
Learning Disability	✓		✓	Positive: increased access in the local community, and throughout the borough Negative: Reduction of provision, those who attended Widmore would not be able to following the proposed closure. However, this would only affect a small cohort.
Physical Disability	✓		✓	Positive: More accessibility in the Kentwood and Poverest Centres, where the provision is to continue under the proposed changes. Negative: Those with mobility difficulties may find it more difficult to travel to the other centres.
Gender (male, female, transgender)		✓		
Age	✓		✓	Positive: Isolated, marginalised older adults will have provision in their local community rather than travelling to one of the BAEC centres. Negative: Less choice of activities for older learners, and there is a large cohort attending BAEC.
ESOL (incl. Unemployed / No qualifications)			✓	Those who live close to Widmore would have no local centre. This could be mitigated by finding delivery partners to help provide non-accredited ESOL in the central Bromley area.
Nursery Users			✓	Parents who need access to a nursery to attend classes will no longer have access to provision for childcare on the adult education site.

Consultation

A six week public consultation was launched on 21 October, running until 6th December 2015. This consultation allowed everyone within and outside the borough, who were either a stakeholder, student (including an individual on behalf of a student), user of other services for example the Nursery, or local community organisation to participate via an online survey. In total, there were 1,160 responses, 1,036 of which were completed and 124 partial responses. The data from these responses has been used to inform this Equality Impact Assessment.

Part 4: Impact Assessment Action Plan

What plans could be built in to address the negative impacts as identified above?

Negative impact	Action to be taken	Expected outcomes	Timescale
1.	Identify alternative venues and/or alternative providers across the Bromley area.	Dispersal of Leisure-type courses across different providers and/or venues across the Bromley area.	Process to start following the final decision.
2.	Establish ESOL Community learning, delivered through Community partners. Place classes at venues such as the Mottingham Centre and Church Halls.	ESOL provision dispersed into community venues across the Bromley area.	Process to start following the final decision.
3.	Identify alternative providers in order to signpost provision, and ensure eligible learners are made aware of funding for alternative nursery care.	Eligible learners will have access to alternative childcare provision across the Bromley area.	June 2016
4.	Identify alternative venues and/or alternative providers across Bromley.	Dispersal of Leisure-type courses across different providers and/or venues across the Bromley area.	Process to start following the final decision.
5.	Include the Social Services and Public Health departments of the Council in partnership arrangements to target provision for the most vulnerable learners in order to access them and deliver community provision.	Vulnerable learners will have access to community provision across Bromley in order to help their well-being.	May 2016
6.	Identify equipment that can be easily relocated to either Kentwood or Poverest. Identify alternative existing providers, and those providers able to relocate resources to their own premises.	The majority of the range of courses currently on offer will be offered by BAEC and other providers across Bromley.	Process to start following the final decision.
7.	Find alternative providers within the borough in order signpost these providers online. Prioritise employment related courses where funding and facilities allow and where a local need is indicated.	Learners will have access to a range of employment-based courses across the Bromley area.	Process to start following the final decision.
8.	Identify alternative providers within the Bromley area. Yoga and Pilates courses will continue as part of the provision offered by BAEC. Support tutors to make alternative arrangements outside the council, and signpost these courses on the BAEC website. Continue work with existing community partners to support adults with mental ill health.	Continuation of a wide range of courses. Continued partnership with the Public Health and Social Services departments will help support signposting for medical referrals.	Process to start following the final decision.
9.	Strategic Partnership Board partners will have remit to ensure disadvantaged groups have access to lifelong learning in local	A wide range of provision will be on offer in community venues to support disadvantaged adults in Bromley.	June 2016

	community venues.		
10.	Working strategically to ensure LDD provision is put in place with staggered breaks to help the process.	Full integration of LDD users and no disruption to their learning and the LDD provision.	June 2016
11.	Putting strategies in place to ensure all LDD learners are integrated.	Full integration of LDD users and no disruption to their learning and the LDD provision.	June 2016

London Borough of Bromley

PART 1 - PUBLIC

Briefing for Education Policy Development and Scrutiny Committee Tuesday 19 January 2016

EDUCATION PORTFOLIO PLAN AUTUMN TERM UPDATE - INFORMATION ITEM

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1. Summary

- 1.1 This information briefing provides the Education Portfolio Holder and PDS Committee with an updating report on the 2015/16 Education Portfolio Plan priorities as agreed at the Education PDS Meeting on 29th September 2015.

2 THE BRIEFING

- 2.1 The 2015/16 plan focuses on seven key priorities, covering both the changing environment and the statutory duties of the local authority (ensuring an adequate supply of school places, determining the special educational needs of qualifying pupils), in support of the Education Covenant and Commitments.
- Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers.
 - Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity.
 - Use the academy and free school programme to promote and develop further that choice.
 - Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents.
 - Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer.
 - Ensure those pupils with special educational needs have good outcomes.
 - Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education.

Autumn Term Update 2015

- 2.2 Progress can be reported against all priorities as at the end of Autumn Term 2015, and a full update is attached as **Appendix 1**

2.3 Key notable successes include:-

- 7 more primary schools converted to academies, with one more due in January 2016.
- 150 young people have been supported in developing employment skills through the Bromley Youth Employment Project.
- 40 employability workshops have been delivered by the Bromley Youth Employment Project against a target of 12, up to the end of September 2015.
- 70% of eligible two year olds are taking up the offer of free early education places.
- 550 delegates have attended governor's training during the Autumn term, compared to 368 in Autumn 2014.
- From an overall cohort of 6,802 young people, 6,476 (95.2%) received an offer of education or training. This figure represents an increase of 1.8% on our 2014 September Guarantee achievement.
- Pilot SEND Ofsted inspection undertaken during October 2015, with positive outcomes reported and an action plan in place.

2.4 The table below shows the summary progress for each priority

Priority	Autumn Term 2015 Update (RAG)
Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers	All four actions on track (Green)
Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity	All three actions on track (Green)
Use the academy and free school programme to promote and develop further that choice	Both actions on track (Green)
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents	Both actions on track (Green)
Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer	All three actions on track (Green)
Ensure those pupils with special educational needs have good outcomes.	All three actions on track (Green)
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education	Four out of six actions are on track (Amber) Aims 7a (pg 25) and 7d (pg 28) both have an Amber RAG status.
NB: Aim 7d (Youth Offending Service improvement plan) has an amber RAG status associated with it that cannot be represented in the Education portfolio plan commitment matrix (pg 5 & 6) as it does not align itself with a commitment.	

2.5 Key challenges remain across all areas with particular focus continuing on:-

- Increasing the supply of primary school places to respond to the significant escalation in pupil numbers in Bromley driven by increases in the dwelling stock, the birth rate and migration.
- Supporting primary schools in the process of conversion, or exploring conversion, to Academy status.



Education Portfolio Priorities

(Including the Education Covenant & Commitments)

September 2015 – August 2016

Autumn 2015 Update

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Use the academy and Free School programme to promote and develop further that choice	16
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents	17
Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer	19
Ensure those pupils with special educational needs have good outcomes	21
Ensure high quality provision continues for the vulnerable, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education	25

This Covenant complements our 17 Education Commitments approved by the Full Council on 21 January 2013

Our 17 Educational Commitments set out this Council's educational philosophy and general principles. In those Commitments we make it clear that the LEA working with Governing bodies welcome and encourage all schools to become Academies with all the independence of action that such Academy status brings. We support the creation of new Free Schools and the expansion of selective education. Three Free Schools have only recently been approved to open in the north of the Borough.

We are mindful of the fact that education in this Borough is being provided through public funds, in buildings which in many cases were paid for by the local community or by the churches and with public support to provide an education for the children of the Borough and surrounding area. We as a Council and indeed as a community all have an obligation to children and young people and we outline our commitments to them and our expectation of them below.

As a Council:

We retain more than 250 statutory educational duties including some major overarching responsibilities. As the civic leader of the community, we have a duty to the residents of the borough: to ensure that there are sufficient school places; that the quality of the education provided is of the highest standard; that our children leave school prepared for a successful and fulfilled adult life; and that our young people are able to play their part as citizens in a democratic, economic prosperous Britain.

For Parents:

We will provide a choice of good and outstanding schools (including academies and Free Schools) in which your children can thrive socially and academically. In return, we expect you to support your children by ensuring they attend school, behave well, undertake school and homework, and co-operate with school staff.

For Pupils:

We will work to ensure that your school provides a first rate education suited to your needs in safe and secure buildings. In return, we expect you to attend regularly, work hard, be well behaved and co-operate with your teachers.

Of School Governors:

Rightly we are very grateful for the voluntary service you give to your community as Governors. Your school or academy will give you access to high quality training and development to enable you to do your job well. In return, you will be expected to take an active part in the governance of your school, ensuring that it delivers a high quality education in a safe and secure environment, providing good value for public money.

For School Leaders:*

To work with children and young people is a huge privilege. We expect all our schools to co-operate with the local authority in delivering on the five outcomes given in Every Child Matters:

- Be Healthy
- Stay Safe
- Enjoy and Achieve
- Make a Positive Contribution
- Achieve Economic Wellbeing

For Residents:

We will ensure: that there are sufficient school places in the borough; that schools are monitored to ensure a high quality of education and behaviour; and that there is value for money provided to the tax payer. In return, we hope that you will support your local school in fundraising, charitable and other activities to support the wider community they serve.

For Local Business:

We will encourage schools to ensure: that pupils leave school well equipped for the world of work; and that they have the skills and attributes to be good citizens. In return, we hope that you seek to employ local young people wherever appropriate and provide Saturday part-time work or work experience where possible. We will also encourage and welcome applicants from local businesses to play an active role as school governors.

*** Academies**

Academies have a Section 10 of the Children Act 2004 duty to co-operate with the LA to ensure children's well-being. The LA has a duty under Section 11 of the Children Act 2004 to safeguard children in its area.

There is a statutory obligation on academies to co-operate with LAs pursuant to Section 10 of the Children Act 2004; Section 10 provides for "co-operation and well-being".

It is considered that such obligations do not interfere with an academy's independence; the creation of an academy does not rid the LA of its (pre)existing obligations regarding the welfare of children. Academies should view this in the spirit of co-operation rather than bureaucracy.

(We would expect that this duty to co-operate would include the provision of statutory information and data to the Council).

<p>Priorities →</p> <p>Commitments ↓</p>	<p>1 Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p>2 Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p>3 Use the academy and free school programme to promote and develop further that choice</p>	<p>4 Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p>5 Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p>6 Ensure those pupils with special educational needs have good outcomes</p>	<p>7 Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
<p>1 We believe in the right of parents (where practicable) to have as much choice of schools as possible including faith schools</p>	✓	✓					
<p>2 We will support and encourage all Bromley LA schools to convert to academy status</p>			✓	✓			
<p>3 We support the creation of 'Free Schools' and, where appropriate, will encourage local parents to apply for one</p>			✓		✓		
<p>4 We will continue to support the expansion of selective education, including Grammar Schools, in particular in the central and northern part of the borough</p>		✓	✓				
<p>5 We will continue to improve the provision of SEN education in the borough</p>						✓	
<p>6 We support the concept of an education voucher system which gives additional support to children with different educational needs, including academically gifted pupils</p>						✓	
<p>7 We will continue to encourage all Bromley secondary schools to ensure that all suitable pupils are prepared for the universities which best meet their aspirations</p>							✓
<p>8 We support the concept of a University Technical College (UTC) providing high quality technical education for 14-19 year olds</p>							✓

<p>Priorities →</p> <p>Commitments ↓</p>	<p>1 Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p>2 Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p>3 Use the academy and free school programme to promote and develop further that choice</p>	<p>4 Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p>5 Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p>6 Ensure those pupils with special educational needs have good outcomes</p>	<p>7 Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
<p>9 We support the creation of 'modern apprenticeships' for a wide variety of skilled trades</p>							<p style="text-align: center;">✓</p>
<p>10 We support the concept of 'lifelong learning' and the important work of adult education</p>							<p style="text-align: center;">✓</p>
<p>11 We support schools in ensuring that all teachers and other staff are competent in their role</p>	<p style="text-align: center;">✓</p>						
<p>12 We support schools in maintaining good discipline</p>	<p style="text-align: center;">✓</p>						
<p>13 We work to improve school governance</p>		<p style="text-align: center;">✓</p>					
<p>14 We work to improve the chances for under performing children, particularly in the early and primary years and will work to encourage the continuing development of high quality early years provision in the Borough through existing and new primary and voluntary providers</p>	<p style="text-align: center;">✓</p>						
<p>15 We encourage schools to identify children with exceptional talents or academic ability and ensure that their needs are provided for</p>						<p style="text-align: center;">✓</p>	
<p>16 We support changes to improve the quality and rigour of the exam system</p>	<p style="text-align: center;">✓</p>						
<p>17 We support measures (including reading through Phonics) to ensure that no child leaves primary school unable to read and write English and without a good competence in basic maths</p>	<p style="text-align: center;">✓</p>						

Priority 1 Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 1a Undertake a process of market testing for all Education services within scope*, developing recommendations for the future delivery and quality monitoring of these services Lead Officer: Laurence Downes, Commissioner	Evaluate Detailed Proposals and engage in dialogue Invitation to submit Final Proposal Evaluation and Dialogue Establish preferred bidder and completion of due diligence Recommendations on the outcome of market testing to Executive, with pre-decision scrutiny from Education PDS and Education Budget Sub Committee Issues arising from dialogue or due diligence, if any, may impact current timescales	Actions for the Spring term are dependent on the outcome of market testing and Member decision In the event of a tender resulting in a contract for the delivery of Education Services, this period will be for mobilisation for an estimated contract start date of April 2016 This includes undertaking all required statutory actions in relation to TUPE	Actions for Summer term are dependent upon the outcome of market testing and Member decision In the event of the tender resulting in a contract for the delivery of Education Services, this period will be for transition as the contract is implemented and embedded
Autumn Term Update 2015 RAG STATUS: Green	Detailed Proposals received and evaluated. The market testing process is to be discontinued, as tenders demonstrated insufficient benefit to the Council to continue, as decided at Executive December 2015. Formal closure of the tender and debriefing meetings with providers is due to take place.		
* Education Services within the scope of market testing include- Admissions Behaviour Services Early Years Education Welfare School Improvement Specialist Educational Needs (including Inclusion Support and Specialist Support and Disability Service) Strategic Management and Place Planning Workforce Development and Governor Services			

Priority 1
Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 1b Through a continuous review of Local Authority Maintained school categorisation based on risk, agree intervention and support to ensure improvement in under performing schools</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Six weekly Schools' Action Group meetings to identify schools which may require early intervention, or rapid intervention, as well as issues of concern. Develop action plan to monitor impact</p> <p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>	<p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>	<p>Provide intensive support to Local Authority Maintained Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards, provided either through in house resources or through commissioning specialist school improvement expertise</p> <p>Where schools have converted to Academy status, escalate any serious performance concerns to the Regional Schools Commissioner</p> <p>Improvements to under performing schools reported to Education PDS</p>

<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>School improvement challenge and support is provided to all Local Authority schools categorised as Requiring Improvement (RI). The number of schools requiring support is reducing and we are supporting 5 RI Primary schools out of 6, with actions being undertaken as planned. The 6th RI school is in discussion with the Local Authority and has established its own support package.</p> <p>Individual school action plans are drawn up and agreed with the school. Three of the RI schools are expecting an Ofsted Inspection this term so there is a strong focus on working with the schools to evidence a minimum Good standard across all areas.</p> <p>An Academy Transfer Operations Group maintains oversight of schools undergoing Academy conversion and to track school's intentions for conversion, and is now supported by a temporary Education Project Officer.</p>		
<p>Aim 1c</p> <p>Undertake a programme of support and challenge for Early Years providers (including child minders), in line with revised statutory requirements, focusing on those achieving 'below good' in Ofsted and those taking two year olds</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Identify settings in need of support, develop and deliver action plans in individual settings</p> <p>Deliver 2015/16 training plan for Early Years settings including updating settings on latest requirements and developing good and outstanding practice in safeguarding, leadership, high quality early years provision and child care</p>	<p>Identify settings in need of support, develop and deliver action plans in individual settings</p> <p>Deliver 2015/16 training plan for Early Years settings including updating settings on latest requirements and developing good and outstanding practice in safeguarding, leadership, high quality early years provision and child care</p>	<p>Identify settings in need of support, develop and deliver action plans in individual settings</p> <p>Develop 2016/17 training plan for early years settings</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>Delivering focused support in 48 Early Years settings that are rated below 'Good'. Currently undertaking all Early Years safeguarding training programme and section 11 audit (duty to ensure agencies are conscious of the need to safeguard children) under Children's Act 2004.</p>		

Priority 1

Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 1d Strengthen the quality of Governance (setting strategic direction and promoting school improvement), through the role of Local Authority Governors</p> <p>Lead Officer: Carol Arnfield Head of Adult Education</p>	<p>Through partnership working with the School Governors One Stop Shop, widen the pool of Governors with relevant skills to support good governance</p> <p>Continue panel scrutiny of Local Authority Governor appointments and renewals</p> <p>Work in partnership with Schools Action group to identify opportunities to support schools</p> <p>Deliver Autumn term training and support package for school and academy governors including:-</p> <ul style="list-style-type: none"> - Roll-out of the new Bromley Governors Training programme - 'Taster' session for potential new governors (21st September) - Hosting Chairs of Governors, Local Authority and Link Governors forums and the annual Bromley Governors conference 	<p>Continue with the new Bromley Governors Training programme to include new courses</p> <p>Free to attend forums for Chairs of Governors and Local Authority and Link governors covering local and national issues</p>	<p>Review progress and priorities and adjust activities as indicated. Target outcomes to be agreed early Spring term</p>

Autumn Term Update 2015

RAG STATUS: Green

17 governor applications have been received and sent out to Chairs of Governors for consideration, following a meeting with School Governors One Stop Shop (SGOSS).

The Local Authority Panel has met twice this term, with three Local Authority governors being appointed and one awaiting approval from the Full Governing Board.

The Autumn term has seen a significant rise in governors attending training with 550 delegates compared to 368 in Autumn 2014.

The annual conference was well attended with a 50% rise in delegate numbers.

81 Governors attended the first Chair of Governors Forum meeting this year which was dedicated to PREVENT training, which is the duty to safeguard children against the dangers of exploitation from extremism.

We will measure achievement by:

No schools will remain in a high priority category for more than two years.

Priority 2

Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 2a Implementation of the Primary Schools development plan (including expansions) will provide additional reception places for September 2016 and beyond in the following Planning Areas:</p> <p>1 – Crystal Palace, Penge and Cator, Clock House 2 – Copers Cope, Kelsey and Eden Park 4 – Bromley Town, Plaistow and Sundridge, Bickley 6 – Chislehurst and Mottingham 7 – Cray Valley East and Cray Valley West 8 – Orpington, Chelsfield and Pratts Bottom</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Report 'Updated Primary Schools Development Plan' to Education PDS in light of primary admissions for 2015/16, taking into account revised population projections and making further recommendations for primary school admissions in 2016/17</p> <p>Review Basic Need programme, designing and developing school enlargement options to meet the expansion needs of the Primary School Development plan and report to Education PDS in the Spring term</p> <p>Deliver Basic Need permanent expansion schemes to create an additional 840 places at</p> <ul style="list-style-type: none"> - Parish CE Primary school - Worsley Bridge Primary school - St. Paul's Cray CE Primary school - Midfield Primary school <p>Award of contracts for permanent expansion to create an additional 525 places at</p> <ul style="list-style-type: none"> - Edgebury Primary school - St George's Primary school - Scotts Park Primary school <p>Undertake external consultant review of place planning data and production of ward level updates on the demand for school places, local capacity and options for expansion</p>	<p>Completion of works at Clare House Primary school to incorporate permanent expansion by one form of entry creating 210 places</p> <p>Completion of works at Unicorn Primary school to expand teaching accommodation, hygiene facilities and a second school hall to meet space size requirements of two forms of entry</p> <p>Report updated Basic Need programme to Education PDS</p>	<p>Implement next phase of works to deliver permanent expansion and bulge classes where required</p>

Autumn Term Update 2015

RAG STATUS: Green

Reported planned works to in November Education PDS.

- Parish CE Primary school – New teaching block
- Worsley Bridge Primary school – 1 additional form of entry
- St. Paul's Cray CE Primary school - 1 additional form of entry
- Midfield Primary school – Works to allow permanent expansion in future

Awarded stage 1 expansion scheme tenders for Edgebury, St George's and Scotts Park Primary schools. Stage 2 tenders for Edgebury, Stuart Fleming and Farnborough to be awarded in the spring.

Poverest school stage 1 tender expected to be awarded by spring 2016.

Full reports on Basic Need update as well as Secondary and Primary development plan update can be found on this agenda under report number ED16001.

Priority 2			
Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 2b Development of the strategic plan to create additional secondary school places 2016 – 22 (inc feasibility study) Lead Officer: Rob Bollen Head of Strategic Place Planning	Report 'Updated Secondary Schools development plan' to Education PDS in light of admissions for 2015/16, taking into account revised population projections and the position on free schools due to open in the borough Work with existing secondary schools to develop proposals for future secondary school expansion	Work with existing secondary schools to develop proposals for future secondary school expansion	Work with existing secondary schools to develop proposals for future secondary school expansion
Autumn Term Update 2015 RAG STATUS: Green	'Updated Secondary Schools development plan' has reported to Education PDS January 2015. Full reports on Basic Need update along with Secondary and Primary development plan update can be found on this agenda under report number ED16001.		

Priority 2
Work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 2c Build capacity to deliver an additional 50 places for two year olds within the private, voluntary, independent and maintained early years provision by September 2016</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	Actively support the development of early years provision through:- - support to prospective new providers - support to the sector to encourage existing providers to offer places to two year olds - collaborative working with the planning department - delivery of the Schools Capital Expansion programme	Actively support the development of early years provision through:- - support to prospective new providers - support to the sector to encourage existing providers to offer places to two year olds - collaborative working with the planning department - delivery of the Schools Capital Expansion programme	Implement adopted schemes to create additional places by autumn 2016
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	Scheduled Projects are on track. Identification of one further project to support capacity is underway. The take up of free secondary early education places for two-year-olds has increased this year with an average of 70% of children accessing their places. Childcare Sufficiency Report and Childcare Sufficiency Ward Data can provide further information on early years provision.		

We will measure achievement by:

All on time applicants are able to receive a school place within published timescales

Priority 3			
Use the academy and Free School programme to promote and develop further that choice; Education Commitments 2, 3 and 4			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 3a Support organisations to open Free Schools, (including identification of potential sites in areas of basic need) Lead Officer: Rob Bollen Head of Strategic Place Planning	Continue dialogue with the Education funding Agency (EfA) and free schools to meet the demonstrable need for school places Report to Education PDS updating on free school admissions	Continue dialogue with the Education funding Agency (EfA) and free school proposers supporting new free schools to meet the demonstrable need for school places	Continue dialogue with the Education funding Agency (EfA) and free school proposed supporting new free schools to meet the demonstrable need for school places
Autumn Term Update 2015 RAG STATUS: Green	Regular meetings with Education funding Agency taking place. Two new free schools are planned to open in September 2016 in the North and the West of the borough. This may actually result in a surplus number of places in the first couple of years.		
Aim 3b Through effective partnership working between the Local Authority and Academies, ensure statutory duties are met in relation to sufficiency of places, fair access and provision for vulnerable children Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance	Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties Deliver and support training package for Newly Qualified Teachers (NQT) Deliver assessment and progression project to include Academy representation	Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties Deliver and support training package for Newly Qualified Teachers (NQT) Deliver assessment and progression project to include Academy representation	Deliver a programme of school support and improvement training, some of which will be accessible to academies as a means of meeting statutory duties Deliver and support training package for Newly Qualified Teachers (NQT) Deliver assessment and progression project to include Academy representation
Autumn Term Update 2015 RAG STATUS: Green	The School Standards Team (SST) continues to offer training for academies and academy schools are represented on project working groups.		
We will measure achievement by:			
All remaining financially viable maintained primary schools will be in discussions with the Local Authority on Federation arrangements.			

Priority 4			
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;			
Education Commitment 2			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 4a Support all remaining Primary Maintained schools to convert to academy status.</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>	<p>Explore options with maintained schools for conversion to academy status, including</p> <ul style="list-style-type: none"> - formal and informal collaborative groups - partnership and cluster arrangements - trust options <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools undergoing conversion</p> <p>Report to Education PDS on academy conversion progress</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>As November 2015, 53 (72%) primary schools had converted to academies.</p> <p>8 (11%) are in the process of conversion</p> <p>4 (5%) are exploring conversion</p> <p>9 (12%) have no confirmed plans for conversion at this time</p> <p>Work is in course to establish the intentions of the schools with “no confirmed plans”</p>		

Priority 4			
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;			
Education Commitment 2			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 4b Work with the Archdiocese of Southwark to enable the Catholic cluster of schools that are not Academies to move forward to conversion</p> <p>Work with the Diocese of Rochester to enable the Church of England (CE) cluster of schools that are not Academies to move forward to conversion</p> <p>Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>	<p>Maintain dialogue with the Archdiocese providing support as required</p> <p>Support Church of England schools to achieve academy status</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>Dialogue is ongoing, the Local Authority continues to support the Archdiocese on request. No decisions have been made.</p> <p>7 out of 9 C of E schools have completed academy conversation as at Sept 2015, with the remaining 2 in the process of converting.</p> <p>7 out of 8 Catholic schools have completed academy conversation as at Sept 2015, with the remaining school in the process of converting.</p>		
We will measure achievement by:			
All remaining financially viable maintained primary schools will be in discussions with the Local Authority on Federation arrangements. The range of models will include MATs, informal partnerships, Federations and sponsored academies.			

Priority 5			
Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 5a Support the Diocese of Rochester to undertake primary school expansion in the borough, specifically in the following Planning Areas</p> <p>4 – Bromley Town, Plaistow and Sundridge, Bickley 6 – Chislehurst and Mottingham 7 – Cray Valley East and Cray Valley West</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Support the expansion of Church of England Primary Schools in planning areas 4,6, and 7</p> <p>Deliver the Basic Need expansion programme of works at St. Paul's Cray CE Primary school and Parish CE Primary school, together with an additional classroom at Keston CE Primary school</p>	<p>Commence expansion works for an additional 0.5 form of entry at St George's Primary school</p>	<p>Support expansion works in line with Basic Need programme</p>
<p>Autumn Term Update 2015 RAG STATUS: Green</p>	<p>The Basic Need expansion programme of works to create an extra form of entry at St. Paul's Cray CE Primary school and 3 new reception classrooms at Parish CE Primary school, together with an additional classroom at Keston CE Primary school have been implemented.</p> <p>Construction is set to begin on George's Primary school in February 2016 to create a single bulge class.</p>		
<p>Aim 5b Support the Archdiocese of Southwark as to the feasibility of secondary school expansion in the borough</p> <p>Lead Officer: Rob Bollen Head of Strategic Place Planning</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>	<p>Work with the Archdiocese of Southwark to realise aspirations for a Catholic Secondary Free School</p>
<p>Autumn Term Update 2015 RAG STATUS: Green</p>	<p>The LA continues to support the Archdiocese with regard to a Catholic secondary school in the borough. No decisions have been made.</p>		

Priority 5			
Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
Aim 5c Ensure that the good working relationship continues with the Diocese and Archdiocese through open dialogue and challenge in relation to intervention in under-performing schools Lead Officer: Julia Waldman Head of Schools and Early Years Commissioning and Quality Assurance	Work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing	Work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing	Undertake annual categorisation process and work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing
Autumn Term Update 2015 RAG STATUS: Green	Support to a high priority Catholic school and C of E school is continuing. Both are awaiting inspection.		
We will measure achievement by:			
Church of England schools converted under MAT or 'chain' arrangement with relevant Diocese Roman Catholic schools converted under MAT or 'chain' arrangement with relevant Diocese			

Priority 6			
Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 6a Implement the SEN Education Reform as laid out in the Children and Families Act through a skilled and knowledgeable workforce, ensuring the confidence of parents and families</p> <p>Lead Officer: Mary Çava Special Educational Needs and Disability (SEND) Reforms Implementation Manager</p>	<p>Report to the Executive Member Officer Working Group Special Educational Needs and Disabilities, on progress of conversion of Statements to Plans</p> <p>Continually review systems and processes to ensure delivery of high quality Education, Health and Care Plans</p> <p>Embed Special Educational Needs and Disability (SEND) delivery systems; monitor and evaluate the new processes, in particular the Local Offer, with partners and stakeholders</p> <p>Work with partners and co-ordinate Local Area Services in preparation for the Local Area Ofsted Inspection. Ensure statutory assessment compliance and engagement of health and social care in individual assessment work</p>	<p>Deliver year two of the three year Transition Plan programme, modifying in light of Department for Education emerging requirements</p> <p>Review the Special Educational Needs and Disability pathway, integrated panels and processes to inform the production of high quality plans within nationally prescribed timescales</p> <p>Develop and implement any improvement areas identified by the Ofsted inspection</p>	<p>Survey stakeholders, partner agencies and third sector services to inform and further develop the Local Offer</p> <p>Collate and review data to inform efficient and effective joint commissioning of services – modify service delivery accordingly</p> <p>Review progress against improvement plans</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>Throughout 2014-15 Bromley SEN teams progressed year one of the three and a half year SEN Transition Plan. As at October 2015 Bromley has transitioned 298 Statements into Education Health and Care Plans. These are monitored and updated annually and information publicised on local offer MyLife website, which is continually revised.</p> <p>Pilot SEND OFSTED inspection taken place October 2015, with positive outcomes reported and action plan in place.</p>		

<p>Aim 6b As part of the South London Boroughs' Joint Special Educational Needs (SEN) Commissioning Project, develop an integrated commissioning solution to proactively manage SEN educational placements with the independent market. Use collective 'voice' to negotiate consistency in practice as well as seeking increased value for money</p> <p>Lead Officer: Mary Çava Special Educational Needs and Disability (SEND) Reforms Implementation Manager</p>	<p>Review integrated commissioning options with leads in the nine other partner boroughs, ensuring options considered provide quality and value for money</p> <p>Ensure robust levels of governance to progress South East Together Partnership collaboration agreements</p>	<p>Formalise partnership arrangements with consortium boroughs to strengthen identification of efficiencies delivered through quality value for money placements</p>	<p>Maximise quality of provision and effectiveness of local commissioning decisions through:-</p> <ul style="list-style-type: none"> - efficient implementation of the cross borough partnership - delivery of training programme
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>Effective contracts management is being embeded within Special Educational Needs and Disability (SEND) commissioning, sharing intelligence across boroughs with Joint Quality assurance visits.</p> <p>Framework agreement signed off November 2015, clarifying roles and responsibilities of the Partner Boroughs. A range of service level agreements with the private providers have ensured fair costs with quality education. Tenders for a Dynamic Purchasing System (DPS) reviewed and awaiting final decision to award tender.</p>		

Priority 6**Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 6c Further develop local provision and partnerships to enable young people with more complex Special Educational Needs and Disabilities (SEND) to live, learn and work in their local community</p> <p>Lead Officer: Debi Christie, Commissioning Manager 16-25 (Specialist Provision)</p>	<p>Monitor new starts placements commencing 2015/16 for young people moving from school to Further Education to ensure meeting needs</p> <p>Commission a review of the pathways across education, health and care for young people including the local offer to identify needs and gaps in provision and develop an action plan to address future gaps and need</p> <p>Start to implement the Preparing for Employment programme in Bromley, which will include developing a shared vision and employment pathways with all partners in Bromley (education, care, health, third sector, parents and young people)</p> <p>Develop an engagement strategy for young people to ensure involvement in developing the local offer in Bromley</p>	<p>Preparation for Employment programme continuation, including integrating local supported employment services into the Bromley College curriculum and providing job coach and systematic instruction training to a group of professionals working with young people. Additionally, develop the supported internship programme with large employers locally</p> <p>Review pilot programme at Bromley College using the TEACCH method (structured teaching for young people with Autistic Spectrum Disorder), with a view to implementing it as part of the core curriculum from September 2016</p>	<p>Review preparation for employment programme to ensure DfE targets met, ensuring a stronger employment offer in Bromley from September 2016.</p> <p>Review pilot provision of Occupational Therapy at Bromley College to ensure it can be an integral part of the core offer from September 2016</p> <p>Review Bromley's engagement strategy to ensure involvement in developing the local offer in Bromley.</p> <p>Completion of all Statement to Education Health and Care Plans conversions for Y11 young people, outlining outcomes that support preparing for adult life, ensuring schools are delivering outcomes that support a more effective transition to further education or employment.</p>

Autumn Term Update 2015

RAG STATUS: Green

47 Education, Health and Care (EHC) Plans for those moving to Bromley College in September 2015 were completed by the statutory deadline and first term reviews have confirmed that young people's needs are being met and are settling into college life. Currently working with Bromley College to review their employment programme and develop a stronger supported internship model, for more complex young people.

Partnership between Bromley College and Oxleas Healthcare is progressing and currently negotiating for an occupational therapist (OT) to be available to support young people with OT needs. Working with colleges to look at the annual review paperwork to ensure that the learning plans for individuals are meeting needs and contributing to the outcomes articulated in each young person's EHC Plan.

The Ofsted pilot inspection (October 2015) had a positive outcome, noting in particular the support that young people with EHC Plans receive both internally from the Preparing for Adulthood team and externally at their education provision, in addition to the innovative ways young people were getting involved and ensuring their voice is heard. Currently developing a project brief that will review the life planning for children and young people with SEND, with a particular focus on transition (14-25yrs) to identify gaps and/or changes in the local offer and inform commissioning decisions.

We will measure achievement by:

Reduction of out of borough specialist placements for young people with more complex Special Educational Needs and Disabilities

Priority 7
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7a In conjunction with Job Centre Plus (JCP), deliver approved qualification courses for adult learners designed with employability in mind</p> <p>Lead Officer: Carol Arnfield, Head of Service, Adult Education</p>	<p>Review progress against enrolment targets and plan additional courses for Spring term to ensure SFA (Skills Funding Agency) allocation targets are met</p> <p>Deliver weekly courses at Bromley Job Centre to target unemployed learners. Target: 9 new learners per week</p> <p>CV writing, Interview Skills, Food Safety and ICT courses held at Widmore and Kentwood Centre – total target: 125 learners across the Autumn term</p> <p>Trial new course in Basic Online Skills, target number 15 new learners</p>	<p>Review progress against targets and plan SFA funded provision for Summer term to ensure allocation targets are met</p> <p>Deliver weekly courses held at Bromley Job Centre to target unemployed learners. Target: 9 new learners per week</p> <p>CV writing, Interview Skills, Food Safety and ICT courses held at Widmore and Kentwood Centre – total target: 140 learners across the Spring term.</p>	<p>Review progress towards SFA targets and allocation for Spring term</p> <p>Key targets to be identified once allocation projections and JCP priorities are confirmed</p>
<p>Autumn Term Update 2015 RAG STATUS: Amber</p>	<p>Enrolment reviewed and spring term provision planning updated to keep alignment with the Skills Funding Agency target.</p> <p>Courses at the Bromley Job Centre Plus have not seen as many people enrolled this term, due to continuing fall in the number of adults on the Job Seekers Allowance (JSA) register. Total learner numbers: 30.</p> <p>As a result of declining demand some of the courses aimed at unemployed residents in Bromley have been cancelled this term. Total enrolments on these courses: 60</p> <p>New Basic Online Skills course tested with 7 learners enrolled.</p>		

Priority 7
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7b In partnership with the voluntary and third sector, devise and deliver a programme of educational activities that engage with hard to reach groups in their local community</p> <p>Lead Officer: Carol Arnfield, Head of Service, Adult Education</p>	<p>Review outcomes from 2014/15 academic year and use to inform planning for 2015/16</p> <p>Commence delivery of a year-long programme of courses aimed at increasing employability skills in partnership with Mottingham and Cotmandene Community Outreach centres</p> <p>Plan and commence delivery of a programme of targeted activities, using a mix of Bromley Adult Education College (BAEC) expertise and sub-contractors to provide outreach provision, as appropriate</p>	<p>Continue delivery of partnership programmes</p> <p>Review priorities and add/amend planning as appropriate</p>	<p>Review progress and priorities and adjust activities as indicated. Target outcomes to be agreed early spring term</p>
<p>Autumn Term Update 2015 RAG STATUS: Green</p>	<p>Following review of outcomes for 2014/15, priorities were revised to consolidate existing partnerships and allocate funding to support targeted provision. Early dialogue with partners resulted in strategic planning taking place before bidding for funds commenced.</p> <ul style="list-style-type: none"> • BAEC planned provision with 11 sub-contractors and 5 partners to provide outreach learning opportunities. • 5 partners deliver specialist courses to learners with disabilities and/or learning difficulties, 3 to deliver courses benefiting mental and physical health, 1 to deliver specialist courses in increasing self-confidence, 1 to deliver literacy and numeracy courses and 1 to deliver employability skills to performers. • BAEC has implemented a year-long programme of courses with the Mottingham and Cotmandene Community Outreach centres. This includes courses aimed at developing employability skills, recreational classes aimed at engaging hard to reach learners, and IT skills. Each course lasts half a term and progression routes are planned between courses and to further opportunities at BAEC centres. • BAEC also began delivery of a programme of computing courses with Keniston Housing Association, using mobile devices. 		

<p>Aim 7c Expand the vocational offer for KS4 and KS5 children with Social, Emotional and Mental Health (SEMH) difficulties through the provision of a skills centre offering opportunities in areas such as media, catering, and multi skills construction</p> <p>Lead Officers: Rob Bollen Head of Strategic Place Planning</p>	<p>Consider first phase feasibility for new KS2 and KS3 facilities for children with Social Emotional and Mental Health difficulties</p> <p>Complete enabling works at identified KS4 and KS5 premises</p> <p>Award contract for refurbishment works at identified KS4 and KS5 premises and commence work</p>	<p>Continue refurbishment work at identified KS4 and KS5 premises</p>	<p>Complete refurbishment at identified KS4 and KS5 premises prior to opening in September 2016</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>Feasibility investigation of first phase for new KS2 and KS3 facilities for children with Social Emotional and Mental Health difficulties currently being undertaken.</p> <p>Enabling works at identified KS4 and KS5 premises completed and contract for refurbishments works at other identified KS4 and KS5 premises commenced.</p> <p>Full reports on Basic Need update along with Secondary and Primary development plan update can be found on this agenda under report number ED16001.</p>		

Priority 7
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7d Implement the Youth Offending Service (YOS) improvement plan ensuring that national and local standards for the Bromley YOS are met consistently throughout the service</p> <p>Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care</p>	<p>Review progress against the 21 actions that commenced in summer 2015 to ensure required improvements have been achieved</p> <p>Commence work on the 23 Autumn term actions as detailed in the 'Improvement Plan Bromley YOS 2015'</p>	<p>Review progress against the 44 actions due to commence by the end of the Autumn term 2015</p> <p>Commence work on the 4 Spring term actions as detailed in the 'Improvement Plan Bromley YOS 2015'.</p>	<p>Review progress against all 48 actions in the 'Improvement Plan Bromley YOS 2015'.</p>
<p>Autumn Term Update 2015 RAG STATUS: Amber</p>	<p>The first progress report was presented to this meeting on 29 September 2015. Work has commenced on all planned actions, with a total of 11 actions achieving a Green RAG status and 11 actions achieving an Amber status from the YOS improvement plan. One action concerning the restructure of the department has been completed, as reported on 24 November 2015 under report number ED15133.</p> <p>The latest reports on YOS update and development plans can be found on this agenda under report number ED16010.</p>		

Priority 7			
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10			
This will be achieved by:			
Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7e Revise and implement the 'Action Plan to increase 16-18 year old Participation Rates' ensuring that the Borough's participation information and tracking services are comprehensive and provide a practical basis for identifying and supporting young people who are at risk of not participating in Education, Employment or Training (EET), or who are not in Education, Employment or Training (NEET)</p> <p>Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care</p>	<p>Conclude 2015 September Guarantee tracking exercise ensuring that all contactable young people of Academic age Yr11 and Yr12 without an offer of EET are offered support to access EET</p> <p>Begin annual tracking exercise to identify young people's destination/current activity - exercise concluded in February 2016</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p>	<p>Use the information from the annual destinations tracking exercise to direct support to young people who are NEET or whose participation status is 'not known'</p> <p>Increase contact with relevant personnel in Bromley schools and Bromley College to improve access to student participation data</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p> <p>Report to Education PDS in March 2016 on the participation of young people in EET</p>	<p>Work with schools to implement 2016 September Guarantee tracking exercise and ensure that those identified as not having an offer of EET for September 2016 are provided with support</p> <p>Develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET</p>
<p>Autumn Term Update 2015</p> <p>RAG STATUS: Green</p>	<p>2015 September Guarantee tracking exercise has concluded. All contactable young people of Academic age Yr11 and Yr12 without an offer of EET were offered support to access EET. From an overall cohort of 6,802 young people 6,476 (95.2%) of young people had received an offer of education or training. This figure represents an increase of 1.8% on our 2014 September Guarantee achievement.</p> <p>The annual tracking exercise to identify young people's destination/current activity has begun. This exercise concludes in February 2016. Significant effort is being targeted at relationships with partners to increase the amount of information we receive from them as this will reduce the need to call and door step young people by youth support programme staff. Staff continue to develop and embed quality provision based on 'need' (identified by the Youth Support Programme or by Partner agencies) of vulnerable groups and those most at risk of becoming NEET. Key to this work has been development of the coordination of information and partnerships to ensure we are best placed to identify those young people in need at an early stage.</p>		

Priority 7
Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term
<p>Aim 7f Through the Bromley Youth Employment Project (Phase 2), increase the employment opportunities for Bromley residents aged 17-24 years</p> <p>Lead Officer: Kay Weiss Assistant Director, Safeguarding and Social Care</p>	<p>150 young people to be supported in developing employability skills</p> <p>5 young people (17-24 years old) to be placed into contracted employment per month</p>	<p>220 young people to be supported in developing employability skills</p> <p>5 young people (17-24 years old) to be placed into contracted employment per month</p>	<p>45 young people to be supported in developing employability skills</p> <p>5 young people (17-24 years old) to be placed into contracted employment per month</p>
<p>Autumn Term Update 2015 RAG STATUS: Green</p>	<p>Throughout this reporting period the number of employability workshops scheduled was increased; this was to accommodate an increased flow of young people into the project during the summer months. 40 workshops had been delivered, against a target of 12, up to the end of September 2015. 150 young people have been supported in developing employment skills.</p> <p>Employability workshops are planned through to end December 2015 on a weekly basis. They are bespoke to the client and include a 'Getting to Know You' initial workshop where an initial assessment takes place, including discussion of aims and objectives as well as CV recommendations. This is followed by a mock interview session to help individuals prepare. The responsibility is shared and clients are encouraged to continue their own job search.</p> <p>The number of young people placed into contracted employment dropped slightly during the summer period. Focus on matching produced 6 confirmed placements for October, with 5 developing for November.</p> <p>Target for this element was over profiled to achieve 60 for each year of the project. (This was done to allow for 10 contracted employment opportunities each year NOT to reach 6 month sustainment. In fact, only 1 of the confirmed placements was not sustained for 6 months due to the tailored support offered to the young person and the employer in the period after the placement has started.)</p> <p>Given the project is now in the second year of delivery, is well on course to achieve the key project outcome of 100 placements into contracted employment lasting 6 months or longer over two years.</p>		

Priority 7**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10****This will be achieved by:**

Aims	Actions for 2015/16		
	Autumn Term	Spring Term	Summer Term

We will measure achievement by:

Audit of Youth Offending Service case files to ensure:-

- the appropriateness of referrals
- robustness of analysis and where appropriate, use feedback to improve practice

By June 2016 the Borough will know the participation status (e.g. if they are EET, NEET or unavailable to the labour market) of 92% of young people aged 16 -18yrs old

By February 2016 more than 90% of young people aged 16-17 yrs old will be participating in Education or Training

By February 2016 less than 5% of young people aged 16 -18 yrs old will be NEET (Not in Education, Employment or Training)

Through the Bromley Youth Employment Project (Phase 2), 100 young people will be placed into contracted employment lasting six months or longer over two years (September 2014 to September 2016)

Glossary

ASD	Autistic Spectrum Disorder
CE	Church of England
DfE	Department for Employment
EET	Education, Employment or Training
EfA	Education Funding Agency
EHC	Education, Health and Care
ESOL	English Speakers of Other Languages
FE	Further Education
JCP	Job Centre Plus
LA	Local Authority
LAC	Looked after Children
LBB	London Borough of Bromley
LDD	Learning Difficulties and/or Disabilities
MAT	Multi Academy Trust
NEET	Not in Education, Employment or Training
PDS	Policy, Development and Scrutiny
RC	Roman Catholic
SEMH	Social, Emotional and Mental Health
SEN	Special Educational Needs
SEND	Special Educational Needs and Disability
SFA	Skills Funding Agency
TUPE	Transfer of Undertakings (Protection of Employment)
VFM	Value for Money
YOS	Youth Offending Service

Report No.
ED16010

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 19 January 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: UPDATE ON YOUTH OFFENDING SERVICE IMPROVEMENT PLAN

Contact Officer: Kay Weiss, Director: Children's Services
E-mail: kay.weiss@bromley.gov.uk
Eamon Brennan, Interim Head of YOS
Email: eamon.brennan@bromley.gov.uk

Chief Officer: Director: Children's Services (ECHS)

Ward: (All Wards);

1. Reason for report

- 1.1 This report provides a further update on the progress of the Youth Offending Service (YOS) Improvement Plan and the work being undertaken by the team.
-

2. RECOMMENDATION(S)

- 2.1 Members of the Education PDS Committee are invited to comment on the contents of this report and the progress of the YOS Improvement Plan.

Corporate Policy

1. Policy Status: Not Applicable:
 2. BBB Priority: Children and Young People Excellent Council Safer Bromley:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Bromley Youth Support Programme
 4. Total current budget for this head: £960,560
 5. Source of funding: Youth Justice Board Grant and London Borough of Bromley
-

Staff

1. Number of staff (current and additional): 22.3
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Background to YOS Improvement Plan

3.1.1 The Bromley Youth Offending Service (YOS) was subject to a Full Joint Inspection by HM Inspectorate of Probation (HMIP) in February 2015. The outcome of the inspection was disappointing with four out of six key judgements considered to be poor, 1 unsatisfactory and 1 satisfactory.

3.1.2 In response to the Inspection, the YOS, with the help of the Youth Justice Board (YJB), have developed an Improvement Plan (**Appendix 1**). The plan was presented to a Joint Education, Care Services and Public Protection and Safety PDS committee meeting on 22nd July 2015. The Portfolio Holder for Education and Chair of the Education PDS asked for regular reports on the progress of the YOS Improvement Plan to be presented to Education PDS. The Improvement Plan has been updated and subsequently agreed by the YOS Management Board and the HMIP Lead Inspector.

3.1.3 The first progress report was presented to the Education PDS on 29 September 2015, the second on 24 November 2015, this is the third update.

3.1.4 The updated plan shows that work has progressed on all planned actions and that the service continues to work hard to introduce further improvements identified in the plan.

3.2 Leadership and Partnership

3.2.1 The team have introduced a weekly data cleaning exercise to help produce more accurate performance data. The management performance reports have been reviewed and improved and now include monitoring against national standards. These are the measurements which will be used by HMIP when they re-inspect the service.

3.2.2 Performance reports now also include information on the type and volume of work being completed by case holding staff (**Appendix 2**). Two case studies have been included to provide contextual information as requested by PDS Members on 24th November 2015 (**Appendix 3**).

3.2.3 The Interim Head of YOS is currently reviewing the service structure to reflect changes that have been introduced following the implementation of the Improvement Plan. He will also identify efficiency savings where possible in order to respond to the reductions in the YJB grant and London Borough of Bromley planned revenue savings. If agreed the new structure will be adopted from April 2016. The YOS Management Board agreed that the NACRO ISS service contract will not be renewed for the next financial year and that provision will be provided in house in order to contribute towards the required savings.

3.2.4 The YOS Management Team are due to commence work on the department's Performance Management Framework which will complement the Workforce Development Plan. This document will outline how managers and systems can ensure that there is a culture of continuous learning and development within the team and that quality standards are maintained.

3.3 Quality, Assessment and Planning

3.3.1 As previously reported, the management team have embarked on a monthly audit programme of case work. Table 1 shows that progress is being made against the HMIP national standards.

Table 1 – Court and Community - % of Cases Judged to be Inadequate

	Oct	Nov	Percentage Difference
Asset / ROSH	66%	53%	-13%
Intervention Plans	80%	65%	-15%
Risk Management Plans	60%	45%	-15%
Vulnerability Plans	45%	12%	-33%

The results of audits are disseminated to individual case workers and supervisors and key learning is discussed. Pleasingly most Vulnerability Management Plans judged as adequate or above (88%) in November were also judged to be of a “good” standard (78%).

The team will be undertaking a thematic audit for December 2015 using police intelligence about young people involved with “County Lines” (selling drugs in coastal towns) therefore the results will not be directly comparable to those obtained in October 2015 and November 2015 but will resume January 2016.

3.3.2 10 pre-court cases were audited in November 2015 using an YJB audit tool. Cases were dip sampled from a list of all cases that had been closed by the team during October 2015. Cases were judged to be either ‘sufficient’ or ‘insufficient’ against HMIP standards. Auditors investigated three areas of work i) Assessment, ii) Planning and iii) Intervention.

- i) Assessment - Overall cases met the standards that would be required by HMIP.
- ii) Planning - Overall cases were just below the standard that would be required by HMIP.
- iii) Interventions – Overall cases met the standards that would be required by HMIP.

The results of this audit have been used as a benchmark for future audit activity. Audits that are being undertaken in December 2015 will be reported back to the YOS Management Board in January 2016.

3.3.3 The service participated in the voluntary YJB national deep dive audit on reoffending. In depth case analysis was undertaken on 4 cases, 2 young people where there had been a successful outcome following their involvement with the YOS and 2 young people where there had not been a successful outcome. The two successful cases demonstrated how appropriate, timely interventions can prevent re-offending and while the two unsuccessful cases included further re-offending they also reflected how targeted, co-ordinated multi-agency work with a very resistant family can lay the foundations for change. The YJB will analyse all data received from local authorities and will feedback later in the year. The service also intends to participate in the next planned YJB audit which will focus on serious offending in the New Year.

3.3.4 All case workers will be attending Signs of Safety training being offered by Children’s Social Care during January and February 2016. This is to ensure that all YOS staff understand the safeguarding risk management model being adopted within Children’s Social Care. YOS staff will also participate in PREVENT training in the New Year.

3.3.5 All YOS Managers will be attending refresher Quality Assurance training in January 2016 to help foster a consistent approach to the way that audits are undertaken by the Management Team. It will also clarify what elements are necessary for a ‘good’ and ‘outstanding’ audit judgement.

3.3.6 The monthly team meetings are being utilised to train and brief staff on key requirements and have included a session with the Speech and Language Service in December 2015 and Information Governance in February 2016.

3.3.7 As part of the wider service review of ‘panels’, the team will be recruiting additional volunteer community panel members for the Referral Order Panel. Advertisements will be published in

January 2016 and a comprehensive training and support package has been developed in house for successful applicants.

3.3.8 The service will be sharing the results of the review on 'panels' and 'interventions' which is being completed by the YOS Head of Service with the YOS Management Board at a future meeting.

3.4 Children Looked After

3.4.1 The joint protocol between Children's Social Care, Central Placement Team and the YOS has been updated. This document provides clarification on everyone's roles and responsibilities and will facilitate enhanced partnership working arrangements between departments.

3.4.2 The service is currently drafting protocols which will need to be put into place with other host local authorities when CLA are placed outside of the borough. These documents will set out agreed standards and timescales in which to complete tasks which should improve information sharing and communication between the YOS, the host YOS and Children's Social Care.

3.4.3 The YOS will be offering restorative justice training for foster carers in the New Year. Courses will be added to the schedule of training currently offered to foster carers.

3.4.4 The Single Point of Contact (SPOC) for CLA has been invited to attend regular Living in Care Council (LINCC) meetings to brief and update members with YOS specific issues and to work as an advocate for the service at these meetings.

3.5 The Voice of the Young Person and other service users

3.5.1 Case Workers continue to promote the feedback survey requested by HMIP. The deadline for this is February 2016.

3.5.2 Case Workers continue to ask young people to complete the Divisions 'service user feedback form'. The first feedback report completed by Strategic and Business Support Services was received in November 2015. The YOS Management Team is reviewing feedback received and shall be considering what additional information should be captured using this method.

3.5.3 The team is currently finalising the parent/carer 'partnership agreement' which will recognise the importance of engagement and compliance with YOS from the young person's parent/carer.

3.5.4 The service is working hard to identify additional ways for young people to engage with the YOS. This includes the identification of young people who may wish to represent the YOS on the Bromley Youth Council. Elections for the Council are scheduled to take place between January and February 2016. In addition the service is considering recommending that there is YOS representation at the Youth Council Manifesto event being held on 10 March 2016.

3.5.5 The Parenting Worker has reintroduced the bi-monthly newsletter for parents/cares that covers specific themes aimed to offer help and advice. Monthly coffee mornings are also being offered for parent/carers.

3.6 Criminal Justice Review

3.6.1 In September 2015, Michael Gove, Ministry of Justice announced that the department would be undertaking a review of the youth justice system to identify if the current system is fit for purpose. The review is being headed by Charlie Taylor, a former Chief Executive of the National College of Teaching and Leadership.

3.6.2 Bromley YOS has been asked to participate in this review and the service has been working with Charlie Taylor's office to identify a convenient day for him to visit and observe a YOS Improvement Board meeting. Due to his limited availability, it has now been agreed that a policy advisor Jonathan Childs will be attending the YOS Improvement Board being held on 19 January 2016 to observe the work being carried out by the YJB to support the YOS.

3.6.3 The Ministry of Justice has stated that the review will be published in the summer 2016.

4. FINANCIAL IMPLICATIONS

4.1 The Ministry of Justice have announced that it is making in year cuts which has reduced the grant funding it will be giving to the YOS by 11%. The YOS Head of Service is currently reviewing business expenditure and the need to identify where savings can be made for the next financial year.

4.2 The service has been subject to an internal financial audit which commenced in November 2015 and should conclude in January 2016. The service will review any recommendations made in the final report.

5. LEGAL IMPLICATIONS

5.1 HMIP has a statutory duty to inspect YOS and it is also required to make its report available to the public.

6. PERSONNEL IMPLICATIONS

6.1 Any personal implications arising from the improvement plan to address the issues raised by the inspection will be presented to the Portfolio Holder as appropriate.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

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RECOMMENDATIONS	ACTIONS	OUTCOME OF ACTIONS	LEAD	TIMESCALE	RAG/PROGRESS	
(1) LEADERSHIP & PARTNERSHIPS Ensure there is effective governance, partnership and management arrangements are in place. The governance arrangements will ensure that the YOS meets local and national criminal	a	Create a single Strategic YOS Management Board, with Senior agency representation	YOS to be given clear strategic direction.	Acting Chair of the Management Board (Kay Weiss - Assistant Director Safeguarding and Children's Social Care)	Commence: May 2015 Complete: July 2015	YOS Board membership has been reviewed and includes senior agency representation. Doug Patterson appointed Chair of Board Borough Commander Chris Hafford (Deputy Chair). Meetings take place once a month.
	b	Undertake a <u>GAP analysis</u> of the management Board in line with "Modern youth offending partnerships (YJB 2013) and Partners in crime? Findings from inspections on youth offending team partnerships (HM Inspectorate of Probation 2014).	Clear analysis identifying key areas of risk.	Eamon Brennan - Head of Service Acting Chair of the Management Board (Kay Weiss)	Commence: June 2015 Complete: July 2015	Gap Analysis presented to YOS Management Board and signed off 14 July 2015.
					Review: June 2016	Review of Gap Analysis to commence June 2016.
	c	Create a training plan in conjunction with the YJB, to enable the new Board to have a collective understanding of their roles and responsibility.	Clarification over YOS Board member's roles and shared responsibilities.	Eamon Brennan - Head of Service Richard Vaughan - Youth Justice Board	Commence: September 2015 Complete: December 2015	YJB Management Board Training undertaken Monday 14 September for Board Members and Tuesday 15 September 2015 for Designated Managers from each agency. Annual Board Conference arranged for February 2016 to discuss Annual YJB Strategic Plan 2016/17.
				Review: Yearly	Annual review of training scheduled to be carried out September 2016	

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justice targets and objectives, and maintain good quality services.	d	Develop a relevant data report in a clear format for the board and YOS Management Team to scrutinise monitor or support performance standards.	Standardisation of data analysis across the YOS to inform decision making and effective challenge.	Eamon Brennan - Head of Service Mirelle Lloyd-Taylor – Deputy Head of Service Pratheepan Jeyapragasam - Crime Analyst Tracey Rogers - Business Development Manager	Commence: July 2015 Complete: August 2015 Review: Quarterly	Business Development Manager and Crime Analyst met with a London YOS to benchmark 'good practice'. Recommendations discussed at YOS Management Board 11 August 2015. LBB data cleaning exercise 'Stat Monday' commenced September 2015 and still ongoing. YOS Performance report includes national and local targets and is reviewed monthly by the YOS Management Board.
	e	Explore and initiate joint strategic partnerships to meet local and national criminal justice targets and objectives and provide good outcomes for children and young people in or at the margins of the criminal justice system.	Whole system approach established to meet the Youth Justice agenda.	YOS Management Board	Commence: September 2015 Complete: November 2015 Review: Quarterly	Youth Justice to remain a standing item on partner agencies strategic Boards and feedback at YOS Management Board Explore integrated targets and Youth Justice Plan. Review and update joint agency protocols to ensure that they are fit for purpose. Annual Board Conference arranged for February 2016 to discuss Annual YJB Strategic Plan 2016/17.
	f	Review the existing YOS Departmental structure to ensure that it is fit for purpose.	Reviewed structure to ensure all YOS core business is adequately staffed and resourced to meet the needs of the service.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/Kay Weiss/ Youth Justice Board/	Commence: August 2015 Completion: September 2015	The team was subject to an internal reorganisation to support supervision and caseloads November 2015. The team will undergo a further restructure to take effect from 1 April 2016 subject to agreement by YOS Management Board.

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				Antoinette Thorne		
(2) QUALITY Increase the likelihood of successful outcomes by undertaking good quality assessment and planning, deliver appropriate interventions and demonstrate both positive leadership and effective management.	a	Develop and implement robust Performance Management Framework to improve quality of assessments and planning across the service. Reintroduce the locally agreed quality assurance audit informed by "infopath" to facilitate improvement.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/ Youth Justice Board	Commence: January 2016 Complete: February 2016 Review: Quarterly	YJB training of QA tools delivered to YOS Management Team on 21 August 2015 and 26 January 2016. Audits commenced September 2015 (Statuary) and November 2015 (Pre Court), analysis presented to YOS Management Board every month. Continuous Professional Development completed November 2015, Performance Management Framework to be drafted.
	b	Case files to be (dip sampled) scrutinised by the management team and supervisors during supervision in line with the policy and that this analysis is robust. Managers should record this on CVYJ as a file check.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: July 2015 Complete: Ongoing Review: Monthly	Dip sampling of case file audits are taking place. Supervision Policy has been updated and disseminated to staff.
	c	Draft and develop comprehensive Workforce Development Policy to support staff in the delivery of their role.	Fully trained workforce competent in their roles and able to address pertinent youth justice issues.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/ Youth Justice Board	Commence: July 2015 Complete: Ongoing Review: Quarterly	PAD's undertaken by management and disseminated to staff. Reviewed Supervision Policy has been updated and disseminated to staff. Workforce Development Strategy has been developed in conjunction with Corporate Workforce Development Team. Individual training issues to be identified and addressed through QA exercise. Refresher training/training provided on the child's

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						journey.
d	Develop and embed, QA sessions of Assets and Intervention plans undertaken. Staff will attend and convey learning and reasons for interventions to facilitate active participation in the QA process.	Quality reports and interventions in place.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/ Youth Justice Board	Commence: July 2015 Complete: Ongoing Review: Quarterly		QA Audit tools reviewed and updated. QA training with YOS Management undertaken 21 August 2015 and 27 January 2016. QA audits commenced September 2015 (Statutory) and November (Pre Court). Feedback discussed at Improvement Board and Management Board's.
e	Managers to meet and train prior to implementation to ensure a consistent approach.	Consistently of QA across the management team.	Youth Justice Board	Commence: September 2015 Complete: September 2015 Review: Six monthly		
f	Children's Social Care Quality Assurance Team to undertake an audit of YOS files to check that appropriate referrals are being made.	Appropriate referrals made to Social Care	Anita Gibbons – Head of Quality Assurance and Principal Social Worker/Teresa Doherty - Group Manager Quality	Commence: May 2015 Complete: Ongoing Review: Six monthly		Audit of cases undertaken by Children's Social Care Quality Assurance Unit August 2015. CP Surgeries being held at the YOS once a month.

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			Assurance Child Protection			
	g	All Case Managers to ensure young people undertake screening by specialist worker so that appropriate referrals are being made.	Young people receive appropriate interventions based on need.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/CSC	Commence: August 2015 Complete: Ongoing Review: Quarterly	Amendments to screening process implemented December 2015 to ensure appropriate referrals are made to specialist services.
	h	Early help services target those children and young people who are already offending and work with the YOS to prevent offending behaviour becoming entrenched.	Young people will Step down into BYSP service provision and support. Young people will have a range of activities to pursue constructive use of leisure time. Young people will have an understanding of the criminal justice system. BYSP staff trained in restorative justice approaches.	Eamon Brennan - Head of Service Linda King – Group Manager Youth Support Services	Commence: August 2015 Ongoing	“Step down” referrals from YOS to BYSP will help target young people who need additional support but do not meet the YOS threshold. NFA young people to be referred to BYSP.
	i	Mock inspection and report by YJB	YOS service to receive robust challenge to	Youth Justice Board	Commence: January 2016	

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			improvements that have been put in place.			
(3) ASSESSMENT S AND PLANNING Good quality assessments and planning with the delivery of appropriate interventions, and positive leadership, effective management and partnership work which reduces the risk of harm to others.	a	Evidence of involvement of Social care/ Police/ Probation/Health/ Education/Housing as appropriate to inform assessment and ensure a relevant plan is in place to identify appropriate anticipated outcomes.	All partners' information and intelligence is included and used to inform assessments.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/ Youth Justice Board	Commence: September 2015 Complete: Ongoing Review: Monthly	QA Audit tool reviewed and updated. YOS Management Team undertaken QA training 21 August 2015 and 27 January 2016 QA audits commenced September 2015 (Statutory) and November 2015 (Pre Court). Staff attendance at YJB Assessment training on 25 June 2015 to demonstrate what is a "Good". APIS training. Staff undertook training Oct 2015 delivered by Wardell Associates i) ASSET and Intervention Planning, ii) Assessing and Managing Risk and Vulnerability and iii) Report Writing.
	b	Refresher training in RoH and vulnerability. Staff to evidence learning and feedback in supervision sessions.	All staff will understand risk of harm and vulnerability issues that relate to young people who offend.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: December 2015 Complete: December 2015 Review: Yearly	Staff undertook training Oct 2015 delivered by Wardell Associates i) ASSET and Intervention Planning, ii) Assessing and Managing Risk and Vulnerability and iii) Report Writing. Review RoH and VMP panel arrangements.
	c	The management team will observe the supervision sessions with young people, in order to inform overall practice and feedback (recorded) is	To ensure consistent approaches to interventions to young people.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: September 2015 Complete: Ongoing Review: Quarterly	Supervision Policy has been reviewed and updated. The YOS Management team have undertaken observation sessions and this is reflected in supervision notes.

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	given to staff at the next supervision session, as reflective practice.				
d	Safeguarding refresher; and signs of safety training CSC threshold and referrals which is outcomes focussed and enables staff to understand the processes adopted by CSC.	All staff understand safeguarding issues relating to young people.	Anita Gibbons - Head of Quality Assurance and Principal Social Worker / Eamon Brennan - Head of Service	Commence: September 2015 Complete: December 2015 Review: Ongoing	Members of staff attended 'Making Research Count' training 10 September 2015. All staff will be attending 'Signs of Safety' and 'Prevent' training which is being rolled out across Children's Social Care in January and February 2016.
e	Establish a focus group to discuss thresholds with YOS and CSC staff to create an understanding of relevant legislation.	YOS and CSC staff will have a clear understanding of thresholds and actions.	Eamon Brennan - Head of Service Anita Gibbons - Head of Quality Assurance and Principal Social Worker	Commence: January 2016 Complete: Ongoing Review: Six monthly	Topics sourced in liaison with CSC Heads of Services Open forums (issue specific e.g. AIM2), staff forums possible presentations. Links to Corporate Parenting Meeting.
f	Joint induction between YOS and CSC	Improve communication links between teams. Streamline partnership working arrangements with CSC.	Eamon Brennan Anita Gibbons - Head of Quality Assurance and Principal Social Worker	Ongoing	Arrangements have been put in place so that YOS new starters receive induction with CSC Officers and CSC new starters contact Business Support to arrange induction with YOS.
g	Arrange for Tackling Troubled Families to attend YOS team meeting.	Improve communication links between teams. Streamline	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry	Ongoing Review: June 2015	Member of TTF attended YOS Team meeting. BCP Surgeries established June 2015 and continue to be held every two weeks.

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			partnership working arrangements with CSC.	Onojaife)		
	h	Review the variety, quality and quantity of ETE provision for all young people on the YOS caseload.	Increased variety of ETE provision for young people on the YOS caseload.	Chair of the Management Board Eamon Brennan - Head of Service Jane Bailey – Director of Education	Commence: October 2015 Complete: March 2016	Head of Service and Deputy Head of Service have met with the Director of Education to discuss this and are currently investigating how this can be addressed.
(4) Good quality assessment and planning with the delivery of appropriate interventions, planning and positive leadership, effective management and partnership	a	All practitioners to participate in training/refresher training on assessment; production and review of risk management plans. Staff will convey learning and feedback (recorded) at the next supervision.	Quality plans are completed.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife) /Youth Justice Board	Commence: September 2015 Complete: December 2015 Review: Yearly	Induction Checklist – all new Case Managers are fully supported and trained in their role. Staff attendance at i) ASSET and Intervention Planning, ii) Assessing and Managing Risk and Vulnerability and iii) Report Writing training sessions delivered by Wardell Associates – October 2015.
	b	All practitioners to participate in training/refresher training on assessment; production and review of vulnerability plans. Staff will convey learning and feedback (recorded) at the next supervision session.	Quality plans are completed.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife) /Youth Justice Board	Commence: September 2015 Completion: December 2015 Review: Yearly	
	c	Review and produce clear materials /guidelines for	The community is protected from harm	Eamon Brennan - Head of Service	Commence: October 2015	

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which reduces the risk of harm; vulnerability and effective contribution to multi-agency child protection arrangements.		ensuring victim safety is a key priority in all assessments, planning and in service delivery.	through quality interventions.		Completion: November 2015 Review: October 2016	legislation. Staff undertook training Oct 2015 delivered by Wardell Associates i) ASSET and Intervention Planning, ii) Assessing and Managing Risk and Vulnerability and iii) Report Writing.
	d	Ensure all partner information is recorded on CVYJ and that appropriate actions are taken based upon the information.	Accurate information in place to produce person centred interventions.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: September 2015 Completion: Ongoing Review: Quarterly	QA audits commenced September (Statutory) and November 2015 (Pre Court). Benchmark analysis available following October case audit. BSCB escalation procedure disseminated to team. Protocol for of partner agencies reviewed and updated.
	e	Ensure that there is 100% compliance in connectivity by reducing the number of "missing" docs2 notification to zero.	Information is sent to the secure estate for all young people receiving a remand or custodial sentence.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/ Pratheepan Jeyapragasam	Commence: July 2015 Completion: Ongoing	There has been 100% compliance over the last quarter (September – December 2015).
	f	Ensure that assessments are informed by data sourced from a range of agencies.	Quality reports in place.	Eamon Brennan - Head of Service	Commence: September 2015 Completion: Ongoing Review: Quarterly	QA audits commenced September 2015 (Statutory) and November 2015 (Pre Court). Monthly analysis reported to YOS Management Board and YOs Team meeting.
	g	Review and implement a SLA with CSC and deliver mixed briefings or information	Joint work will be undertaken by both agencies to reduce the	YOS Management Team (Eamon Brennan; Mirelle	Commence: September 2015 Completion:	Joint protocol reviewed and updated December 2015.

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		disseminated to staff re: content and implications for each team.	likelihood of re-offending.	Lloyd-Taylor; Henry Onojaife)	September 2015 Review: September 2016	
5) REDUCING REOFFENDING Ensure that the work with children and young people reduces reoffending and contain a broad range of evaluated interventions. These interventions will account for individual needs and abilities, be SMART and take into	a	Ensure all young people are screened to ensure that interventions take account of their individual learning styles. The outcome needs to be that high quality interventions address risk of re-offending and are tailored to the needs of each young person are being delivered in all cases.	Good quality person centred interventions are delivered.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: August 2015 Completion: Ongoing Review: Quarterly	Amendments to screening process implemented December 2015 to ensure appropriate referrals are made to specialist services. Updated learning styles questionnaire has been introduced for the first contact meeting for all young people from January 2016.
	b	All cases that are QA'ed will have interventions appropriate to the ASSET assessment. Learning from audits to be feedback to staff.	Quality assets and intervention plans in place.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: September 2015 Completion: Ongoing Review: Quarterly	QA audits commenced September 2015 (Statutory) and November 2015 (Pre Court). Monthly analysis reported to YOS Management Board and YOS Team meeting.
	c	Explore and initiate joint operational partnerships to meet local and national criminal justice targets and objectives and provide good outcomes for children and young people in or at the margins of the criminal justice	Whole system approach established to meet the Youth Justice agenda.	Eamon Brennan - Head of Service	Commence: November 2015 Completion: January 2016 Review: Quarterly	Youth Justice a standing item on partner strategic Boards Diarised meeting dates. Explore integrated targets. Establish Satellite reporting hubs in Penge & Orpington.

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consideration partner interventions, these interventions will be monitored to ensure effectiveness.		system.				
	d	Use QA process to evidence that members of staff can access and use a variety of resources to create SMART plans.	Good quality plans are in place.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: September 2015 Completion: Ongoing Review: Quarterly	QA audits commenced September 2015 (Statutory) and November 2015 (Pre Court). Monthly analysis reported to YOS Management Board and YOS Team meeting.
	e	Staff to be trained in the usage of "ASSETplus" and good intervention plans.	All staff will understand and complete good quality end to end assessments.	Mirelle Lloyd-Taylor / Youth Justice Board	Commence: June 2016 Completion: Ongoing	Training date to be arranged with JYB Training to be undertaken by YOS Team
	f	Undertake a review of the interventions being delivered by the service by establishing a multi-agency task and finish group to review interventions for all young people on the re-offending cohort.	Identify effectiveness of current support being provided and make recommendations where improvements can be made. Reduce the number of children and young people who reoffend.	Eamon Brennan/YOS Staff/TTF/CSC/Education/MPS/YPS	Commence: November 2015 Completion: Ongoing Review: Quarterly	Review of Interventions is being completed.

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(6) CHILDREN LOOKED AFTER Offending and reoffending is reduced amongst the looked after children population of Bromley.	a	Establish a YOS SPOC (manager and practitioner) to co-ordinate services to reduce offending by looked after children (ROLAC).	A clear strategy is developed to reduce offending and divert CLA young people from the youth justice system.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/Anita Gibbons/ Teresa Doherty/Wendy Kimberley – Group Manager Quality Assurance Looked After Children	Commence: October 2015 Completion: October 2015 Review: October 2016	CSC Social Worker “seconded” commenced employment with service August 2015 and appointed to role October 2015.
	b	Monitor the number of CLA, LBB & other on the YOS caseload by offence type and outcomes. Benchmark against comparator areas.	A clear strategy is developed to reduce offending and divert CLA young people from the youth justice system.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: August 2015 Completion: Ongoing Review: Quarterly	All members of staff attended Childview training workshops September 2015. LBB data cleaning exercise ‘Stat Monday’ commenced September 2015. YOS Performance report updated and presented monthly to the YOS Management Board.
	c	Ensuring CSC are notified when a CLA is appearing in court and are accompanied by their allocated social worker. Where this is not possible; the court worker will have access to the young person’s history; care plans; placement information and support packages to comply with any subsequent order.	All information is available to courts to aid sentencing.	Eamon Brennan - Head of Service Anita Gibbons - Head of Quality Assurance and Principal Social Worker Ian Leadbetter – Head of Care and Resources	Commence: June 2015 Completion: Ongoing	The Joint protocol between CSC and YOS has been reviewed and updated December 2015. The YOS SPOC provides a regular point of contact and liaison with CSC about CLA. CSC S/W are encouraged to attend court.

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	d Offer restorative training to private children residential care homes and LBB's Foster carers on restorative justice principles to respond to minor infractions and offending.	A reduction of CLA young people entering or re-entering the criminal justice system.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife) /Anita Gibbons/ Ian Leadbetter	Commence: October 2015 Completion: Review:	RJ training is being offered to Foster Carers for April 2016 and will be included in the Foster Carer Training Schedule based on demand.
	e Review and update the protocol between LBB; NPS; YOS and children's' residential home providers. Meet with the partners to clearly set out what are the expectations of dealing with in-house incidents and when it is appropriate to call the Police.	A reduction of CLA young people entering or re-entering the criminal justice system	Eamon Brennan - Head of Service/ Youth Justice Board /CPS/MPS/Courts/ CSC	Commence: October 2015 Completion: October 2015 Review: October 2016	YOS and CSC have discussed this issue and are making enquiries into how the service can offer effective RJ training to residential home providers.
	f Ensure that there are effective mechanisms in place for consulting with and involving the Living in care council about CLA offending and what would make a difference.	The voice of the child is reflected in YOS business.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/Anita Gibbons/ Ian Leadbetter – Head of Care and Resources/ Susan Philips – Head of Safeguarding and Care Planning /	Commence: October 2015 Completion: November 2015 Review: October 2016	Joint protocol with CSC reviewed and updated December 2015. Head of Service presented briefing to Corporate Parenting Meeting November 2015. YOS SPOC will be attending regular LINCC meetings.

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Page 134 (7) THE VOICE OF THE YOUNG PERSON Ensure that				Melissa Bob-Amara – Active Involvement Officer		
	g	Attendance by YOS and CSC staff at meetings i.e. Child Protection Conferences/Strategy Meetings/Professional Meetings/Children in Need Meetings/Child Care Reviews/Remand Reviews/Initial Sentence Planning Meetings/Risk Management Panel Meetings/Safeguarding Meetings.	All information is sourced to provide quality person centred intervention.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)/CSC	Commence: July 2015 Completion: Ongoing Review: Ongoing	Joint protocol with CSC has been updated. IRO's and Conference chairs invited to attend YOS meetings. Further discussion about this will need to take place at SMT/DMT to ensure the message is disseminated. Attendance by staff at meetings will need to be monitored.
	h	Ensure CLA placed beyond LBB's borders receive the same level of support and services as other young people and this is embedded in practice.	Consistent approach to CLA young people is administered.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: October 2015 Completion: Ongoing Review: October 2016	ROLAC established and attending CLA reviews. Joint protocol with CSC reviewed and updated December 2015.
	a	Undertake a review of service user engagement currently being received into the YOS.	Children and young people, parents/carers should have the opportunity to describe things from their point of	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: September 2015 Completion: March 2016 Review: Ongoing	YOS Service User Feedback is requested from young people. First feedback report received November 2015. The service is collating HMIP surveys 27 questionnaires to be completed by 14 Feb 2016. The parenting Working Together Agreement will

IMPROVEMENT PLAN BROMLEY YOS 2015

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the Voice of the young person is recorded and listened to in line with the UN Convention on the rights of the child and the Children's Acts which require LBB to ascertain the "wishes and feelings" of children.			view and be continually involved in decision making.			be implemented to ensure that the parents/carers are fully engaged whilst the young person is working with the YOS.
	b	Improve the level of engagement from service users (children and young people, parents and carers) with the service to inform decision making.	The voice of the child is heard and there is evidence that feedback received has influenced the decisions that YOS practitioners have made.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: July 2015 Completion: Ongoing Review: Ongoing	HOS briefing (July 15). Staff attended YJB training to demonstrate a "Good" plan. QA of case files to evidence areas of good practice. Monthly feedback from young people is being collated using Service User Feedback forms. Young people's views collated via HMIP Survey.
	c	Where appropriate recordings and reports indicate "Voice of the child/young person". This will include demeanour; non-verbal communication; or responses to parent/carers.	The voice of the child is heard and reflected in interventions.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: July 2015 Completion: Ongoing Review: Ongoing	Staff attended YJB training to demonstrate a "Good" plan. QA of case files to evidence areas of good practice. A representative from speech and language service provided training for members of staff 7 December 2015 to explain the provision that is available.
	d	Create a service user forum for current and former young people to enable the service to consult effectively.	The voice of the child is heard and can be reflected in interventions being delivered.	YOS Management Team (Eamon Brennan; Mirelle Lloyd-Taylor; Henry Onojaife)	Commence: January 2016 Completion: Quarterly Review: January 2017	Children and young people will be invited to attend group feedback sessions to inform effectiveness of interventions being offered and consult where improvements can be made on the delivery of support offered.

IMPROVEMENT PLAN BROMLEY YOS 2015

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Glossary of Terms

ASSET	The ASSET is a structured assessment tool used by Youth Offending Teams (Yots) in England and Wales on all young offenders who come into contact with the criminal justice system ¹ .
ASSETplus	ASSETplus is the new assessment and planning framework for the youth justice system, it will be replacing the existing ASSET system.
CLA - Children Looked After	A child is looked after by a local authority if he or she has been provided with accommodation for a continuous period of more than 24 hours, in the circumstances set out in sections 20 and 21 of the Children Act 1989, or is placed in the care of a local authority by virtue of an order made under part IV of the Act.
CSC - Children's Social Care	The Children's Social Care Division works to safeguard and promote the welfare of children and young people within the borough as well as providing support and help to children in care to help them have the best possible start in life.
CVYJ - Child View Youth Justice	Child View is the recording system used to support the team.
ETE - Education, Training, Employment	Is support offered to young people to ensure they can access appropriate education, training or employment provision.
FTE - First Time Entrants	An offender who has received their first caution or conviction 1 for an offence recorded by a police force in England or Wales or by the British Transport Police.
HMIP - HM Inspectorate of Probation	Is the independent Inspectorate funded by the Ministry of Justice responsible for assessing the work undertaken by the YOS.
infopath	Is the Microsoft software application which is used to support a YJB recommended audit tool.
Intervention level	This refers to the level of involvement provided by the YOS to the young person. The three levels start with 'standard', then 'enhanced' and the highest level of intervention is 'Intensive'.
Intervention Plan	This is the plan which should be completed with the young person identifying key objectives and tasks that must be completed in order to address the factors identified following the completion of the ASSET.
NPS – National Probation Service	This is a statutory criminal justice service that supervises high-risk offenders released into the community.
OCCD - Out of Court Disposals	This will be considered when a young person has committed a less serious, or possible first time offence rather than receiving a prosecution in court.
RoH - Risk of Harm	This is an area within the
ROLAC - Responsible Officer Looked After Children	Named officer responsible for co-ordinating all communication for Children Looked After.

¹ yjbpublications.justice.gov.uk/en-gb/Resources/Downloads/Asset.pdf

IMPROVEMENT PLAN BROMLEY YOS 2015

(January 2016)

SLA - Service Level Agreement	The agreement between the YOS and partner agencies which sets out roles and responsibilities.
SPOC - Single Point of Contact	Named officer responsible for co-ordinating all communication for a cohort of young people.
YOS - Youth Offending Service	The Youth Offending Service is a statutory service created by the Crime and Disorder Act 1998. The service's main responsibility is to help young offenders face the consequences of their offending, help them to develop a sense of personal responsibility, and work with young people to tackle the particular factors (e.g. personal, family, educational, or health) that put them at risk of offending.
YJB - Youth Justice Board	Is the organisation within England and Wales that is responsible for: <ul style="list-style-type: none">• overseeing youth justice services• the placing of children and young people remanded or sentenced to custody• advising the Secretary of State for Justice on the operation of, and standards for, the youth justice system• providing a 'secure estate' for children and young people, with young offender institutions, secure training centres and secure children's homes• making grants to local authorities or other bodies for the development of plans that support our targets• commissioning and publishing research on preventing youth offending

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YOS Performance Reporting – December 2015

1. YOS Workload

1.1 Active Statutory caseloads by month

The Court and Community Team have a total of 8 Case Workers and 2 Senior Practitioners.

	NOVEMBER 2015		DECEMBER 2015	
	Number of cases	Average caseload	Number of cases	Average caseload
Case Workers	81	10	82	10
Senior Practitioner	3	2	6	3
Total caseload	84	8	88	9

Source: local data

1.2 Active Precourt caseloads by month

The Pre Court Team have a total of 4 Case Workers and 1 Senior Practitioner.

	NOVEMBER 2015		DECEMBER 2015	
	Number of cases	Average caseload	Number of cases	Average caseload
Case Workers	25	6	26	6
Senior Practitioner	0	0	0	0
Total caseload	25	5	26	5

Source: local data

1.3 New workload by month

TYPE	September	October	November
Bail/Remand	2	2	2
Community Order	12	10	5
Custody	3	3	1
ISS	5	1	0
Parenting	2	3	3
Per court	4	3	6
Triage	17	9	17
Reports	22	16	13

Source: local data

2. Reoffending Data April 2014 – March 2015

Reoffending is measured by the YJB in 2 ways; binary rate and frequency rate.

- Binary rate – measures the proportion (%) of young people who reoffended within the 12 month follow-up period.
- Frequency rate – measures the average number of offences per young person within the 12 month follow-up period.

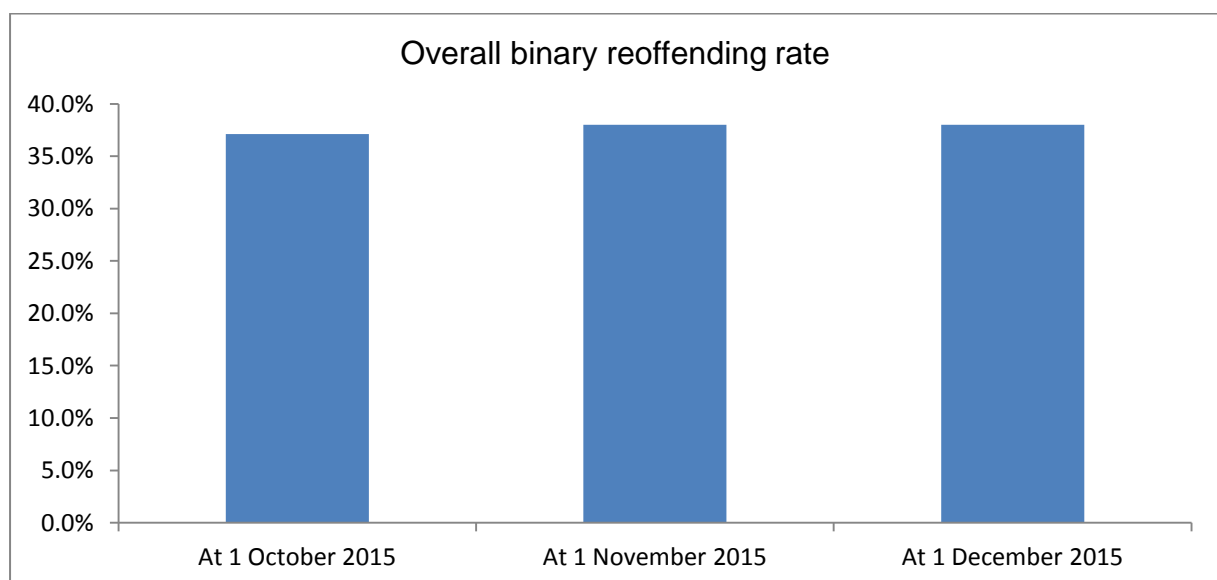
Young people enter a cohort by receiving a substantive disposal (e.g. police youth caution, youth rehabilitation order etc) or by being released from custody during the selected cohort period (in this case April 14 – March 15).

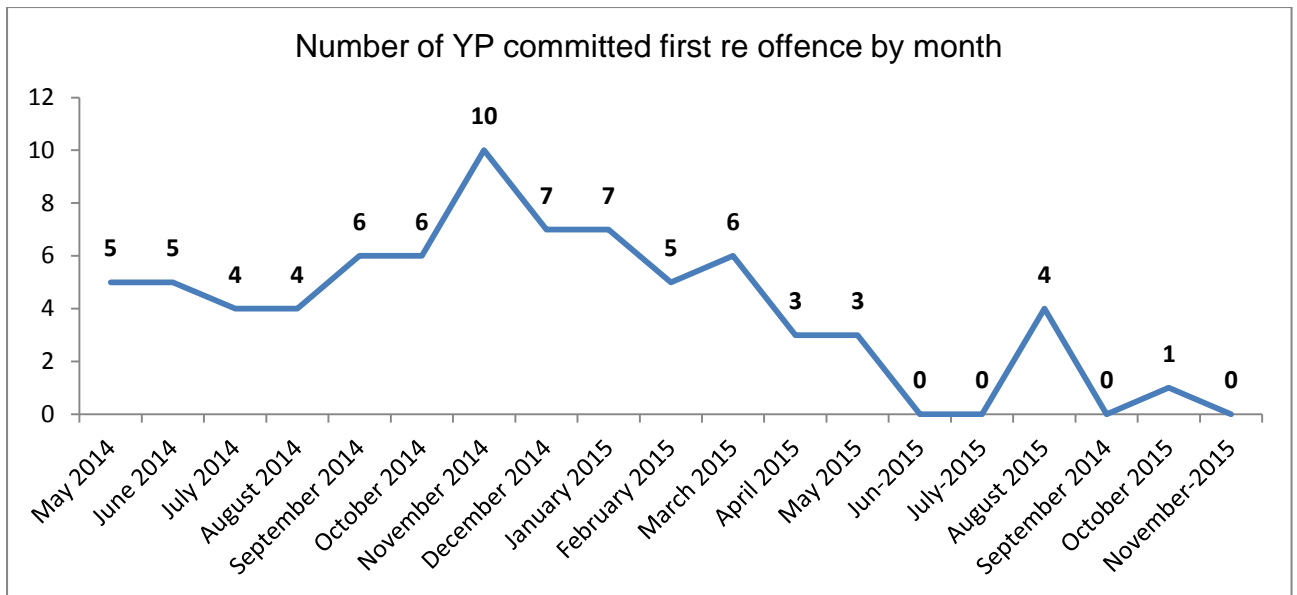
The reoffending of all young people in a cohort is tracked for 12 months and followed for a further 6-month period so that any offences committed during the 12 months but not proven until after 12 months can be included. Therefore reoffending data is always historical.

The table below shows information from the YJB 'live tracker tool' which Bromley is now using to monitor 'live' reoffending. The service commenced the use of this tool in October 2015.

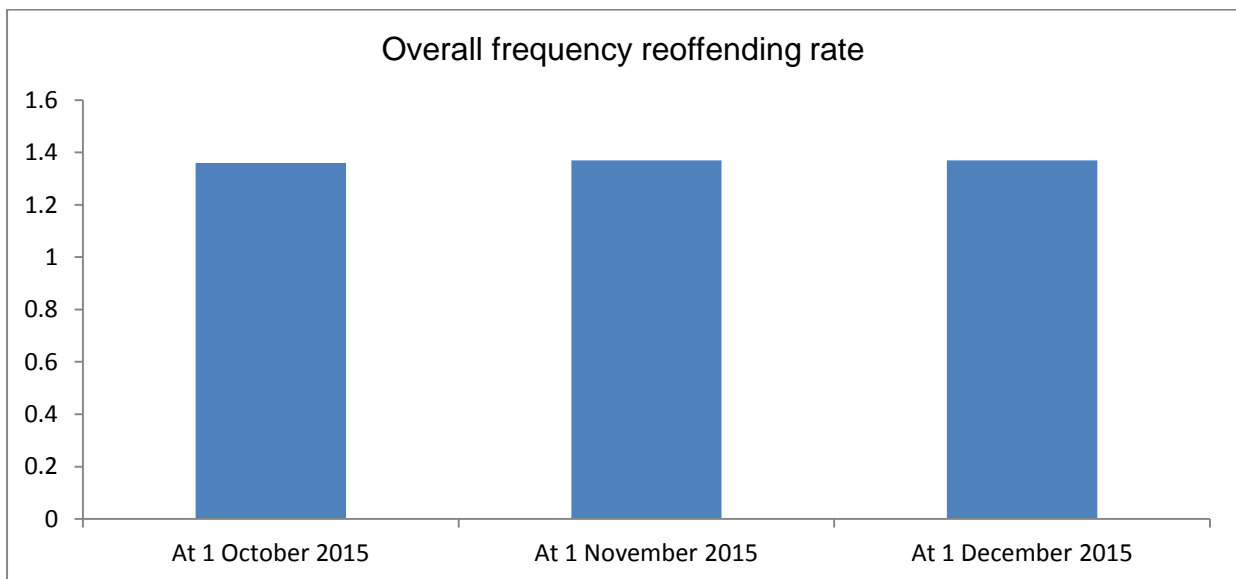
	At 1 October 2015	At 1 November 2015	At 1 December 2015
Number of young people in cohort:	202	202	202
Number of young people reoffending:	75	76	76
Number of further offences committed by cohort members:	276	278	278
Overall binary reoffending rate	37.1%	38%	38%
Overall frequency reoffending rate:	1.36 (276/202)	1.37 (278/202)	1.37 (278/202)

Source: local data





The graph above shows the total number of young people who have re offened from the original cohort (202) between April 2014 to November 2015 (the reporting period). For example in May 2014, 5 young people from the cohort had reoffended, in June 2014 another 5 young people had reoffended and in July 2014, 4 more young people had reoffended. This information is used to calculate the binary rate.



From April 2014 to March 2015 there were 202 young people who received substantive disposal. 1 young person reoffended between 1 October and 31 October 2015 carrying out 2 offences. Between 1 November and 1 December 2015 no young people carried out any reoffending.

GLOSSARY

First Time Entrants (FTEs) to the criminal justice system are classified as offenders, (aged 10 – 17) resident in England and Wales, who received their first caution, conditional caution or conviction, based on data recorded on the Police National Computer.

Reoffending is measured in 2 ways; binary rate and frequency rate. The reoffending of all young people in a cohort is tracked for 12 months.

- **Binary rate** – measures the proportion (%) of young people who reoffended within the 12 month follow-up period.
- **Frequency rate** – measures the average number of offences per young person within the 12 month follow-up period.

Youth Caution - The Youth Caution is a statutory Out of Court disposal which replaced Final Warnings and Reprimands in April 2013 and can be used as an alternative to prosecution for young offenders (aged 10-17) in certain circumstances. A Youth Caution may be given for any offence where the young offender admits an offence, there is sufficient evidence for a realistic prospect of conviction but it is not in the public interest to prosecute.

Youth Conditional Caution - The Youth Conditional Caution is a Statutory Out of Court disposal, but with compulsory Assessment and Intervention attached to it. A Youth Conditional Caution may be offered when a young person admits an offence, there is sufficient evidence for a realistic prospect of conviction, and the public interest can best be served by the young person complying with suitable conditions rather than a prosecution. Police Officers must have the authority of the Crown Prosecution Service to use a Youth Conditional Caution. The Youth Offending Service must assess the young person and advise on appropriate conditions. The young person must also agree to accept the Youth Conditional Caution and the conditions attached. The YOS is responsible for monitoring compliance with conditions and advising on non-compliance.

Reparation Order - Reparation Orders require a young offender to undertake reparation either directly for the victim or for the community at large (for example, cleaning up graffiti or undertaking community work).

Referral Order - A referral order requires a youth to enter into a contract with a youth offender panel. The order will last for a period of between 3 and 12 months, which will be determined by the court. It may be revoked or extended by a maximum of 3 months, to a maximum of 12 months on the application of the youth offending team if it is in the interests of justice to do so.

Youth Rehabilitation Order - The Youth Rehabilitation Order is a generic community sentence for young offenders and combines a number of sentences into one generic sentence. It is the standard community sentence used for the majority of children and young people who offend. A number of requirements can be attached to the order.

DTO/Custody Programme - A Detention Training Order is a custodial sentence for 12-17 year olds. It combines detention with training and will be used for young people who commit a serious offence or commit a number of offences. Half of the sentence will be spent in custody and the other half will be supervised by the Youth Offending Team (YOT) out in the community.

Section 90/91/Licence Programme - A section 90/91 sentence can be given if a young person is convicted of an offence for which an adult would receive at least 14 years in custody. This sentence can only be given in Crown Court.

If the conviction is for murder, the sentence falls under section 90; otherwise the sentence will be under section 91. The length of the sentence can be anywhere up to the adult maximum for the same offence, which for certain offences may be life. A young person given a section 90/91 sentence will be placed in custody.

Parenting Order Programme (Criminal) - Parenting orders can be given to the parents/carers of young people who offend, truant, who have received a Child Safety Order, Anti-Social Behaviour Order or Sexual Offences Prevention Order. It does not result in the parent/carer getting a criminal record. A parent/carer who receives an order will normally be required to attend counselling or guidance sessions for a period of up to three months. They may also have conditions imposed on them such as attending meetings with teachers at their child's school etc.

DTO Post Custody/Licence Programme - DTO Post Custody refers to the half of the order following custody. There will be a lot of time spent on training and education to help young people stop offending when their sentence is finished.

Parent/Carer Support Programme (Voluntary) – Component - The aim of this intervention is to help parents to learn very practical strategies to deal with challenging behaviours as well as looking at how their own ability and behaviour affects the way they parent.

Remand in Custody (YDA) YOI - When a young person is remanded in custody it means that they will be detained in a Youth Offending Institute until a later date when a trial or sentencing hearing will take place.

Remand to LAA Status/Programme - This is when a young person is remanded to the Local Authority. They will give the conditions on where the young person is to reside under their care.

Triage/Prevention Programme - Triage is an Out of Court disposal, rapid intervention designed to target young offenders who have committed offences with scores of 1 or 2 on the Gravity Matrix. It is aimed at preventing the unnecessary introduction of young people to the criminal justice system which also looks to identify and address risks which may lead to future offending.

National Standards - Standards developed by the YJB and approved by the Home Secretary to provide a basis for promoting high quality effective work with children, young people, their families, and victims, and forming a benchmark to measure the quality and effectiveness of this work.

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YOS Case Synopsis

CASE EXAMPLE 1 (X – MALE – 17 YEARS)

CONTEXT

X was subject to a 6 and 4 month concurrent Detention and Training Order. X was assessed as needing Intensive supervision and was therefore required to report to the YOS twice a week. As X was paced in another London borough he reported to the local YOS.

X received these offences for 1 x Assault Occasioning Bodily Harm, 1 x Affray, 1 x Possession of an Offensive Weapon, and 1 x Assault Occasioning Bodily Harm, 1 x Possession of Offensive Weapon. The assaults were unprovoked on unknown victims.

X had a history of offending, prior to this offence he was subject to a 4 month Referral Order for offences of Taking Without Consent – Vehicle, and Driving Without Insurance, and Driving Without Licence. Over the course of this order X had demonstrated poor compliance.

X's attainment and achievement within the education setting was below average, and he presented with problematic behaviours.

YOS INTERVENTION

As a result of his formative experiences, X presented as a young person that was difficult for authorities to engage. He held previous limited rapport with Children's Social Care and Bromley YOS. The breakdown in the relationship with professionals was attributed to the entrenchment of this young person's experiences (gangs, domestic violence, instability).

Initially X had presented to the YOS due to his driving offences which are generally assessed as a low level offending category and driving offences do not usually indicate a likelihood of continued, prolific offending patterns. However X continued offending patterns were varied, violent and associated with gangs and as a result, X received a custodial outcome.

Once he was in custody, X's YOS officer undertook regular visits to X and set about developing a holistic intervention plan targeted at reducing reoffending, risk, and increasing overall wellbeing with the practical goal of resettlement. X's YOS officer engaged the services of:

- Staff at the Young Offenders Institute.
- Social Care Social Workers.
- Community-based support services. (Mentoring while in custody)
- Specialised Education and Training Professionals with the YOS.
- Engaged and engendered the trust of X's mother and family.

After serving his sentence, X was released from custody on a Detention and Training Licence. Through collaborative work coordinated with the above

stakeholders, X was helped to secure accommodation in a different part of London and a college placement. He has recently successfully commenced a trainee/apprenticeship arrangement and is undertaking charity work over the Christmas period. X is also being supported by a mentor. This arrangement was put in place by the YOS at the start of the custody order and the mentor arrangement has continued into the community.

One of the catalysts for change for X has been the professional rapport that the YOS has been able to develop with him, and a well coordinated multi-agency resettlement plan. While it is acknowledged that there are various negative implications relating to exposure to the Criminal Justice System, X as a result has been exposed to various resources, facilities and opportunities through his contacts with the YOS. X has also had improved access to health services, education, community support, and his family have benefited as a result. Risk factors relating to X and his gang affiliation/s have decreased significantly, by placing X away from his peers and community, and there have been no reported incidents of reoffending.

CASE EXAMPLE 2 (B – MALE – 14 YEARS)

CONTEXT

B is subject to a 2 year Youth Rehabilitation Order (YRO) with Junior Intensive Supervision and Surveillance (ISS) and an Electronic Monitoring Service (EMS) Curfew (3 months) for the offence of 1 x GBH with Intent .

B knew his victim, he has no previous convictions, and since this incident he has not been arrested or charged with any other offences. When considering the motive of the offence, B admitted he was angry with the victim because they have had on going conflicts.

YOS INTERVENTION

B as a result of his particular order is required to attend the YOS **15 hours per week**. Prior to the offence, although he was enrolled in school B did not attend for a period of 6 months. This was attributed to a Bail Undertaking designed to protect the victim prior to sentencing, whereby B had a directive that he was not to be in the borough.

Following receipt of the YRO and ISS, B was required to reintegrate into education. Reports from education staff confirm that B has settled in to the education routine positively, and his attendance, behaviour and progress have been likewise positive.

As a requirement of his YRO and ISS, B is required to attend the YOS **every day** following school where he participates in the following offence focused work.

- B has completed a one-to-one victim awareness programme
- B has completed Consequential Thinking Cognitive Behavioural Therapy (CBT).
- B has completed work regarding his emotions, managing his anger, and adapting a more appropriate conflict style.
- B has completed a Weapon's Awareness project.
- B has had access to therapeutic and clinical services through the YOS, namely he has been assessed by CAMHS and where necessary would have been offered ongoing support. However it has been identified that B's behaviour was relevant to a combination of learnt behaviours, and immaturity and therefore could be effectively addressed through CBT and boundary reinforcement.

In addition to the above, B engages in weekend contacts, which involve gym/structured recreation. B is also supported with his homework as a measure of supporting his reintegration into the education setting.

B has successfully completed his EMS curfew without occasion of breach, and he has successfully completed the initial 3 intensive months of his ISS without incident of breach. There have been no incidents of reoffending. Although B is subject to a 2 year YRO, the intervention planning targets are to

shift the focus to goals of reintegration and exit planning. In line with research, and literature relating to offending profiles, B's age, response and progress indicates that his prospect for rehabilitation is high.

Given the above, the focus of the work with B has now shifted to work regarding implementing an exit-planning strategy which will be focused on resettlement, and an introduction to community based services as a stepdown

The goal is to explore the opportunity for early revocation for good progress, which involves returning the order to Court and requesting that the order is reduced in its timeframe.

Report No.
ED16009

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PORTFOLIO HOLDER FOR EDUCATION

Date: For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on Tuesday 19 January 2016

Decision Type: Urgent Executive Non-Key

Title: SECONDARY AND PRIMARY DEVELOPMENT PLANS

Contact Officer: Jane Bailey, Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Robert Bollen, Head of Strategic Place Planning
Tel 020 8313 4697 E-mail: robert.bollen@mac.com

Chief Officer: Director: Education (ECHS)

Ward: (All Wards);

1. Reason for report

This report asks Members to consider the Council's strategy to meet the forecast pupils numbers in primary and secondary schools to 2031 and to endorse the recommendations of the School Places Working Party held on 4 November 2015 and 9 December 2015.

2. **RECOMMENDATION(S)**

2.1 **That Members of the Education PDS Committee consider the comments of the School Places Working Group following its meeting on 13 November 2014 (Appendix 1)**

2.2 **That, in consideration of the reports attached as Annex 1 (Review of Primary School Development Plan) and 2 (Planning of Secondary School Places) :**

- i) **The projections for primary and secondary need be noted;**
- ii) **A margin of 5% be agreed above the Greater London Authority projection for primary and secondary place planning to provide for local variations in need and to meet parental preferences;**
- iii) **That discussions be undertaken with primary schools identified for expansion with a view to reporting the outcome to a future meeting of Education PDS Committee;**

- iv) That feasibility studies be undertaken in consultation with identified primary schools to assess the scope and cost of school enlargement;**
 - v) Where primary school expansion is agreed, implementation be funded through the Education Capital Programme, subject to the availability of funds;**
 - vi) That the Secondary School Place Planning report be recommended to the Education PDS Committee as the basis for secondary school place planning to 2031; and,**
 - vii) That the proposals for the expansion of existing secondary schools be brought forward to the Executive for approval.**
 - viii) That local Councillors be involved with any planning proposals for the expansion or establishment of schools at the pre-planning application stage.**
- 2.3 That the Education Portfolio Holder endorse the recommendations of the School Places Working Group, taking into account the views of the Education PDS Committee.**

Corporate Policy

1. Policy Status: Existing Policy: statutory provision of school places
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: Estimated Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Education Capital Programme
 4. Total current budget for this head: £72,783,031
 5. Source of funding: DfE Basic Need Capital Grant, DfE Capital Maintenance Grant, DfE 2 Year Olds Capital Funding, S106, DSG
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement Section 14 Education Act 1996
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 The local authority has statutory responsibility for ensuring that there are sufficient school places to meet demand in the borough. This report set out the Councils proposals for meet this need.

3.2 This report includes a number of Appendices:

Appendix 1 – Minutes of the School Places Working Group on 4 November 2015 that considered the Primary School Development Plan

Appendix 2 – Minutes of the School Places Working Group on 9 December 2015 that considered the Secondary School Development Plan

Appendix 3 – Report pack for Primary School Development Plan including supporting data

Appendix 4 - Report pack for Secondary School Development Plan including supporting data

3.3 In common with most London authorities, Bromley uses roll projections provided by the GLA as the basis of its planning for school places. These are based on the latest ONS population data, and take into account school rolls and dwelling stock changes. For primary schools they are broken down into eight planning areas whilst for secondary they are given for the borough as a whole. The development of the strategy for school place planning is based on this data, informed by knowledge on the ground from the school admissions team and other local sources.

3.4. In 2015 the Council has added to the range of information it analyses to inform its school development plan, primarily to inform local decision making about Free Schools and school expansion. This has included analysis of school census and birth data to ward level and consideration of data on migration.

3.5 The most immediate issue facing the authority over recent years has been the significant increase in the need for primary school places, with reception intake increasing from approximately 3,400 in 2009 to 4,050 in 2014. The reception intake in 2015 was very similar to 2014.

3.6 In 2015 the Council had to introduce its first bulge classes in three secondary schools, Bishop Justus, Langley Park School for Boys and The Ravensbourne Academy due to a shortage of places in north west Bromley.

3.7 The latest GLA 2015 School Roll Projections have reduced the expected number of school places required post 2018. However, this change is driven by a drop in live births in Bromley in 2013. Since the school roll projections were published the 2014 live birth data has become available that identifies that live births have increased back to nearly 4,100 and a trend appears to be emerging with live births increasing in outer London borough whilst falling in inner London.

3.8 The Council's strategy to meet the additional demand is a combination of bulge classes, permanent expansion of existing schools and new free schools. This provides the necessary flexibility to ensure that the demand can be met whilst remaining sensitive to the preferences expressed by parents. Although forecasts are given to 2031, these long term projections are based on assumptions about birth rates being sustained and increases in dwelling stock numbers being delivered. To some extent, as children forecast to come into the system beyond 2020 are not yet born, and given that further changes in population may be driven by external factors, there has to be continuous review of this strategy.

- 3.9 For primary schools, the immediate increase in demand was initially met by bulge classes. In many cases those schools that have admitted bulge classes are now permanently expanding. The Council is grateful to governors and school leaders for the co-operation which they have shown to ensure that these places were made available on time. During the year Harris Primary Academy Beckenham admitted its first pupils and new Free Schools the Beckenham Academy, Bullers Wood School for Boys and Langley Park Primary have been approved to open from 2016 subject to planning. However, Crystal Place Free School (primary) was not successful in finding a site and will not now be opening.
- 3.10 Following last year's school development planning round the decision was taken to uplift the GLA projections by 5% to provide a margin for growth and to enhance parental preference.
- 3.11 Elsewhere on this agenda is an update to the Basic Need Capital Programme which sets out all projects being planned or delivered in support of the primary schools' development programme.
- 3.12 Change in the organisation and size of schools have a knock on effect on others. However, the Council has little control over potential sites for Free Schools apart from those suggested in the consultation on the draft Local Plan. However, when recommendations are being made for school expansions, consideration will be given to the impact upon admissions locally to ensure that, so far as possible, additional places meet local needs.
- 3.20 Additional demand continues to be felt in both primary and secondary phases for in-year admissions. The numbers affecting each school are still relatively small but increasingly will cause pressure on class sizes. Schools are understandably reluctant to reorganise class groups mid-year but this may become necessary if in year admissions continue to grow.
- 3.21 The requirement for places will continue to be kept under review and further reports will be made on a regular basis with an update of forecasts, actual rolls, financing and decisions about the opening and enlargement of schools. In this way it is hoped not only to secure sufficient places but to meet parental preferences so far as is possible.

4. POLICY IMPLICATIONS

- 4.1 Bromley Council has an established policy for the review and strategic planning of school places and related school organisation. The need to ensure sufficient school places, the quality of those places and their efficient organisation is a priority within the Council's strategy 'Building a Better Bromley' and contributes to the strategy to achieve the status of An Excellent Council. This policy also contributes to key targets within the Education Portfolio Plan.

5. FINANCIAL IMPLICATIONS

- 5.1 These are set out in the accompanying report on the Basic Need Capital Programme.

6. LEGAL IMPLICATIONS

- 6.1 The Council has a statutory duty to secure sufficient school places to meet demand in its area. This report details how the Council plans to address need.

Non-Applicable Sections:	7. PERSONNEL IMPLICATIONS
Background Documents: (Access via Contact Officer)	These are all attached as appendices

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SCHOOL PLACES WORKING GROUP

Minutes of the meeting held at 6.30 pm on 4 November 2015

Present:

Councillor Judi Ellis (Chairman)
Councillors Kathy Bance MBE, Nicholas Bennett J.P.,
Mary Cooke and Neil Reddin FCCA

Mylene Williams and Tony Wright-Jones

Also Present:

Councillor Tom Philpott, Executive Support Assistant to Portfolio
Holder for Education
Councillor Stephen Wells
Jane Bailey, Director: Education
Robert Bollen, Head of Strategic Pupil Place Planning
Andrea Butcher, Co-ordinated Admissions Officer
Kerry Nicholls, Democratic Services Officer
Gill Slater, Planner (Planning Strategy)
Max Winters, Principal Research and Statistics Officer (ECHS)

1 APOLOGIES FOR ABSENCE

Apologies were absence were received from Councillor Peter Fortune.

Apologies for absence were also received from Joan McConnell.

2 LOCAL PLAN UPDATE

Gill Slater, Planner (Planning Strategy) gave an update on the development of the Local Plan.

The Local Development Framework Advisory Panel was overseeing the production of the Bromley Local Plan, which would involve bringing forward planning policies, land designations and site allocations to steer development and support infrastructure in the Borough up to 2030, including draft policies and designations to facilitate the provision of increased education infrastructure.

In February 2014, the 'Draft Policies and Designations' consultation had set out a range of draft policies including new education policies and 'education land' designation, and an alteration to the existing Urban Open Space policy to facilitate necessary expansion of existing education infrastructure, as approximately one third of school sites were based on sites designated as either Green Belt or Metropolitan Open Land for which schools were considered 'inappropriate' development.

Further consultation on a number of specific site allocations and changes in open space designations in the 'Draft Allocations, Further Policies and Designations' document, including the identification of potential education sites, had recently been undertaken and the consultation responses were being assessed. The results of the consultation with any update to the Schools Development Plans, would be reported to Members later in 2015. The emerging policies and the outcome of the consultation on sites and designations would be combined with the updated evidence base and changes to the Schools Development Plans to produce the draft Local Plan which would be consulted on during 2016 prior to submission to the Secretary of State for Communities and Local Government. It was expected that the Local Plan would be adopted in late 2016, following an Examination in Public.

In response to a question from the Chairman, the Planner (Planning Strategy) confirmed that potential education sites could be added to the Local Plan until it was adopted. It would still be possible to bring forward development on sites not identified in the Local Plan through the planning application process, but it could be difficult for any proposed education development on sites designated as either Green Belt or Metropolitan Open Land that were not identified in the Local Plan to demonstrate the 'very special circumstances' required to obtain planning permission if alternate education sites identified in the Local Plan were still available.

In considering the former All Saints Catholic School site, Members were advised that a planning enquiry would be held later in 2015 around whether a housing development could be built on the site, which had an established education use and was identified as an 'education site' in the emerging Local Plan. In discussion, Members generally agreed that the former All Saints Catholic School site was not suited to education use as it was in a poor location and two previous schools based on the site had failed. There was concern that if the Planning Inspector did not agree the housing development, it might make it difficult to develop new schools on other sites within Green Belt or Metropolitan Open Land, or other potential sites that had not yet been proposed or identified in the Local Plan.

RESOLVED that the update be noted.

3 REVIEW OF PRIMARY SCHOOL DEVELOPMENT PLAN

Members considered projected demand for primary school places across the Borough.

There had been a total of 3989 reception mainstream primary applications received for 2015/16 (not including in-year admissions), of which 83% received their first choice preference and 8% received their second choice preference, which was an improvement on previous years. To ensure that the Local Authority was able to meet its duty to offer all Bromley children a place on National Offer day on 16th April 2015, it had been necessary to add bulge classes at three

schools in the Beckenham and Penge areas and one bulge class at a school in the Farnborough area. Applications continued to be submitted and over 300 further in-year applications had been received since National Offer day.

Significant progress had now been made in securing sufficient school capacity to meet the increased demand for primary places. Applications for primary places had been stable for the 2015/16 academic year, and the Local Authority's approach had moved from providing bulge classes to delivering permanent expansions in areas of need. A 5% margin above the Greater London Authority projection for primary place planning continued to be provided to meet local variations in need and parental preferences, and also assisted with the high number of in-year admissions.

The GLA School Roll Projections 2015 had slightly reduced the forecast for future school places in Bromley after 2017 when compared with 2014 projections, however when considering a range of data sets including live births and migrations, it was expected that the growth in school rolls between 2010 and 2015 was a substantial long term shift in Bromley's school population with a forecast Reception intake of between 3800 and 4000 pupil places per annum up to 2031. The Local Authority had employed a consultant who had been working with Officers to strengthen pupil place planning data, and individual ward updates would be made available to Members shortly.

In discussion, a Member emphasised that a range of data was used to forecast demand for school places which included the GLA 2015 Pupil Roll Projections and other information such as on live births and migration levels, and it was this collated data that was used to develop an accurate projection of future demand. In considering future demand for school places, there was also a need to identify demand and availability of school places in neighbouring boroughs. In response to a question from a Member, the Principal Research and Statistics Officer (ECHS) confirmed that the Department for Education was proposing to collect a range of nationality and country of birth data for pupils from 2018 which would make additional data on the level of migration available to support pupil place planning. The Greater London Authority had also commissioned the development of a new model for school place planning which was expected to be launched in 2016.

Members went on to analyse the future demand for primary places by planning area.

Planning Area 1 had seen the greatest percentage increase in residents with a child in a Bromley school in recent years. Although historically anecdotal evidence had suggested there was significant cross-border migration, residents were most likely to attend a local Bromley school, with out-of-Borough residents only making up 5% of the reception age school population. In January 2015 there had been a small deficit when comparing the number of residents with a child at Reception in a Bromley school and the number of places available at schools in the planning area, and following a slight reduction in the projected rolls of local schools after 2016/17 in the GLA 2015 Pupil Roll Projections and when considered with other data sets, it was identified that only 1 FE (form of entry) of permanent expansion was required to meet forecast future demand. To meet the demand for places for

the 2015/16 academic year, bulge classes had been added at James Dixon Primary School and The Pioneer Academy, Stewart Fleming Primary School for a second year. Churchfields Primary School and Harris Primary Academy Crystal Palace had both recently been permanently expanded from 1 FE to 2 FE, and planning permission had been granted for the permanent expansion of Stewart Fleming Primary School from 2 FE to 3 FE. In considering future expansions, conversations continued with James Dixon Primary School around the potential to increase capacity on a permanent basis from 2 FE to 3 FE if there was sufficient demand. Conversations had also taken place with St John's C.E. Primary School around regularising the school's admissions number to 60, and it was recommended that feasibility work be undertaken to consider this proposal. It had recently been announced that Crystal Palace Free School would not be opening due to difficulty with identifying a suitable site and falling primary rolls in neighbouring London boroughs.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at James Dixon Primary School. It was also agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 0.5 FE to 2 FE at St John's C.E. Primary School.

Planning Area 2 had been impacted by the significant increase in demand for pupil places in Beckenham, with much of the growth in Copers Cope ward. There had been a small surplus of places for the 2015/16 academic year which had been accessed by residents in surrounding planning areas. The GLA 2015 Pupil Roll Projections had reduced the forecast future school rolls in Planning Area 2 by 0.5 FE. Taking the 2015 GLA pupil roll projections alone, the data supporting the recently approved Langley Primary Academy School proposed to open in September 2016 was less strong, but these projections need to be considered alongside increasing live births, migration and the growth in need in the neighbouring Planning Area 3. To meet the demand for places for the 2015/16 academic year, work had been undertaken to rebuild Clare House Primary School to facilitate the schools' expansion from 1 FE to 2 FE and expand Worsley Bridge Primary School from 2 to 3 FE, and works were also underway to deliver additional permanent accommodation at Unicorn Primary School to house the bulge class admitted in September 2014 and ensure that hall facilities were compliant with the requirements of a 2 FE school. Harris Beckenham Primary Academy had opened in temporary accommodation as a 2 FE school and, as the school was outside of co-ordinated admissions in its first year, a bulge class had been added at Marian Vian Primary School to ensure that sufficient school places were available on National Offer Day.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Marian Vian Primary School by 1 FE to 4 FE should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 3 had increased in comparison to 2014 and when considered with other data sets, it was projected an additional 1 to 2.5 FE would be required over the next ten years which would lead

to a shortfall of places in 2016/17 and in certain years during the next decade. To meet the demand for places for the 2015/16 academic year, work had been undertaken to deliver additional accommodation at Hawes Down Primary School to house the bulge class transferring from Hawes Down Infants School, which would allow Hawes Down Infants School to take a further bulge class in 2016/17 without the need for additional accommodation. Harris Primary Academy Shortlands would relocate to its permanent site from September 2015.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis at Hawes Down Infants School and Hawes Down Junior School by 1 FE to 3 FE. Information around the number of children resident in Bromley who attended schools in the London Borough of Croydon would be provided to Members following the meeting.

With regard to Planning Area 4, the GLA 2015 Pupil Roll Projections considered with other data sets had reduced the forecast future school rolls by 0.5 to 1 FE from 2017/18. In the north of Planning Area 4, a significant number of out-of-Borough residents (in excess of 1 FE) attended Bromley schools. To meet the demand for places for the 2015/16 academic year, the expansion of Parish Primary School from 2 FE to 3 FE was now complete, and schemes to permanently expand St George's Bickley C.E. School from 1.5 to 2 FE and Scotts Park Primary School from 2 to 3 FE would assist in ensuring sufficient primary places into the future. Pupil roll projections further evidenced the need for La Fontaine Primary Academy to locate permanently in the planning area and to expand from 2 FE to 3 FE to make sufficient school places available to 2031.

Members discussed a range of options and agreed to keep school organisation and size in the area under review.

The GLA 2015 Pupil Roll Projections for Planning Area 5 had reduced in comparison to 2014 when considered with other data sets, and projected future forecast pupil rolls in the planning area would decrease by 0.5 FE between 2018 and 2021, reducing a further 3 FE by 2031. Based on current development, this could lead to a surplus of places in excess of 2 FE, but did not account for the significant in-flow of pupils from Planning Area 8. To meet the demand for places for the 2015/16 academic year, a bulge class had been added at Farnborough Primary School due to local demand, and proposals were being developed to permanently expand Farnborough Primary School. Trinity C.E. Primary School had continued to expand, but at a slower rate than expected whilst La Fontaine Primary Academy remained on its temporary site at the former Education Development Centre. Trinity C.E. Primary School would admit 90 at Reception from 2016/17 until demand justified expansion to the proposed 4 FE and work was being undertaken with the Education Funding Agency to fund a multi-use games area on the site to increase the usability of outside space.

Members discussed a range of options and agreed to continue discussions about permanent expansion with Farnborough Primary School and Trinity C.E. Primary School. It was noted that the Bromley Youth Music Centre site might become available from 2018 which could provide additional capacity if it was required within the planning area.

The GLA 2015 Pupil Roll Projections had slightly reduced the forecast future school rolls for Planning Area 6 by 0.5 from 2018/19 when considered with other data sets, which did not significantly change the future need for additional pupil places in the planning area. A small deficit of places was forecast in 2016/17 and 2017/18. To meet the demand for places for the 2015/16 academic year, Edgebury Primary School had consulted on expansion during 2015 and would expand from 1 FE to 2 FE from the 2016/17 academic year. The Local Authority was still in discussions with Chislehurst St Nicholas C.E. School, the Aquinas Trust and Diocese of Rochester about the expansion of Chislehurst St Nicholas C.E. School from 1 FE to 2 FE, although there were still significant issues to be overcome with regards to location and funding before the project proceeded. The Local Authority was also continuing to work with Dorset Road and Mead Road Infants Schools along with other local schools to ensure that satisfactory arrangements were in place for transition from Key Stage 1 and Key Stage 2 in the planning area.

Members discussed a range of options and agreed to continue discussions with Chislehurst St Nicholas C.E. Primary School around the options for expansion.

Planning Area 7 had seen the greatest volatility in growth in demand for pupil places year to year against a general trend of growth. The number of residents had consistently outstripped the supply of places within the planning area. The GLA 2015 Pupil Roll Projections had reduced the forecast future school rolls by between 1 FE and 2 FE when considered with other data sets, although by 2031 any interim reduction in pupil numbers would be made up. To meet the demand for places for the 2015/16 academic year, works had been undertaken to enable Midfield Primary School and St Paul's Cray Primary School to permanently expand from 1 FE to 2 FE. Following the admission of bulge classes for 2014/15 and 2015/16, detailed design work was being undertaken on proposals to allow Leasons Primary School and Poverest Primary School to expand permanently from 1 FE to 2 FE. Feasibility work continued with St Mary Cray Primary School should further expansion in the planning area be required in future.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at St Mary Cray Primary School should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 8 did not identify a need for additional school places when considered with other data sets, although it was suggested that there would a reduction of between 1 and 3 FE from 2021/22 compared to the 2014 data. Admissions data had indicated demand around certain schools in the planning area as a number of residents were attending schools in neighbouring planning areas. To meet the demand for places for the 2015/16 academic year, discussions had continued with Blenheim Primary School and Green Street Green Primary School about the feasibility of expansion, should additional places be required in future.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at

Blenheim Primary School should additional places be required in the future. It was also agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Green Street Green Primary School should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 9 were broadly in line with the 2014 data when considered with other data sets. Although there had been an increase in demand for school places in the planning area, there was sufficient surplus capacity to meet this need in the medium term, with no extra capacity required until towards the end of the decade. To meet the demand for places for the 2015/16 academic year, it had been identified that Oaklands Primary School had insufficient accommodation to provide three classes across each year group, although it was a 3 FE school. A scheme to address this was being submitted for planning permission for development when funding was available.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of bringing forward development of Oaklands Primary School once sufficient funding is available.

In considering the overall projected demand for school places in the Borough, Councillor Nicholas Bennett JP highlighted the need to identify if there was a demand for additional school places in faith schools. The potential to convert a primary school on a large site to a secondary school if alternate education sites could not be identified was also discussed, and Members noted that secondary place planning would be considered at the next meeting of the School Places Working Group.

The Chairman led Members in thanking the Head of Strategic Pupil Place Planning for an excellent report.

4 RECOMMENDATIONS

Members summarised the Working Party's initial recommendations, the feasibility of which would be considered in partnership with school representatives:

Planning Area 1 To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at James Dixon Primary School.

To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 0.5 FE to 2 FE at St John's C.E. Primary School.

Planning Area 2 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Marian Vian Primary School should additional places be required in the future.

Planning Area 3 To investigate, with Governors, the feasibility of increasing

capacity on a permanent basis at Hawes Down Infants School and Hawes Down Junior School by 1 FE to 3 FE.

Planning Area 4 To keep school organisation and size in the area under review.

Planning Area 5 To investigate, with Governors, the feasibility of permanently expanding Farnborough Primary School from 1 to 2 FE and Trinity C.E. Primary School from 2 to 3 FE with future expansion to 4 FE.

Planning Area 6 To continue to investigate with Governors, the feasibility of increasing the capacity at Chislehurst St Nicholas C.E. Primary School from 1 to 2 FE.

Planning Area 7 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at St Mary Cray Primary School should additional places be required in the future.

Planning Area 8 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Blenheim Primary School should additional places be required in the future.

To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Green Street Green Primary School should additional places be required in the future.

Planning Area 9 To investigate, with Governors, the feasibility of bringing forward development of Oaklands Primary School once sufficient funding is available.

RESOLVED that it be recommended that:

- 1) The projections for future primary need and other trend data set out in the report be noted;**
- 2) A margin of 5% continue to be provided above the Greater London Authority projection for primary place planning to provide for local variations in need and to meet parental preferences;**
- 3) That discussions be undertaken with primary schools identified for expansion;**
- 4) That, where not already in hand and in consultation with schools, feasibility studies be undertaken to assess the scope and cost of school enlargement; and**

- 5) Where primary school expansion is agreed, implementation be funded through the Education Capital Programme, subject to the availability of funds.**

5 UPDATE ON SCHOOL ADMISSIONS FRAUD

Andrea Butcher, Co-ordinated Admissions Officer gave a presentation on school admissions fraud in the Borough.

The School Admissions team worked proactively as part of the Pan-London Coordinated Scheme to minimise school admissions fraud through a robust pre-checking process for all applications received. The application process for primary schools required an extensive range of documentation to be provided as proof of address. The application process for secondary schools started at the end of Year 5 with information requested from both the family and the school which allowed cross-checking to be undertaken.

The School Admissions team was experienced in recognising potential fraud, such as families leaving the family home to live in a rental property or with other family members. The School Admissions code did allow rental rental properties to be used as an address for a school admissions application, although it was expected that there be a reasonable period of assured tenancy.

Where there were concerns of fraud, a comprehensive investigation was undertaken which could include council tax and child benefit checks, although home visits were not undertaken as they were considered ineffective. Parents and carers would be requested to provide evidence that the child was living at the new address. If there continued to be doubts about a child's place of residence, parents and carers were required to sign a Declaration of Residence which had been drawn up by the Legal Service and which committed them to residing at their stated place of residence for their child's first full year at school. This information was then provided to schools to allow appropriate checks to be made. Six primary offers at Bromley schools had been rescinded for the 2015/16 academic year due to families failing to declare a change of address.

The School Admissions team had built a good relationship with schools and families who understood the need to ensure that children who genuinely lived near a school were not displaced by fraudulent applications, and the team also received a number of 'tip offs' each year by local residents relating to potentially fraudulent applications. Where it was confirmed that a place had been fraudulently obtained but a child remained on the school roll, any future applications to the school for the child's siblings through the sibling criteria would not be considered. Some local authorities pursued prosecutions in response to fraudulent applications, but it was felt that the current system of checks and the Declaration of Residence with the potential rescinding of school places acted as an effective deterrent in Bromley.

In considering the Declaration of Residence, Councillor Nicholas Bennett JP suggested that it be amended to state that misrepresentation of residence in a school admissions application was an act of fraud and this was generally agreed

by Members.

A Member noted that the Government regularly undertook a data matching exercise to identify fraud and suggested that school admissions might be included as part of this process.

The Chairman led Members in thanking Andrea Butcher, Co-ordinated Admissions Officer for her excellent presentation.

RESOLVED that the presentation be noted.

6 DATE OF NEXT MEETING

The next meeting of the School Places Working Group would be held at 6.00pm on Wednesday 9th December 2015.

The Meeting ended at 8.16 pm

Chairman

SCHOOL PLACES WORKING GROUP

Minutes of the meeting held at 6.00 pm on 9 December 2015

Present:

Councillor Judi Ellis (Chairman)
Councillors Kathy Bance MBE, Nicholas Bennett J.P. and Neil Reddin FCCA

Joan McConnell and Mylene Williams

Also Present:

Councillor Tom Philpott, Executive Support Assistant to Portfolio Holder for Education
Jane Bailey, Director: Education
Robert Bollen, Head of Strategic Place Planning
Helena Macaskill, Graduate Intern: Strategic Pupil Place Planning
Kerry Nicholls, Democratic Services Officer
Gill Slater, Planner (Planning Strategy)
Max Winters, Principal Research and Statistics Officer (ECHS)

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mary Cooke and Councillor Peter Fortune.

2 MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the meeting held on 4th November 2015 be agreed.

3 UPDATE OF SECONDARY SCHOOL DEVELOPMENT

Rob Bollen, Head of Strategic Place Planning gave an update on secondary school development across the Borough.

Bromley was forecast to experience significant growth in the demand for secondary school places to 2018 and beyond following an increase in live births and migration of families into the Borough. The Greater London Authority School Roll Projections 2015 had slightly reduced downwards the long term forecast for future school places compared with the 2014 projections, but still projected demand for an additional 34 secondary forms of entry across the Borough by 2022/23. Current proposals to meet this demand included the expansion of existing secondary schools and the opening of two free schools in the Borough which was expected to deliver 17 FE by 2018/19, after which an additional 17 FE would need to be identified.

To meet demand for the 2015/16 academic year, three secondary bulge classes

had been introduced at secondary schools in the north west of the Borough, with some applicants directed to schools in the London Borough of Croydon. It was likely that there would be similar demand for secondary pupil places for the 2016/17 academic year with insufficient places to meet the level of demand in the north west of the Borough, although spaces remained at schools in the east of the Borough. A site, which remains subject to planning, had now been announced for the proposed Beckenham Academy which was expected to open for the 2016/17 academic year, however as the funding agreement was yet to be signed between the sponsoring Trust and the Education Funding Agency, the Local Authority would not be able to offer these places through co-ordinated admissions for 2016/17 and would therefore need to consider opening further bulge classes at secondary schools with a 'reasonable' travel distance that were already operating above their capacity, or directing pupils to schools in the east of the Borough which might not constitute a 'reasonable' offer on the basis of travel distance and time.

The Head of Strategic Place Planning advised Members that conversations would continue to be undertaken with existing secondary schools around the potential for temporary or permanent expansion where needed, and other options to deliver the required pupil places would also be considered, such as potential Free School and University Technical College applications and the proposal for a new Catholic Secondary School to be established in the Borough.

In considering the expansion of existing secondary schools and the establishment of new schools, Members were concerned that it would be difficult for planning applications relating to some proposals for school expansion or new schools to be approved. Members generally discussed the need to consult with communities around any proposed school developments to allow concerns around traffic management and loss of amenity to be addressed at an early stage. The Chairman noted the impact of increased traffic on communities and underlined the importance of ensuring that necessary traffic management measures were put in place prior to any school expansion or new school opening, including improved public transport provision. Members considered whether 'no car' zones could be introduced around secondary schools where appropriate, and agreed that secondary school pupils should be encouraged to walk or take public transport to school where appropriate.

The Planner (Planning Strategy) reported that consultation on a number of specific site allocations and changes in open space designations in the 'Draft Allocations, Further Policies and Designations' document, including the identification of potential education sites had recently been undertaken as part of the production of the Bromley Local Plan. It had been useful for schools to consider their development needs as part of this process and how the impact of any future development could be mitigated.

In response to a question from a Member on the increasing demand for secondary pupil places in the north west of the Borough, the Head of Strategic Place Planning confirmed that measures were being put in place to meet the demand for secondary pupil places which included a proposal to introduce a nodal point for The Beckenham Academy in the Clock House area to ensure that additional

places were provided to the area where there was greatest demand.

A Co-opted Member was concerned that Bromley was the only London Borough that did not have a Roman Catholic secondary school. The Head of Strategic Place Planning confirmed that the Local Authority continued to work with the Roman Catholic Archdiocese of Southwark around the potential to establish a Roman Catholic secondary school in the Borough. There was a need to identify how this would be funded as sufficient funding would not be available through the Basic Need Capital Grant, and a new faith school funded via the free school route would be required to adopt admission criteria that would ensure that at least 50% of the intake was admitted without reference to faith if the school was oversubscribed, which was not acceptable to the Roman Catholic church at the present time.

The Chairman requested that updates on school place planning and proposed school expansions and new schools be provided to Ward Members when available.

The Chairman led Members in thanking the Head of Strategic Place Planning for an excellent presentation.

4 RECOMMENDATIONS

Members summarised the Working Party's initial recommendations, the feasibility of which would be considered in partnership with school representatives:

RESOLVED that it be recommended that:

- 1) The pupil roll projections for future secondary need and other trend data set out in the report be noted;**
- 2) A margin of 5% continue to be provided above the Greater London Authority projection for secondary place planning to provide for local variations in need and to meet parental preferences;**
- 3) Discussions be undertaken with schools identified for expansion;**
- 4) Where not already in hand and in consultation with schools, feasibility studies be undertaken to assess the scope and cost of school enlargement;**
- 5) Where secondary school expansion is agreed, implementation be funded through the Education Capital Programme, subject to the availability of funds; and,**
- 6) Local Councillors be involved with any planning proposals for the expansion or establishment of schools at the pre-planning application stage.**

5 DATE OF NEXT MEETING

No future meeting date was set.

The Meeting ended at 7.09 pm

Chairman



THE LONDON BOROUGH
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DATE: 27 October 2015

**EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE
SCHOOL PLACES WORKING GROUP**

**Meeting to be held at 6.30 pm on Wednesday 4 November 2015
at Bromley Civic Centre**

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 LOCAL PLAN UPDATE (Pages 1 - 6)**
- 3 REVIEW OF PRIMARY SCHOOL DEVELOPMENT PLAN (Pages 7 - 42)**
- 4 RECOMMENDATIONS**
- 5 UPDATE ON SCHOOL ADMISSIONS FRAUD (PRESENTATION)**
- 6 DATE OF NEXT MEETING**

Circulation

Councillor Judi Ellis (Chairman)
Councillor Kathy Bance MBE
Councillor Nicholas Bennett J.P.
Councillor Mary Cooke
Councillor Neil Reddin FCCA
Joan McConnell, Co-opted Member representing the Catholic Church
Mylene Williams, Co-opted Member representing Parent Governors
Tony Wright-Jones, Co-opted Member representing Parent Governors
Councillor Peter Fortune, Portfolio Holder for Education
Councillor Tom Philpott, Executive Support Assistant to Portfolio Holder for Education

Jane Bailey, Director: Education
Robert Bollen, Head of Strategic Pupil Place Planning
Kerry Nicholls, Democratic Services Officer
Gill Slater, Planner (Planning Strategy)
Max Winters, Principal Research and Statistics Officer (ECHS)

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London Borough of Bromley

Briefing for School Places Working Group November 2015

LOCAL PLAN UPDATE

Contact Officer: Gill Slater, Planner (Planning Strategy Team)
020 8313 4492 E-mail: Gill.Slater@bromley.gov.uk

Chief Officer: (Jim Kehoe, Chief Planner)
Marc Hume, Director of Regeneration and Transformation

1. Summary

- 1.1 The emerging Local Plan involves draft policies and designations to facilitate the provision of increased education infrastructure.
- 1.2 In February 2014 the “Draft Policies and Designations” consultation set out a range of draft policies including new education policies and “Education Land” designation and an alteration to the existing Urban Open Space policy to facilitate necessary expansion of existing education infrastructure.
- 1.3 The Council has recently consulted on a number of specific site allocations and changes in open space designations in the “Draft allocations, further policies and designations document” (2015). The consultation closed 31st October but the document and past consultations can be viewed via the consultation portal at <http://www.bromley.gov.uk/localplan>

2. The Emerging Local Plan

- 2.1 The emerging Local Plan will, once adopted, replace the Unitary Development Plan (UDP 2006), against which all planning applications are currently assessed. The new plan is required to be consistent with the principles and policies set out in the National Planning Policy Framework, be in conformity with The London Plan, and be based on robust evidence about the economic, social and environmental characteristics and prospects of the area. The NPPF expects the Local Plan to plan proactively for necessary infrastructure. Since changes to designations can only occur through the Local Plan this presents a once in a decade opportunity to make allocations and reassess education designations.
- 2.2 The Sept 2015 is supported by an “Education Background Paper” <http://bromley-consult.objective.co.uk/portal/sites?tab=files> which, sets out the need for education as articulated in the findings of last year’s School Places Working Group, and presented in the Primary and Secondary Schools Development Plans to the Education PDS in Jan 2015 and approved by the portfolio holder for Education 29th Jan 2015. This includes the expansion of existing primary and secondary infrastructure and the need, over the Local Plan period for an additional 5 Primary Schools, 4-5 Secondary Schools and a site for a University Technical College approved to open by the Secretary of State for education.

- 2.3 The Education Background Paper sets out the site assessment methodology, which groups sites by their compliance with existing or emerging Local Plan policy and ranks them for their potential to provide additional education infrastructure.
- 2.4 The assessment considered the potential for existing schools within Green Belt and Metropolitan Open Land to be redesignated as Urban Open Space, and therefore able to take advantage of the proposed increased flexibility within the draft Urban Open Space policy.
- 2.5 In light of the assessment rankings Tables 5, 6 and 7 of the “Draft allocations, further policies and designations document” set out indicative site options for new educational facilities. These tables are set out below: It is important to note that the Crystal Palace Primary Free School referred to in Table 5 has subsequently withdrawn from the Free Schools Programme and references will therefore be deleted from the draft Local Plan

Table 5 Indicative Site Options to Address Primary School Requirements Potential sites indicated for 8 FE in new schools and a relocated / expanded school providing an additional 1FE. (The search for a 2FE Crystal Palace Free School site is on-going)

FE	Potential Primary School	Ward	Potential Sites (rank)	Comment
2	Harris Free Shortlands Opened 2014	Shortlands	Kingswood House (A)	Permission granted (work commencing on site) Located temporarily in 1 Westmorland Road
2	Harris Free Beckenham Agreed by Dept for Education -Opening deferred to Sept 2015	Kelsey & Eden Park	Harris Beckenham Secondary site (A)	Resolution to permit permanent accommodation (subject to legal agreement) Temporary accommodation permitted.
2	La Fontaine Free School Opened 2014 temporarily at Princes Plain	Bromley Town	Bromley Civic Centre (A)	Policy compliant site, masterplan being prepared
		Bickley	Widmore Centre (A)	Policy compliant restricted site. This site with existing buildings currently in education use may present future potential for primary or secondary provision.
		Bromley Common & Keston	BET Hayes Site (B)	Non compliant site requiring the demonstration of “exceptional circumstances” (including the absence of alternative sites) to justify Green Belt release. The site also highlighted for potential secondary provision.
2	Crystal Palace Free School Agreed by Dept for Education - Opening deferred	Crystal Palace		EFA seeking policy sites in LBB and adjacent Boroughs
2	Langley Park Free School Agreed by Dept for Education - Opening Sept 2016	Kelsey & Eden Park	Langley Secondary Schools site (A or B dependent upon proposal)	In the absence of alternative sites of preferable ranking within the required location “exceptional circumstances” are advanced to redesignate Langley Schools for Girls and Boys to UOS and allocate for a Primary Free School.
1	Chislehurst St Nicholas (EXPANSION & RELOCATION)	Chislehurst	Bushell Way (B)	In the absence of alternative sites of preferable ranking within EPA* 6 an allocation be made for the potential relocated Chislehurst St Nicholas or alternative primary provision
11		TOTAL		

Table 6 Indicative Site Options to Address Secondary School Requirements 2
schools with DfE agreement for 6FE.

FE	Secondary School & Timescale	Potential Sites (rank)	Ward	Comment	Free School Locational requirement	Open Space Designation
6	Beckenham Academy (6FE plus 6th form) opening 2016	Co-op Sports Ground (B)	Kelsey & Eden Park	In the absence of alternative sites of preferable ranking within the Beckenham area allocate for the development of the Beckenham Academy secondary school	the Beckenham area	Urban Open Space (UOS)
6	Bullers Wood Boys (6FE) opening 2016	St Hugh's Playing field (B)	Bickley	In the absence of alternative sites of preferable ranking within the vicinity of the Bullers Wood Girls School allocate for the development of a secondary school (Bullers Wood Boys School for Boys)	Near to Bullers Wood School for Girls - shared resources / management	UOS
12-18	Potential further 3 secondary schools required from 2016, 2019 and 2021 onwards.	All Saints (A)	Hayes & Coney Hall	Policy compliant site (under the NPPF)		Green Belt
		Widmore Centre (A)	Bickley	Policy compliant restricted site. This site with existing buildings currently in use but the site may present future potential for primary or secondary provision.		UOS
		BET Hayes Site (B)	Bromley Common & Keston	A ranked policy compliant sites prioritised unless "exceptional circumstances" can be demonstrated to support alternative less favourable B ranked sites.		Green Belt (reallocation to UOS proposed)
		Land adj Edgebury Primary (B)	Chislehurst			Green Belt (reallocation to UOS proposed)
		Turpington Lane (B)	Bromley Common & Keston			Green Belt (reallocation to UOS proposed)
24 - 30	TOTAL NEW SECONDARY SCHOOL FE (Site specific constraints may limit some schools to 4FE)					

Table 7 Indicative Site Options to Address Other Educational Requirements

Facility	Timescale	Locational requirement	Potential Sites (assessment rank)	Comment
Bromley College University Technical College (UTC for 14 – 18 yrs)	opening 2016	Central Bromley	1 Westmoreland Rd (A)	In Education Funding Agency (EFA) ownership. Temporary location for Harris Shortlands Primary, whilst the Kingswood House site is built.
Social, Emotional and Mental Health Specialism		Linked with existing provisions	Midfield / Grovelands School Site (B)	In the absence of alternative sites of preferable ranking “exceptional circumstances” are advanced for the redesignation of the Midfield Primary / Grovelands Site from Green Belt to UOS and allocation as a Free School.

2.6 Whilst the indicative tables include a number of potential sites which would not require specific allocation or redesignation the recent consultation highlighted 10 of the indicative site options, listed below, which would require a specific allocation and / or open space redesignation in order to facilitate new schools,

- Langley Park Schools for Boys and for Girls, Hawksbrook Lane
- Bromley Education Trust, Hayes Lane
- Midfield Primary, Grovelands & the Link Youth Centre site, Midfield Way
- 1 Westmoreland Road
- Bromley Civic Centre, Stockwell Close
- Bushell Way, Chislehurst
- Turpington Lane, Bromley Common
- St Hugh’s Playing Field, Bickley Road
- Former Co-op Sports Ground, Balmoral Avenue
- Land adjacent to Edgebury Primary School, Slades Drive

2.7 Additionally 8 existing schools located at Green Belt or MOL boundaries are proposed to be re-designated to Urban Open Space to assist in meeting the identified need over the plan period, namely

- Castlecombe Primary School, Castlecombe Road
- Edgebury Primary School, Edgebury
- James Dixon Primary School, William Booth Road
- Mead Road Infants School, Mead Road
- Oaklands Primary School, Norheads Lane,
- Scotts Park Primary School, Orchard Road
- St Mary Cray Primary School, Park Road
- Wickham Common Primary School, Gates Green Road

3 Next Steps

- 3.1 The consultation on the “Draft allocations, further policies and designations document” (2015) closed 31st October and, once fully assessed the results will be reported to members of the Local Plan Advisory Panel (LDFAP) along with any update on the Schools Development Plans. The emerging policies, consulted upon in February 2014, and the outcome of the recent consultation on sites and designations, will be brought together, and, reflecting any updated evidence base information, including any changes to the Schools Development Plans, will combine to produce the draft Local Plan.
- 3.2 The draft Local Plan will be consulted on next year prior to submission to the Secretary of State. The adoption of the Local Plan is anticipated later in 2016, following an Examination in Public.

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Agenda Item 3

EDUCATION, CARE & HEALTH SERVICES DEPARTMENT

Report to School Places Working Party on 4th November 2015

REVIEW OF PRIMARY SCHOOL DEVELOPMENT PLAN 2015-18

1. EXECUTIVE SUMMARY

- 1.1 2015 has witnessed significant progress in providing sufficient school capacity to meet the demand that has arisen in the primary sector over the over the past 6 years. Applications for primary school places were stable during 2015 and the Council's approach has moved from providing bulge classes to delivering permanent expansions in areas of need.
- 1.2 The GLA School Roll Projections 2015 have slightly reduced the forecast for future school places post 2017 when compared with the 2014 projections. This would appear to be contrary to other data sets, such as live births and migration, which have been released subsequently during 2015. Even taking account of the 2015 GLA projections, it would appear that the significant growth in school rolls between 2010 and 2015 is a substantial long term shift in Bromley's primary school population. Even taking the GLA 2015 projections this forecasts a reception intake up to 2031 of between 3,800 and 4,000 pupils per annum.
- 1.3 Key issues to consider as part of the Primary School Development Plan review are:
- The Number of applications for reception school places similar in 2015 to 2014
 - Latest 2015 GLA projections have reduced future growth predictions, however both live births and net migration of children into Bromley from other London boroughs is increasing
 - The number of Bromley residents of reception age in a Bromley School has grown by a quarter since 2007
 - Large growth of in-year applications (approximately 2,000 in 2014/15)
 - Significant progress made during 2015 in delivering Bromley's school expansion programme
- 1.4 The Council has employed a consultant who has been working with officers on strengthening pupil place planning data and intelligence. New data sets such as school census data at ward level soon to be followed by ward level live birth data are helping to improve decision making on school organisation. As a result this report has been updated to include a demographics section for each planning area and ward, and an action plan summary that review progress in delivering previous year's recommendations, activities underway in each planning area and recommendations for the future.

2. RECOMMENDATIONS

- 1. That the projections for future primary need and other trend data as set out in the report be noted**
- 2. That a margin of 5% continue to provided above the GLA school roll projections to provide for local variations in need and to meet parental preferences**
- 3. That discussions be undertaken with schools identified for expansion in the report**

- 4. Where not already in hand, and in consultation with schools, feasibility studies be undertaken to assess the scope and cost of enlargement**
- 5. Where expansion is agreed, to implement through the education capital programme subject to the availability of funds**

3. STRATEGIC CONTEXT

- 3.1 The London Borough Bromley has a statutory duty to ensure that there are sufficient school places to meet local need. The strategic planning of primary school places and school organisation in the Borough is driven through the Primary School Development Plan. A comprehensive review of the Plan took place in September 2013 to address the significant increase in demand for primary school places. This is an update of the Primary School Development Plan taking into account the 2015/16 admissions cycle, latest school roll projections and work undertaken by an external consultant analysing the school census and birth rates.
- 3.2 The aim of the strategy is to meet the forecast demand for school places through better utilisation of existing capacity, bulge classes, permanent expansion of existing provision and new schools. Since the comprehensive review of the Plan was undertaken in 2013 surplus capacity has largely been brought back into use and the focus on bulge classes has shifted to the permanent expansion.
- 3.3 The context of the Council's Primary School Development Plan is the growth in demand for school places both in Bromley and across London. According to research by London Council's the capital will see the greatest growth of any region. London's primary pupil population is projected to increase by 73,000 between 2015/16 and 2019/20. This will mean that between 2010 and 2020, London's primary pupil population will have increased by 188,000 pupils.

4. BOROUGH OVERVIEW

- 4.1 Following a reduction in primary school rolls in the late 2000s there has been a steady increase in demand for school places, fuelled by an increase in the birth rate and migration. In January 2015 there were 4,017 children in a reception class in Bromley of which 3,823 were Bromley residents.
- 4.2 Growth has been most significant in Penge and Anerley, Central Bromley and Cray Valley, but rising school admissions have been experienced across most parts of the borough. In response the Council has increase the number of reception places available from 3,500 in 2009/10 to 4,267 in 2015/16. Detailed analysis of the trends and demographics can be found in Appendix 1 to 10 attached to this report, A summary is provided below and in the narrative on each planning areas.

DATA SET	ANALYSIS
GLA School Rolls Projections 2015	<p>The GLA School Rolls (Alternate Model) is now more closely aligned with the number of actual reception children in Bromley School and is projecting in excess of 4,000 reception children in 2016/17. However, from 2017/18 – 2030/31 it projects that reception numbers will plateau at between 3,800 and 3,950 as opposed to the 2014 GLA projections that forecast numbers would rise during the next decade to nearly 4,150.</p> <p>Part of the reason for this downwards shift in projections may be due to the fall in live births during 2013. This trend has now reversed.</p>
School Census Data 2007-15	The schools Census data indicates that since 2007 the number of Bromley residents in reception has grown by a quarter (734), rising from 3,089 in 2007/08 to 3,823 in 2014/15. Largest increases have been in Penge and Anerley, Central Bromley and Cray Valley.
ONS Birth Data 2001-14	Live births have risen from 3,414 in 2001 to 4,086 in 2014 with a peak of 4,141 in 2011. In 2014 live births increased in Bromley whilst falling in the majority of inner London Boroughs.
Migration data 2009-14	Between 2009 and 2014 Bromley there was a 66% increase in net migration into Bromley. Over this period net migration increased from 841 per annum to 1,384. The largest growth was the 0-3 age group where net migration had risen from 341 in 2009 to 759 in 2014 an increase of 123%.
Out of Borough	At reception intake 94% of pupils in Bromley Schools were Bromley residents. The greatest number of out-of-borough pupils in Bromley came from Lewisham (85) and Croydon (74). The two planning areas with the greatest percentage of other borough pupils were Chislehurst and Mottingham (Planning Area 6) and Biggin Hill (Planning Area 9).

List of Appendices

Appendix No.	Description
1	Map of borough schools by Strategic planning Area and key
2	Planned Admission Numbers by Primary Planning Areas 2016/17 - 2030/31
3	School Admission Limits 2000/01-2016/17
4	Pupils in Primary Schools - School Census Summary Form Spring Term 2015
5	GLA Alternate School Roll Projection Summary 2015
6	Independent School Rolls
7	Live Births 2001 - 2014
8	Net Migration – Bromley 2009 - 2014
9	Reception Age Residents in Bromley Schools
10	Other Borough Children in Bromley Schools – January 2015

PLANNING AREA REVIEW

5. PLANNING AREA 1 – PENGE AND ANERLEY

- 5.1 Planning Area 1 has seen the greatest percentage increase in residents with a child in a Bromley School. Although historically anecdotal evidence has been for significant cross border migration, residents are most likely to be in a local Bromley school and other borough children only make up 5% of the reception age school population.
- 5.2 In January 2015 there was a small deficit in places when comparing the number of residents with a child at reception in a Bromley School and the number of places available at schools in the planning area.
- 5.3 The GLA 2015 pupil roll projections have slightly reduced the projected rolls of local schools after 2016/17 with approximately a form of entry less forecast compared to the GLA 2014 projections. On this basis only another 1FE of permanent would be required in the planning area to meet forecast future demand.

KEY DEMOGRAPHICS	
Planning Area 1	<ul style="list-style-type: none"> • In January 2015 there were more Planning Area 1 resident children at reception in Bromley Schools than there were reception places in Planning Area 1. • Had the highest percentage growth with a 36% increase in the number of reception age Bromley residents in Bromley schools. • Relatively low rate of other borough children of reception age in local schools (5%)
Clock House Ward	<ul style="list-style-type: none"> • 43% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 67% of reception places at schools in the ward were occupied by ward residents. 3% of places went to out borough residents • Most resident reception age pupils attended Balgowan, Stewart Fleming and Churchfields School
Crystal Palace Ward	<ul style="list-style-type: none"> • 26% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 65% of reception places at schools in the ward were occupied by ward residents. 8% of places went to out borough residents • Most resident reception age pupils attended James Dixon, Harris Crystal Palace and Harris Kent House primary schools
Penge and Cator Ward	<ul style="list-style-type: none"> • 34% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 65% of reception places at schools in the ward were occupied by ward residents. 5% of places went to out borough residents • Most resident reception age pupils attended Alexandra Infant School, St John's CE Primary School and Harris Primary Academy Crystal Palace

- 5.4 During the past year the expansion of both Harris Crystal Palace Primary and Churchfields Primary School from 1 to 2FE have been completed. Bulge classes were opened at both James Dixon Primary School and Stewart Fleming Primary School for a second year to ensure sufficient capacity.
- 5.5 During summer 2015 planning permission for an ambitious expansion of Stewart Fleming School from 2 to 3 FE have been approved. This would provide the additional 1FE to satisfy the forecast pupil rolls as set out with the GLA 2015 projections.
- 5.6 Conversations have continued with James Dixon Primary School about expansion from 2 to 3FE although based on the 2015 GLA projections it is unclear whether further expansion is required. Conversation have also taken place with St John's Church of England Primary School about regularising its admissions number at 60 and it is recommended that a feasibility is undertaken to ascertain the deliverability of the proposal.
- 5.7 In addition, it has recently been announced that Crystal Palace Free School will not be opening due to its inability to find a suitable site in the Crystal Palace Area and falling primary rolls in neighbouring inner London boroughs.

PLANNING AREA 1 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at James Dixon Primary School. To investigate, with Governors, the feasibility of a further bulge class for 2015/16 and of increasing capacity on a permanent basis by 1 FE to 3 FE at The Pioneer Academy, Stewart Fleming Primary School. To consider scope for other schools to expand as needed following consultation and feasibility studies
What's happened during 2015?	<ul style="list-style-type: none"> Additional bulge classes at James Dixon Primary School and Stewart Fleming Primary School Works to complete permanent expansions of Churchfields Primary School and Harris Crystal Palace Primary School that has provide 2 additional forms of entry Planning permission achieved for the permanent expansion of Stewart Fleming Primary School from 2 to 3FE Cancellation of Crystal Palace Free School
What's on-going?	<ul style="list-style-type: none"> Detailed design work and tendering of scheme at Stewart Fleming
Future recommendations	<ul style="list-style-type: none"> Work with governors at St John's Church of England Primary School about expanding from 1.5 to 2 FE Continue conversations with James Dixon Primary School about possible expansion from 2 to 3 FE

6. PLANNING AREA 2 – BECKENHAM

- 6.1 Beckenham has experienced a considerable increase in residents with a child in a Bromley School. Much of the growth has been in Coopers Cope ward. The planning area in 2015/16 has a small surplus of places that have been accessed by residents in surrounding planning areas.
- 6.2 The 2015 GLA school roll projections have reduced the forecast future school rolls in the planning area by approximately 0.5 FE. With Langley Primary Academy proposed to open in September 2016 there would be an over-supply of places, although this surplus will go some way to addressing need in neighbouring planning areas 1 and 3.

DEMOGRAPHICS OVERVIEW	
Planning Area 2	<ul style="list-style-type: none"> • 26% growth in Bromley residents of reception age 2007-15. • Surplus of places in planning area if Langley Park Free School opens, but area schools serve neighbouring planning areas.
Copers Cope Ward	<ul style="list-style-type: none"> • 51% increase in ward residents of reception age attending a Bromley School since 2007, second highest in borough. • In January 2015 56% of reception places at schools in the ward were occupied by ward residents. 7% of places went to out borough residents • Most resident reception age pupils attended Clare House, Worsley Bridge and St Mary's Roman Catholic primary schools
Kelsey and Eden Park Ward	<ul style="list-style-type: none"> • 12% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 70% of reception places at schools in the ward were occupied by ward residents. 4% of places went to out borough residents • Most resident reception age pupils attended Marian Vian, Unicorn and Balgowan primary schools

- 6.3 2015 has seen the rebuilding of Clare House Primary School that is currently moving into new accommodation to facilitate the school's expansion from 1 to 2 FE. Worsley Bridge Primary School has also been expanded from 2 to 3 FE. Works are also taking place to provide additional permanent accommodation at Unicorn School that will house the bulge class admitted in September 2014 and ensure that its hall facilities are compliant with the requirements of a 2FE school.
- 6.4 Harris Beckenham Primary Academy opened in temporary accommodation in 2015 as a 2FE school. As the school was outside of coordinated admissions in its first year a bulge class was opened at Marian Vian Primary School to ensure sufficient school places were available on National Offer Day. Proposals for the permanent expansion of Marian Vian from 3 to 4FE are being progressed should a shortfall of places in either planning area 1 or 2 arise.

PLANNING AREA 2 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at Worsley Bridge Primary School. • To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 2 FE at Clare House Primary School. • To await the outcome of the free school submission proposed by Langley Park Boys and Girls School.
What's happened during 2015?	<ul style="list-style-type: none"> • Bulge class created at Marian Vian Primary School for September 2015 • Works to permanently expand Worsley Bridge from 2 to 3FE completed • New school building completed at Clare House School allowing the school to expand from 1 to 2FE • Refurbishment works at Bromley Road School complete supporting the schools conversion from a 3FE infant school to a 1FE primary school • Harris Beckenham Primary Academy opened in September 2015 in temporary accommodation • DfE agreement for Langley Park Primary to open in September 2016
What's on-going?	<ul style="list-style-type: none"> • Completion of works at Clare House and Unicorn Primary School • Agreement on site for Langley Park Primary Free School
Future recommendations	<ul style="list-style-type: none"> • Continue discussions with governors at Marian Vian Primary School should additional places be required in the future

7. PLANNING AREA 3 – WEST WICKHAM

7.1 West Wickham is one planning area where the GLA pupil roll projections have increased in comparison to 2014. The difference alternates between an additional 1 and 2.5 Forms of Entry over the next ten years As a result there is projected to be a shortfall of places in the planning area in 2016/17 and in certain years during the next decade. Growth in residents of reception age has been concentrated in the wards that border planning areas 2 & 3 where there has been also been a considerable growth in pupil numbers. In addition, nearly a quarter of pupils in West Wickham primary schools in January 2015 are resident in the London Borough of Croydon.

DEMOGRAPHICS OVERVIEW	
Planning Area 3	<ul style="list-style-type: none"> • Since 2007 20% rise in the number of reception age planning area residents in a Bromley School • 8% of reception pupils in planning area schools resident in another borough.
Hayes & Coney Hall Ward	<ul style="list-style-type: none"> • 5% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 59% of reception places at schools in the ward were occupied by ward residents. 1% of places went to out borough residents • Most resident reception age pupils attended Hayes Primary School, Pickhurst Infant School and Wickham Common Primary School.
Shortlands Ward	<ul style="list-style-type: none"> • 47% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 56% of reception places at schools in the ward were occupied by ward residents. 1% of places went to out borough residents • Most resident reception age pupils attended Highfield Infant School, Unicorn Primary School and St Mark's Church of England Primary School.
West Wickham Ward	<ul style="list-style-type: none"> • 22% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 61% of reception places at schools in the ward were occupied by ward residents. 23% of places went to out borough residents • Most resident reception age pupils attended Hawes Down Infant, Oaklodge Primary School and Pickhurst Infant School

7.2 Should there be a need for more places in Planning Area 3 there are a number of options that could be considered both in the short and medium term.

7.3 The 2012 bulge class at Hawes Down Infants School has now transitioned to Hawes Down Junior School and there is an option for the Infants School to take another bulge class. The year gap without the infants school having an extra class means that there would be sufficient space for a class starting in 2016/17 to pass through each school without the need for any additional accommodation. Another option would be to revisit the feasibility undertaken to identify options for expanding St Mark's CE Primary School from 2 to 3FE.

7.4 Harris Primary Academy Shortlands relocating to Shortlands Ward from September 2016 in new build accommodation may also attract more residents. Parents in West Wickham close to the boundary of Planning Area 2 may also benefit from the proposed opening of Langley Park Primary Academy in September 2016.

PLANNING AREA 3 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> To keep school organisation and size in the area under review and to consider medium term options for enlargements. To consider options including expanding St Mark's C.E. Primary School from 2FE to 3FE should demand arise.
What's happened during 2015?	<ul style="list-style-type: none"> New accommodation at Hawes Down Junior School to accommodate bulge class transferring from Hawes Down Infants School
What's on-going?	<ul style="list-style-type: none"> New accommodation for Harris Primary Academy Shortlands due to open September 2016
Future recommendations	<ul style="list-style-type: none"> To keep school organisation and size in the area under review

8. PLANNING AREA 4 – CENTRAL BROMLEY

8.1 The 2015 GLA projections have reduced the future forecast pupil rolls in the planning area by between 0.5 and 1 Forms of Entry from 2017/18. In the north of the planning area there are a significant number of pupils (in excess of 1 Form of Entry) who are resident in the London Borough of Lewisham.

DEMOGRAPHICS OVERVIEW	
Planning Area 4	<ul style="list-style-type: none"> Since 2007 32% rise in the number of reception age planning area residents in a Bromley School 8% of reception pupils in planning area schools resident in another borough.
Bickley Ward	<ul style="list-style-type: none"> 30% increase in ward residents of reception age attending a Bromley School since 2007. In January 2015 49% of reception places at schools in the ward were occupied by ward residents. 1% of places went to out borough residents Most resident reception age pupils attended Bickley, St George's Church of England and Scott Park primary schools.
Bromley Town Ward	<ul style="list-style-type: none"> 40% increase in ward residents of reception age attending a Bromley School since 2007. In January 2015 66% of reception places at schools in the ward were occupied by ward residents. 5% of places went to out borough residents Most popular schools are Valley Primary School, Raglan Primary School and Harris Primary Academy Shortlands.
Plaistow and Sundridge Ward	<ul style="list-style-type: none"> 25% increase in ward residents of reception age attending a Bromley School since 2007. In January 2015 67% of reception places at schools in the ward were occupied by ward residents. 16% of places went to out borough residents Most resident reception age pupils attended Parish Church of England, Scotts Park or Burnt Ash Primary Schools.

8.2 Growth in the supply of school places within the planning area and in neighbouring planning areas has met the increasing need. The expansion of Parish Primary School from 2 to 3 FE is now complete and schemes to permanently expand St George's Bickley CE Primary School from 1.5 to 2 FE and Scotts Park Primary School from 2 to 3FE will assist in ensuring sufficient future supply. Although Harris Shortlands Primary Academy's permanent site is in Planning Area 3 it provides much needed places for Bromley Town ward residents.

8.3 The GLA projections provide further evidence of the need for La Fontaine Primary Academy to locate permanently in the planning area and to expand to 3FE to ensure sufficient school places across the period 2015-31.

PLANNING AREA 4 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at Scotts Park Primary School. To investigate, with Governors, the feasibility of consolidating the PAN (Pupil Admission Number) for St George's C.E. Primary School to 2 FE.
What's happened during 2015?	<ul style="list-style-type: none"> Planning approval of scheme to expand St George's CE Primary School
What's on-going?	<ul style="list-style-type: none"> Planning application for Scotts Park School awaiting consideration. Schemes at St George's and Scotts Park out to tender La Fontaine looking at options to locate permanently in the planning area
Future recommendations	<ul style="list-style-type: none"> To keep school organisation and size in the area under review

9. PLANNING AREA 5 – BROMLEY COMMON AND FARNBOROUGH

9.1 The 2015 GLA projections have reduced the future forecast pupil rolls in the planning area by 0.5 FE in the period from 2018 to 2021 reducing further to -3 Forms of Entry by 2031 compared to the GLA 2014 projections. Based on current development plans this could lead to a surplus of places in excess of 2 Forms of Entry. However, there is a significant in-flow of pupils from planning area 8, particularly into Tubbenden Primary School.

DEMOGRAPHICS OVERVIEW	
Planning Area 5	<ul style="list-style-type: none"> Since 2007 21% rise in the number of reception age residents in a Bromley School Only 2% of reception pupils in planning area schools resident in another borough.
Bromley Common and Keston Ward	<ul style="list-style-type: none"> There has been a 20% increase in ward residents of reception age attending a Bromley School since 2007. In January 2015 53% of reception places at schools in the ward were occupied by ward residents. 5% of places went to out borough residents

	<ul style="list-style-type: none"> • Amongst residents the most popular schools were Prince Plain Primary School (now Trinity CE), Southborough Primary School and Keston Church of England Primary School.
Farnborough and Crofton Ward	<ul style="list-style-type: none"> • There has been a 1% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 46% of reception places at schools in the ward were occupied by ward residents. 1% of places went to out borough residents • Most resident reception age pupils attended Darrick Wood Infant School, Crofton Infant School and Farnborough Primary School.
Petts Wood and Knoll Ward	<ul style="list-style-type: none"> • There has been a 45% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 65% of reception places at schools in the ward were occupied by ward residents. 0% of places went to out borough residents • The majority of residents attended Crofton Infants School. Perry Hall Primary School was also popular.

9.2 Farnborough Primary School took a bulge class in September 2015 due to local demand and a reduction in the proximity within which the school attracted pupils. This meant that at 1FE some reception pupils resident in Farnborough Village would not have got a place at the school. Proposals are being developed to permanently expand the school.

9.3 Trinity CE Primary School (Princes Plain) has continued to expand but at a slower rate than expected. In order to allow Aquinas Trust to better manage admissions and support the school whilst La Fontaine remain in the old EDC building, from 2016/17 the school will admit 90 at reception until numbers justify expansion to 4FE as proposed.

PLANNING AREA 5 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • To keep school organisation and size in the area under review and to consider medium term options for enlargements.
What's happened during 2015?	<ul style="list-style-type: none"> • Trinity CE (Princes Plain) has admitted another bulge class • La Fontaine on Princes Plain site until 2017 • Bulge class at Farnborough Primary as recruitment proximity was less than half a mile
What's on-going?	<ul style="list-style-type: none"> • Development of joint plans for expansion between Trinity CE and Bishop Justus CE Secondary • Development of proposals for permanent expansion of Farnborough Primary School
Future recommendations	<ul style="list-style-type: none"> • To keep school organisation and size in the area under review

10. PLANNING AREA 6 – CHISLEHURST AND MOTTINGHAM

10.1 The 2015 GLA pupil roll projections have slightly reduced the forward forecasts of places by 0.5 FE post 2018. This does not significantly change the future need for additional school places in the planning area. A small deficit of places is forecast in 2016/17 and 2017/18. The planning area has the highest proportion of other borough residents at local schools with nearly a third of all pupils in Mottingham and Chislehurst North Ward school residing in another borough.

DEMOGRAPHICS OVERVIEW	
Planning Area 6	<ul style="list-style-type: none"> • 11% rise in the number of reception age residents in a Bromley School • 20% of reception pupils in planning area schools resident in another borough.
Chislehurst Ward	<ul style="list-style-type: none"> • There has been a 32% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 54% of reception places at schools in the ward were occupied by ward residents. 12% of places went to out borough residents • Most resident reception age pupils attended Red Hill Primary School, Mead Road Infant School or Edgebury Primary School.
Mottingham and Chislehurst North Ward	<ul style="list-style-type: none"> • There has been a 2% decrease in ward residents of reception age attending a Bromley School since 2007. • In January 2015 67% of reception places at schools in the ward were occupied by ward residents. 23% of places went to out borough residents • Amongst residents the most popular schools were Castlecombe Primary School, Red Hill Primary School and Dorset Road Infant School.

10.2 Edgebury Primary School consulted on expansion during 2015 and will become a 2FE school from September 2016. Planning approval has been achieved for the scheme with a decision on the award of contract due in December 2015.

10.3 The Council is still in discussion with the school, Aquinas Trust and Diocese of Rochester about the expansion of Chislehurst St Nicholas Church of England School from 1 to 2 FE, although there are significant issues to be overcome with regards location and funding before this project proceeds.

10.4 The Council is continuing to work with Dorset Road and Mead Road Infants Schools along with other local schools to ensure that satisfactory future arrangements are in places at KS1 to KS2 transition in the planning area.

PLANNING AREA 6 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> To investigate, with Governors, the feasibility of relocating and increasing capacity on a permanent basis by 1 FE to 2 FE at Chislehurst C.E. Primary School. To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 2 FE at Edgebury Primary School.
What's happened during 2015?	<ul style="list-style-type: none"> Edgebury Primary School had agreed to permanently expand to 2FE from September 2016
What's on-going?	<ul style="list-style-type: none"> Continuing to work governors, Aquinas Trust and the Diocese of Rochester on proposals to relocate and expand Chislehurst St Nicholas Church of England Primary School Working with Dorset Road and Mead Road infant schools and other local primary schools to resolve issues around sufficient places at KS1 to KS2 transition
Future recommendations	<ul style="list-style-type: none"> To keep school organisation and size in the area under review

11. PLANNING AREA 7 – CRAY VALLEY (ORPINGTON NORTH)

11.1 Planning Area 7 has witnessed the greatest volatility in growth in demand for pupil places within changes in the demand for places from year to year against a general trend of growth.

11.2 The number of planning area residents at reception in a Bromley School has consistently outstripped the supply of places in the Planning Area. The 2015 GLA projections have reduced by between 1 and 2 FE the future forecast school rolls in the planning area, although by the year 2031 the 2014 and 2015 projections are broadly aligned. Whether schools in the planning area are able to retain local residents will be a key factor as local schools expand.

DEMOGRAPHICS OVERVIEW	
Planning Area 7	<ul style="list-style-type: none"> 31% rise in the number of reception age residents in a Bromley School Only 2% of reception pupils in planning area schools from another borough.
Cray Valley East Ward	<ul style="list-style-type: none"> There has been a 38% increase in ward residents of reception age attending a Bromley School since 2007. In January 2015 59% of reception places at schools in the ward were occupied by ward residents. 1% of places went to out borough residents Most resident reception age pupils attended St Paul's Cray Church of England, Manor Oak or St Mary Cray primary schools.

Cray Valley West Ward	<ul style="list-style-type: none"> • Has seen a 24% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 64% of reception places at schools in the ward were occupied by ward residents. 3% of places went to out borough residents • Amongst residents the most popular schools were Midfield, Leasons and Grays Farm primary schools.
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11.3 During 2015 works have been undertaken to enable both Midfield Primary School and St Paul's Cray Primary Schools to permanently expand from 1 to 2FE.

11.4 Following the admission of bulge classes in 2014 and 2015 detailed design work is underway on proposals that would allow both Leasons Primary School and Poverest Primary School to expand permanently from 1 to 2 FE.

11.5 Feasibility work is also continuing at St Mary Cray Primary School should further expansion in the planning areas be required.

PLANNING AREA 7 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • To move towards the expansion on a permanent basis by 1 FE to 2 FE at Midfield Primary School, which had been agreed in principle by Governors, subject to planning approval and consultation. • To investigate, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE to 2 FE at St Paul's Cray C.E. Primary School. • To investigate, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE to 2 FE at Leasons Primary School. • To investigate, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE to 2 FE at Poverest Primary School. • To investigate, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE to 2 FE at St Mary Cray Primary School.
What's happened during 2015?	<ul style="list-style-type: none"> • Works to permanently expand both Midfield and St Paul's Cray underway
What's on-going?	<ul style="list-style-type: none"> • Development of schemes for the permanent expansion of Leasons and Poverest Primary Schools
Future recommendations	<ul style="list-style-type: none"> • Continue to work with Governors at St Mary Cray Primary on option for expansion should the need for place increase

12. PLANNING AREA 8 – ORPINGTON (SOUTH)

12.1 The GLA 2015 pupil roll projections and historic school census data do not indicate a need for additional school places in Orpington. The GLA 2015 projections suggest post 2021 a reduction of between 1 and 3 FE compared to the 2014 GLA school roll projections.

12.2 However, admissions data has indicated demand around certain schools in planning area. A significant number of local residents are educated in neighbouring planning areas, for instance planning area 5, and any reduction in school proximities in those planning area would have a direct impact on the availability of school places.

DEMOGRAPHICS OVERVIEW	
Planning Area 8	<ul style="list-style-type: none"> • Only a 1% rise in the number of reception age residents in a Bromley School since 2007 • Only 2% of reception pupils in planning area schools from another borough.
Chelsfield and Pratts Bottom Ward	<ul style="list-style-type: none"> • There has been a 10% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 59% of reception places at schools in the ward were occupied by ward residents. 2% of places went to out borough residents • Most resident reception age pupils attended Warren Road, Green Street Green or Tubbenden primary schools.
Orpington Ward	<ul style="list-style-type: none"> • Has seen an 8% decrease in ward residents of reception age attending a Bromley school since 2007 • In January 2015 50% of reception places at schools in the ward were occupied by ward residents. 2% of places went to out borough residents • Amongst residents the most popular schools were Tubbenden, Blenheim and Hillside primary schools.

12.3 Discussions have continued with Governors at both Blenheim Primary School and Green Street Green Primary School about the feasibility of expansion should the need arise.

PLANNING AREA 8 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 2 FE at Blenheim Primary School. • To consider scope for other schools to temporarily expand as needed following consultation and feasibility studies
What's happened during 2015?	<ul style="list-style-type: none"> • Feasibilities at both Blenheim Primary School and Green Street Green Primary Schools
What's on-going?	<ul style="list-style-type: none"> • To agree proposals that could be taken forward at each school should future demand for school places in the planning area increase
Future recommendations	<ul style="list-style-type: none"> • Continue to work with Governors at both Blenheim Primary School and Green Street Green Primary Schools on proposals for Expansion

13. PLANNING AREA 9 – BIGGIN HILL

13.1 With small fluctuations GLA 2014 and 2015 school roll projections are broadly in line in with regards Biggin Hill planning area. Although there has been an increase in demand for school places in Biggin Hill planning area, over the medium term there is sufficient surplus capacity of school place to satisfy this need, with any extra capacity needed towards the end of the next decade.

DEMOGRAPHICS OVERVIEW	
Planning Area 9	<ul style="list-style-type: none"> • 34% rise in the number of reception age residents in a Bromley School • Second highest rate of other borough residents in reception with 15% of pupils from another borough.
Biggin Hill Ward	<ul style="list-style-type: none"> • 14% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 76% of reception places at schools in the ward were occupied by ward residents. 15% of places went to out borough residents • Most resident reception age pupils attended Oaklands, Biggin Hill or Cudham Church of England Primary Schools.
Darwin Ward	<ul style="list-style-type: none"> • 86% increase in ward residents of reception age attending a Bromley School since 2007. • In January 2015 67% of reception places at schools in the ward were occupied by ward residents. 4% of places went to out borough residents • Most resident reception age pupils attended either Downe, Oaklands or Cudham Church of England primary school.

13.2 Although a 3FE school, Oaklands Primary School has insufficient accommodation to provide three classes across each year group. Before the amalgamation of the infants and junior school in 2009 the admissions limit of the school was 86. A scheme to address this insufficiency is currently being submitted for planning permission to be brought forward for development when funding is available.

PLANNING AREA 9 PRIMARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • No additional places required until middle of next decade.
What's happened during 2015?	<ul style="list-style-type: none"> • Review of accommodation at Oaklands Primary School as accommodation is insufficient to admit published admissions number
What's on-going?	<ul style="list-style-type: none"> • Planning consultation about Oaklands Primary School Proposals
Future recommendations	<ul style="list-style-type: none"> • Bring forward development of Oaklands Primary School once sufficient funding is available

Schools by Planning Area with Map Numbers

Planning Area 1	Map no
Alexandra Infant	1
Alexandra Junior	2
Balgowan Primary	4
Churchfields Primary	14
Harris Academy Bromley (Secondary)	A
James Dixon Primary	3
Harris Primary Crystal Palace (ex Malcolm)	37
Harris Primary Kent House (ex Royston)	55
St Anthony's RC Primary	58
St John's CE Primary	61
The Pioneer, Stewart Fleming Primary	70
Riverside - Beckenham site (Special)	S

Planning Area 2	Map no
Bromley Road Primary	9
Clare House Primary	15
Harris Academy Beckenham (Secondary)	B
Marian Vian Primary	39
Langley Park Boys (Secondary)	C
Langley Park Girls (Secondary)	D
St Mary's Catholic Primary	65
Unicorn Primary	74
Worsley Bridge Primary (ex Junior)	78
Harris Primary Beckenham	B
Langley Park Primary	C/D

Planning Area 3	Map no
Glebe (Special)	T
Hawes Down Infant	27
Hawes Down Junior	28
Hayes Primary	29
Hayes (Secondary)	E
Highfield Infant	30
Highfield Junior	31
Oak Lodge Primary	43
Pickhurst Infant	48
Pickhurst Junior	49
St Mark's CE Primary	63
Wickham Common Primary	77
Harris Primary Shortlands	98

Planning Area 4	Map no
Bickley Primary	5
Bullers Wood (Secondary)	G
Burnt Ash Primary	10
Parish CE Primary	46
Raglan Primary	53
Scotts Park Primary	56
St George's Bickley CE Primary	59
St Joseph's Catholic Primary	62
The Ravensbourne (Secondary)	H
Valley Primary	75

Planning Area 5	Map no
Bishop Justus Church of England (Secondary)	J
Crofton Infant	16
Crofton Junior	17
Darrick Wood Infant	19
Darrick Wood Junior	20
Darrick Wood (Secondary)	K
Farnborough Primary	24
Keston CE Primary	35
Newstead Wood (Secondary)	L
Princes Plain Primary	52
Ravens Wood (Secondary)	I
Southborough Primary	57
St James' RC Primary	60
Tubbenden Primary	72
La Fontaine - temporary site (Primary)	99

Planning Area 6	Map no
Chislehurst Girls (Secondary; ex Beaverwood)	N
Castlecombe Primary	11
Chislehurst (St Nicholas) CE Primary	13
Coopers (Secondary)	M
Dorset Road Infant	21
Edgebury Primary	23
Marjorie McClure (Special)	U
Mead Road Infant	40
Mottingham Primary	42
Red Hill Primary	54
St Peter & St Paul Catholic Primary	67
St Vincent's Catholic Primary	69

Planning Area 7	Map no
Gray's Farm Primary	25
Kemnal Technology College (Secondary)	O
Leesons Primary	36
Manor Oak Primary	38
Midfield Primary	41
Perry Hall Primary	47
Poverest Primary	50
Riverside - St. Paul's Cray site (Special)	V
St Mary Cray Primary	64
St Paul's Cray CE Primary	66
St Philomena's Catholic Primary	68

Planning Area 8	Map no
Blenheim Primary	8
Burwood (Special)	W
Chelsfield Primary	12
Green Street Green Primary	26
Hillside Primary	32
Holy Innocents Catholic Primary	33
Pratts Bottom Primary	51
St Olave's Grammar (Secondary)	Q
The Highway Primary	71
The Priory (Secondary)	P
Warren Road Primary	76

Planning Area 9	Map no
Biggin Hill Primary	6
Charles Darwin (Secondary)	R
Cudham CE Primary	18
Downe Primary	22
Oaklands Primary	44

Appendix 2 Planned Admission Numbers by Primary Planning Areas 2016/17 to 2030/31

Key to colours used:

	proposed
	agreed
	new school agreed
	new school proposed
	actual rolls

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
1	Alexandra Infant School	67	66	65	61	64	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	Balgowan Primary	90	90	92	120	120	90	120	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
1	Churchfields Primary	63	62	63	60	62	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	Harris Crystal Palace (ex Malcolm)	58	60	58	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	Harris Kent House (ex Royston)	73	57	59	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	James Dixon Primary	62	60	62	89	87	60	90	90	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	St Anthony's RC Primary	28	29	28	25	23	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
1	St John's CE Primary	46	45	41	45	44	45	45	45	45	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	The Pioneer Academy (Stewart Fleming)	60	59	59	87	83	60	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
	Planning area total	547	528	527	607	603	525	615	585	555	570	570	570	570	570	570	570	570	570	570	570	570	570	570

PA1	2015 GLA forecast						519	596	565	556	534	524	526	529	532	532	534	533	530	526	519	511	510	488
1	2015 +5% uplift									584	561	550	552	555	559	559	561	560	557	552	545	537	536	512
	2014 January forecast						519	597	591	579	577	578	577	574	572	569	566	563	561	559	557	556	554	552
	2014 +5% uplift									608	605	607	606	603	600	598	594	591	589	587	585	583	582	580
	Surplus/deficit 2015+5%									-29	9	20	18	15	11	11	9	10	14	18	25	33	35	58

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
2	Bromley Road Primary	90	88	83	29	30	90	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
2	Clare House Primary	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Harris Beckenham	0	0	0	0	0	0	0	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Langley Park Primary School	0	0	0	0	0	0	0	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Marian Vian Primary	88	90	90	89	88	90	90	120	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
2	St Mary's Catholic Primary	60	60	60	60	59	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Unicorn Primary	60	60	61	88	90	60	90	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Worsley Bridge Primary (ex junior)	0	0	53	57	60	60	60	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
	Planning area total	328	358	407	383	387	420	390	480	510	510	510	510	510	510	510	510	510	510	510	510	510	510	510

PA2	2015 GLA forecast						407	387	439	430	420	415	419	424	429	434	438	439	440	439	438	435	431	425
	2015 +5% uplift									452	441	436	440	445	450	456	460	461	462	461	460	457	453	446
	2014 GLA forecast						407	403	433	424	429	435	439	443	446	448	449	449	449	450	450	450	450	450
	2014 +5% uplift									446	451	457	461	465	468	470	471	471	472	472	473	473	473	472
	Surplus/deficit 2014+5%									80	90	95	91	86	81	76	72	71	70	71	72	75	79	85

	Planning areas 1 and 2 surplus/deficit v 2014+5%									51	99	115	109	101	92	87	81	81	84	89	97	108	114	143
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PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
3	Harris Shortlands	0	0	0	52	50		60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Hawes Down Infant	63	91	63	61	65	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Hayes Primary	90	90	91	89	89	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3	Highfield Infant School	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3	Oak Lodge Primary	90	88	89	87	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3	Pickhurst Infant School	121	120	120	120	119	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
3	St Mark's CE Primary	59	63	59	58	59	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Wickham Common Primary	60	60	62	60	61	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Planning area total	573	602	574	617	623	570	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630	630
PA3	2015 GLA forecast						571	618	600	613	584	576	583	588	592	595	597	600	601	607	615	619	628	638
	2015 +5% uplift									644	613	605	612	617	622	625	627	630	631	637	646	650	659	670
	<i>2014 GLA forecast</i>						571	527	502	507	509	520	530	541	551	561	570	578	585	591	595	599	600	601
	<i>2014 +5% uplift</i>									533	535	546	557	568	578	589	598	607	614	620	625	628	630	631
	Surplus/deficit 2014+5%									-14	17	25	18	13	8	5	3	0	-1	-7	-16	-20	-29	-40
PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
4	Bickley Primary	60	59	59	60	59	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	Burnt Ash Primary	63	61	61	58	63	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	La Fontaine Free School	0	0	0	44	39	60	60	60	60	90	90	90	90	90	90	90	90	90	90	90	90	90	90
4	Parish CE Primary	90	90	90	90	91	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
4	Raglan Primary	61	63	66	59	63	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	Scotts Park Primary	59	88	90	88	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
4	St George's CE Primary	51	49	49	58	56	45	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	St Joseph's RC Primary	30	30	29	30	29	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
4	Valley Primary	90	90	60	61	61	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
	Planning area total	504	530	504	548	551	555	570	570	570	600	600	600	600	600	600	600	600	600	600	600	600	600	600
PA4	2015 GLA forecast						496	544	546	535	523	519	526	532	539	547	555	563	566	565	561	551	542	534
	2015 +5% uplift									562	549	545	552	559	566	574	583	591	594	593	589	579	569	561
	<i>2014 GLA forecast</i>						496	536	559	551	553	559	562	565	568	575	579	585	589	588	589	588	587	586
	<i>2014 +5% uplift</i>									578	581	587	590	593	597	603	608	614	618	618	618	617	616	615
	Surplus/deficit 2014+5%									8	51	55	48	41	34	26	17	9	6	7	11	21	31	39
	Planning areas 3 and 4 2015 +5% surplus/deficit									-5	68	80	66	54	42	31	20	9	5	-1	-5	1	2	-1
	Planning areas 1-5 2014 +5%									46	167	195	174	155	135	118	102	90	88	88	92	110	115	142

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
5	Crofton Infant School	182	184	187	180	185	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
5	Darrick Wood Infant School	93	93	91	88	92	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
5	Famborough Primary	30	31	30	30	31	30	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
5	Keston CE Primary	29	60	30	29	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
5	Princes Plain Primary	64	75	79	71	66	90	90	120															
5	Trinity Church of England Primary								90	90	120	120	120	120	120	120	120	120	120	120	120	120	120	120
5	Southborough Primary	71	60	59	59	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
5	St James' RC Primary	30	31	32	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
5	Tubbenden Primary School	93	92	92	89	94	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
	Planning area total	592	626	600	576	589	600	600	660	630	630	660	660	660	660	660	660	660	660	660	660	660	660	660
PA5	2015 GLA forecast						592	579	630	630	601	590	594	596	595	593	588	582	575	568	563	560	577	551
	2015 +5% uplift								662	631	620	624	626	625	623	617	611	604	596	591	588	606	579	
	<i>2014 GLA forecast</i>						592	584	599	599	601	611	615	621	626	631	634	637	639	642	644	645	645	644
	<i>2014 +5% uplift</i>								628	631	641	646	652	657	662	666	669	671	674	676	677	677	677	676
	Surplus/deficit 2014+5%								-32	-1	41	36	34	35	37	43	49	56	64	69	72	54	81	

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
6	Castlecombe Primary	30	30	29	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
	Chislehurst (St Nicholas) CE Pri	30	30	30	30	30	30	30	30	30	30	60	60	60	60	60	60	60	60	60	60	60	60	60
6	Dorset Road Infant	25	27	23	25	23	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
6	Edgebury Primary	30	30	29	30	30	30	30	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
6	Mead Road Infant School	31	28	31	30	32	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	Mottingham Primary	56	56	44	58	51	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
6	Red Hill Primary	94	90	90	89	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
	St Peter & St Paul Catholic Primary	31	30	29	28	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	St Vincent's RC Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
	Planning area total	357	351	335	350	347	355	355	355	385	385	415	415	415	415	415	415	415	415	415	415	415	415	415
PA6	2015 GLA forecast						333	345	367	386	374	368	372	377	380	383	385	387	389	390	389	390	387	384
	2015 +5% uplift								405	393	386	391	396	399	402	404	406	408	410	408	410	406	403	
	<i>2014 GLA forecast</i>						333	339	355	379	380	385	390	394	398	400	401	402	402	403	403	403	402	401
	<i>2014 +5% uplift</i>								398	399	405	409	413	418	420	421	422	423	424	424	424	423	422	421
	Surplus/deficit 2014+5%								-20	-8	29	24	19	16	13	11	9	7	6	7	6	9	12	

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
7	Grays Farm Primary	59	60	56	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Leesons Primary (ex 45)	33	30	30	59	59	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Manor Oak Primary	30	32	29	30	30	28	28	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
7	Midfield Primary	35	61	61	59	63	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Perry Hall Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Poverest Primary (x45)	34	32	32	57	62	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	St Mary Cray Primary (x45)	30	53	30	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
7	St Paul's Cray CE Primary (ex 45)	30	30	29	53	52	30	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	St Philomena's RC Primary	30	30	30	30	29	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
	Planning area total	341	388	357	439	445	358	448	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450
PA7	2015 GLA forecast						353	440	385	370	357	346	343	340	337	332	329	328	330	338	349	361	376	392
	2015 +5% uplift									389	375	363	360	357	354	349	345	344	347	355	366	379	395	412
	<i>2014 GLA forecast</i>						353	372	366	364	365	370	373	375	378	380	381	382	383	384	384	384	384	383
	<i>2014 +5% uplift</i>							391	384	382	383	389	391	394	397	399	400	401	402	403	403	403	403	402
	Surplus/deficit 2014+5%							448	450	62	75	87	90	93	96	101	105	106	104	95	84	71	55	38
PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
8	Blenheim Primary	30	32	30	45	44	30	60	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
8	Chelsfield Primary	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
8	Green Street Green Primary	64	62	67	60	63	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
8	Hillside Primary	52	60	56	49	50	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
8	Holy Innocents Catholic Primary	30	30	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
8	Pratts Bottom Primary	10	12	12	11	12	11	11	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
8	The Highway Primary	30	31	30	30	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
8	Warren Road Primary	120	120	119	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
	Planning area total	351	362	360	360	365	356	386	357	357	357	357	357	357	357	357	357	357	357	357	357	357	357	357
PA8	2015 GLA forecast						353	358	352	336	331	328	327	326	324	321	317	313	307	300	293	287	282	277
	2015 +5% uplift									353	348	344	343	342	340	337	333	329	322	315	308	301	296	291
	<i>2014 GLA forecast</i>						353	366	336	315	315	320	323	326	329	333	336	339	341	344	347	348	349	350
	<i>2014 +5% uplift</i>									330	331	336	339	343	346	349	353	356	359	361	364	366	367	367
	Surplus/deficit 2014+5%									4	9	13	14	15	17	20	24	28	35	42	49	56	61	66
	PA 5-8 2014 (+5%) surplus/deficit									14	76	168	164	161	164	172	182	192	201	206	208	204	179	198

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PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
9	Biggin Hill Primary School	60	59	59	48	48	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
9	Cudham CoE Primary	17	15	15	13	13	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
9	Downe Primary	11	13	14	15	14	12	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
9	Oaklands Primary School	66	67	68	75	75	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
	Planning area total	154	154	156	151	150	177	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
PA9	2015 GLA forecast						156	150	155	159	152	147	149	148	148	148	147	150	154	158	164	169	177	185
	2015 +5% uplift									167	160	154	156	155	155	155	154	158	162	166	172	177	186	194
	<i>2014 GLA forecast</i>						156	167	144	153	155	157	160	161	163	165	167	169	171	172	174	175	176	177
	<i>2014 +5% uplift</i>									160	162	165	168	169	171	174	176	178	179	181	183	184	185	186
	Surplus/deficit 2014+5%							180	180	20	18	15	12	11	9	6	4	2	1	-1	-3	-4	-5	-6
	Summary	Jan 12	Jan 13	Jan 14	Sept 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
All	Planning area totals	3747	3899	3820	4075	4060	3976	4234	4327	4327	4402	4462	4462	4462	4462	4462	4462	4462	4462	4462	4462	4462	4462	4462
All	2015 GLA forecast						3780	4017	4039	4015	3876	3813	3839	3860	3876	3885	3890	3895	3892	3891	3891	3883	3910	3874
All	Total incl 5% uplift 2015									4216	4070	4004	4031	4053	4070	4079	4085	4090	4087	4086	4086	4077	4106	4068
All	<i>2014 January forecast</i>						3780	3892	3885	3870	3884	3936	3968	4000	4032	4061	4083	4103	4119	4134	4144	4148	4147	4144
All	<i>Total incl 5% uplift 2014</i>									4064	4078	4133	4167	4200	4233	4264	4287	4308	4325	4340	4351	4355	4354	4351
All																								
All	Total planned places less:									111	332	458	431	409	392	383	378	372	375	376	376	385	357	394
All	forecast demand 2014+5%																							

APPENDIX 3 - Admissions Limits 2000/1 - 2016/17

Published Final Published

Planning Area	School	1996/97	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2015/16	2016/17
1	Alexandra Infant (+)	64	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
1	Anerley Primary (+)(nursery)	39	39	39	39	39														
1	Balgowan Primary	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	120	90	90	90
1	Churchfields Primary (+) (nursery)	60	60	60	60	60	60	60	60	60	30	30	60	60	60	60	60	60	60	60
1	James Dixon Primary	30	30	30	30	30	60	60	60	60	60	60	60	60	60	60	90	60	90	60
1	Harris Crystal Palace (ex Malcolm)	45	45	45	45	45	45	45	45	45	30	30	30	60	60	60	60	60	60	60
1	Harris Kent House (ex Royston)	60	60	60	60	60	60	60	60	60	60	60	60	90	60	60	60	60	60	60
1	St Anthony's Roman Catholic Primary	44	60	60	60	60	60	60	60	60	60	30	30	30	30	30	30	30	30	30
1	St John's Church of England Primary	42	42	42	42	42	42	42	42	42	45	45	45	45	45	45	45	45	45	45
1	Stewart Fleming Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	90	60	90	90
1	Planning Area Total	534	546	546	546	546	537	537	537	537	495	465	495	555	525	525	615	525	585	555
2	Bromley Road (ex Infant)	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	30	30	30	30
2	Clare House Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	60	60	60	60	60	60
2	Harris Beckenham																	60	60	60
2	Langley Park Primary																			60
2	Marian Vian Primary	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	120	90
2	St Mary's Catholic Primary	32	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
2	Unicorn Primary	0	0	0	0	30	30	30	30	30	30	30	60	60	60	60	90	60	60	60
2	Worsley Bridge (ex Junior)															60	60	90	90	90
2	Planning Area Total	242	270	270	270	300	300	300	300	300	300	300	330	330	360	420	390	450	480	510
3	Hawes Down Infant (+)	64	60	60	60	60	60	60	60	60	60	60	60	60	90	60	60	60	60	60
3	Hayes Primary	56	84	84	84	84	84	84	84	84	84	84	84	84	84	90	90	90	90	90
3	Harris Shortlands																60	60	60	60
3	Highfield Infant	96	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3	Oak Lodge Primary	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
3	Pickhurst Infant	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
3	Pickhurst Junior																			
3	St Mark's Church of England Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Wickham Common Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
3	Planning Area Total	546	564	564	564	564	564	564	564	564	564	564	564	564	594	570	630	630	630	630
4	Bickley Primary	0	30	30	30	30	30	30	30	30	30	30	60	60	60	60	60	60	60	60
4	Burnt Ash Primary (+)	64	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	Parish Church of England Primary	60	60	60	60	60	60	60	60	60	60	60	60	90	90	90	90	90	90	90
4	Raglan Primary (+)	62	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
4	Scotts Park Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	90	90	90	90	90	90
4	St George's, Bickley, Church of England Primary	47	45	45	45	45	45	45	45	45	45	45	45	45	45	45	60	45	60	60
4	St Joseph's Roman Catholic Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
4	La Fontaine																60	60	60	60
4	Valley Primary	60	60	60	60	60	60	60	60	60	60	60	60	90	90	60	60	60	60	60
4	Planning Area Total	383	405	405	405	405	405	405	405	405	405	405	435	495	525	495	570	555	570	570
5	Crofton Infant (+)	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
5	Crofton Junior																			
5	Darrick Wood Infant (+) (nursery)	74	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
5	Farnborough Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	60	30
5	Keston Church of England Primary	35	30	30	30	30	30	30	30	30	30	30	30	30	60	30	30	30	30	30
5	Princes Plain Primary (+) (nursery)	43	43	43	43	43	43	43	43	43	43	45	60	60	60	90	120	120	120	
5	Trinity Church of England Primary																			90
5	Southborough Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
5	St James' Roman Catholic Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
5	Tubbenden Infant (+)	60	90	90	90	90	90	90	90	90	90	90	90							
5	Tubbenden Junior (+)																			
5	Tubbenden Primary(+)												90	90	90	90	90	90	90	90
5	Planning Area Total	512	553	553	553	553	553	553	553	553	553	555	570	570	600	600	630	630	660	600

Planning Area	School	1996/97	2000/01	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2015/16	2016/17
6	Castlecombe Primary	31	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	Chislehurst Church of England Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	Dorset Road Infant	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25
6	Edgebury Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	60
6	Mead Road Infant	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	Mottingham Primary (+)	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
6	Red Hill Primary	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90	90
6	St Peter & St Paul Catholic Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	St Vincent's Catholic Primary	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
6	Planning Area Total	356	355	355	355	355	355	355	355	355	355	355	355	355	355	355	355	355	355	385

7	Gray's Farm Primary (nursery)	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Leesons Primary	45	45	45	45	45	45	45	45	45	30	30	30	30	30	30	60	30	60	60
7	Manor Oak Primary (+)(nursery)	28	28	28	28	28	28	28	28	28	28	28	28	28	28	28	28	30	30	30
7	Midfield Primary (+) (nursery)	42	42	42	42	42	42	42	42	30	30	30	30	30	60	60	60	60	60	60
7	Perry Hall Primary	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
7	Poverest Primary (+)	47	45	45	45	45	45	45	45	30	30	30	30	30	30	30	60	30	60	60
7	St Mary Cray Primary	46	45	45	45	45	45	45	45	30	30	30	30	30	30	30	30	30	30	30
7	St Paul's Cray Church of England Primary (nursery)	45	45	45	45	45	45	45	45	30	30	30	30	30	30	30	60	30	60	60
7	St Philomena's Roman Catholic Primary	32	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
7	Planning Area Total	405	400	400	400	400	400	400	400	400	328	328	328	328	358	358	448	360	450	450

8	Blenheim Infant	64	60	60	60															
8	Blenheim Primary					30	30	30	30	30	30	30	30	30	30	30	60	30	30	30
8	Chelsfield Primary	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
8	Green Street Green Primary (+)	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60	60
8	Hillside Primary School (+)	46	45	45	45	45	45	45	45	54	54	54	54	54	54	60	60	60	60	60
8	Holy Innocent's Catholic Primary	60	60	60	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
8	Pratts Bottom Primary	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	12	12	12
8	The Highway Primary	32	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
8	Warren Road Primary	96	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120	120
8	Planning Area Total	384	401	401	371	341	341	341	341	350	350	350	350	350	350	356	386	357	357	357

9	Biggin Hill Infant	96	90	90	90	90	90	90	90											
9	Biggin Hill Primary									60	60	60	60	60	60	60	60	60	60	60
9	Cudham Church of England Primary	19	19	19	19	19	19	19	19	19	19	19	19	19	19	15	15	15	15	15
9	Downe Primary	9	9	9	9	9	9	9	9	9	9	9	9	9	9	15	15	15	15	15
9	Oaklands Infant	86	86	86	86	86	86	86	86	86										
9	Oaklands Primary										90	90	90	90	90	90	90	90	90	90
9	Planning Area Total	210	204	204	204	204	204	204	204	174	174	178	178	178	178	174	180	180	180	180

Admission limits can be higher than school's calculated Admissions number, subject to Infant Class Size legislation restrictions

(+) These schools have an SEN Unit attached, which have their own placement numbers separate to the schools' admission number

Totals	3572	3698	3698	3668	3668	3659	3659	3659	3638	3524	3500	3605	3725	3845	3853	4204	4042	4267	4237
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APPENDIX 4 - Summary Form - Pupils in Primary Schools - Spring Term 2015

Planning Area	National Curriculum Year	Year 6 (10+)	Year 5 (9+)	Year 4 (8+)	Year 3 (7+)	Year 2 (6+)	Year 1 (5+)	Reception Year (4+)			Total	Admission Number at Reception	Admission Number at Year 3	Net Capacity	Year Groups Capacity	Net Percentage Capacity	Year Group Percentage Capacity
	Year of Birth (Sept-Aug)	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	1.9.09 - 31.12.09	1.1.10 - 31.3.10	1.4.10 - 31.8.10		Reception	Year 3				
	School											Reception	Year 3				
1	Alexandra Infant (+)	0	0	0	0	58	57	22	18	20	175	60		180	180	106.1%	97.2%
1	Alexandra Junior	59	64	63	63	0	0	0	0	0	249		60	232	240	107.3%	103.8%
1	Balgowan Primary	96	95	95	94	90	89	44	36	40	679	90	90	562	630	120.8%	107.8%
1	Churchfields Primary (+) (nursery)	29	27	48	54	59	61	24	14	22	338	60	60	420	420	86.9%	80.5%
1	HPA Crystal Palace (nursery)	30	25	30	56	58	58	22	15	23	317	30	30	315	210	86.4%	151.0%
1	HPA Kent House(nursery)	58	44	46	55	58	54	24	11	25	375	60	60	420	420	89.3%	89.3%
1	James Dixon Primary (+) (nursery)	48	47	58	58	53	56	32	19	35	406	60	60	378	420	96.7%	96.7%
1	St Anthony's Roman Catholic Primary	25	23	26	29	23	28	11	4	8	177	30	30	418	210	42.3%	84.3%
1	St John's Church of England Primary	36	32	25	35	43	41	20	10	14	256	45	45	268	315	95.5%	81.3%
1	Stewart Fleming Primary	58	58	56	59	58	57	27	22	34	429	60	60	412	420	104.1%	102.1%
2	Bromley Road Infant	0	0	0	21	79	78	11	7	12	208	90		263	270	79.1%	77.0%
2	Clare House Primary	27	32	30	32	59	60	20	13	27	300	30	30	210	210	142.9%	142.9%
2	Marian Vian Primary	89	90	88	88	89	89	22	21	45	621	90	90	630	630	98.6%	98.6%
2	St Mary's Catholic Primary	59	58	62	61	64	61	25	12	22	424	60	60	420	420	101.0%	101.0%
2	The Unicorn Primary	32	33	65	63	59	62	31	18	41	404	60	60	420	420	96.2%	96.2%
2	Worsley Bridge Junior	50	57	42	48	0	56	17	22	21	313	60	60	359	240	87.2%	130.4%
3	HPA Shortlands	0	0	0	0	0	0	18	12	19	49	60					
3	Hawes Down Infant (+)	0	0	0	0	90	60	20	16	25	211	60		180	180	122.8%	117.2%
3	Hawes Down Junior (+)	64	66	64	63	0	0	0	0	0	257		60	240	240	112.1%	107.1%
3	Hayes Primary	97	96	96	93	89	90	32	21	36	650	84	84	588	588	110.5%	110.5%
3	Highfield Infant	0	0	0	0	90	91	30	24	36	271	90		270	270	100.4%	100.4%
3	Highfield Junior		95	94	96	0	0	0	0	0	380		90	360	360	105.6%	105.6%
3	Oak Lodge Primary	90	91	87	90	90	91	29	24	37	629	90	90	630	630	99.8%	99.8%
3	Pickhurst Infant	0	0	0	0	120	121	45	24	50	360	120		360	360	100.0%	100.0%
3	Pickhurst Junior	134	137	129	129	0	0	0	0	0	529		120	478	480	110.7%	110.2%
3	St Mark's Church of England Primary	63	63	63	57	64	60	22	17	20	429	60	60	412	420	104.1%	102.1%
3	Wickham Common Primary	64	61	64	58	60	61	27	10	24	429	60	60	411	420	104.4%	102.1%
4	Bickley Primary	60	60	59	60	60	60	22	14	23	418	60	60	420	420	99.5%	99.5%
4	Burnt Ash Primary (+)	56	59	55	61	57	57	19	6	35	405	60	60	420	420	100.7%	96.4%
4	La Fontaine	0	0	0	0	21	27	11	10	17	86						
4	Parish Church of England Primary	62	65	64	95	89	90	28	20	43	556	90	60	420	630	132.4%	88.3%
4	Raglan Primary (+)	59	60	61	58	60	60	23	13	24	418	60	60	420	420	105.2%	99.5%
4	Scotts Park Primary	56	60	60	58	88	87	47	12	31	499	60	60	432	420	115.5%	118.8%
4	St George's, Bickley, Church of England Primary	40	41	41	45	45	44	20	15	21	312	45	45	315	315	99.0%	99.0%
4	St Joseph's Roman Catholic Primary	28	31	30	29	30	30	10	3	16	207	30	30	206	210	100.5%	98.6%
4	Valley Primary	58	61	60	90	91	60	23	12	26	481	60	60	420	420	114.5%	114.5%
5	Crofton Infant (+)	0	0	0	0	180	180	68	43	70	541	180		540	540	103.1%	100.2%
5	Crofton Junior	180	177	180	180	0	0	0	0	0	717		180	720	720	99.6%	99.6%
5	Darrick Wood Infant (+) (nursery)	0	0	0	0	88	91	37	12	41	269	90		270	270	101.5%	99.6%
5	Darrick Wood Junior (+)	95	91	93	94	0	0	0	0	0	373		90	360	360	106.7%	103.6%
5	Farnborough Primary	32	31	34	33	30	31	13	7	11	222	30	30	210	210	108.8%	105.7%
5	Keston Church of England Primary	31	30	32	30	55	30	9	5	17	239	30	30	210	210	113.8%	113.8%
5	Princes Plain Primary (+) (nursery)	60	61	61	57	68	73	24	18	24	446	60	60	420	420	111.9%	106.2%
5	Southborough Primary	62	59	58	71	58	57	11	15	34	425	60	60	416	420	102.2%	101.2%
5	St James' Roman Catholic Primary	32	33	29	30	31	32	10	7	13	217	30	30	188	210	115.4%	103.3%
5	Tubbenden Primary	91	91	90	90	86	90	30	25	35	628	90	90	630	630	102.9%	99.7%

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Planning Area	National Curriculum Year	Year 6 (10+)	Year 5 (9+)	Year 4 (8+)	Year 3 (7+)	Year 2 (6+)	Year 1 (5+)	Reception Year (4+)			Total	Admission Number at Reception	Admission Number at Year 3	Net Capacity	Year Groups Capacity	Net Percentage Capacity	Year Group Percentage Capacity
	Year of Birth (Sept-Aug)	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	1.9.09 - 31.12.09	1.1.10 - 31.3.10	1.4.10 - 31.8.10		Reception	Year 3	Capacity	Capacity	Capacity	Capacity
	School																
6	Castlecombe Primary (nursery)	31	30	31	29	29	26	12	7	11	206	30	30	210	210	98.1%	98.1%
6	Chislehurst Church of England Primary	29	28	32	32	30	30	9	7	14	211	30	30	184	210	114.7%	100.5%
6	Dorset Road Infant	0	0	0	0	25	18	9	3	11	66	25		75	75	88.0%	88.0%
6	Edgebury Primary	34	33	33	34	30	30	12	5	13	224	30	30	210	210	106.7%	106.7%
6	Mead Road Infant	0	0	0	0	29	26	8	12	10	85	30		90	90	94.4%	94.4%
6	Mottingham Primary (+)	33	57	41	81	57	47	14	19	18	367	60	68	450	452	81.6%	81.2%
6	Red Hill Primary	110	91	107	107	90	90	27	21	42	685	90	110	710	710	96.5%	96.5%
6	St Peter & St Paul Catholic Primary	28	29	31	27	30	31	5	9	17	207	30	28	210	210	98.6%	98.6%
6	St Vincent's Catholic Primary	33	34	34	30	30	30	10	11	9	221	30	30	207	210	106.8%	105.2%
7	Gray's Farm Primary (nursery)	51	56	60	58	58	60	21	15	24	403	60	60	408	420	98.8%	96.0%
7	Leesons Primary	30	29	30	32	30	31	17	19	23	241	30	30	210	210	80.3%	114.8%
7	Manor Oak Primary (+)(nursery)	17	21	30	30	30	30	11	12	7	188	28	28	196	196	95.9%	95.9%
7	Midfield Primary (+) (nursery)	26	29	29	31	58	58	15	14	31	291	30	30	262	210	103.7%	138.6%
7	Perry Hall Primary	62	59	64	60	60	59	26	9	25	424	60	60	361	420	117.5%	101.0%
7	Poverest Primary (+)	24	29	28	25	30	30	24	16	20	226	30	30	249	210	77.1%	107.6%
7	St Mary Cray Primary	20	24	23	25	58	30	13	3	14	210	30	30	210	210	68.2%	100.0%
7	St Paul's Cray Church of England Primary (nursery)	20	27	29	30	30	30	14	12	26	218	30	30	210	210	74.9%	103.8%
7	St Philomena's Roman Catholic Primary	31	31	32	31	30	30	9	6	14	214	30	30	209	210	102.4%	101.9%
8	Blenheim Primary	27	27	27	27	31	30	11	9	24	213	30	30	210	210	101.4%	101.4%
8	Chelsfield Primary	12	10	16	13	15	14	2	1	12	95	15	15	105	105	90.5%	90.5%
8	Green Street Green Primary (+)	60	60	59	61	60	61	19	20	21	421	60	60	420	420	105.2%	100.2%
8	Hillside Primary School (+)	39	56	42	54	60	58	18	16	12	355	54	54	378	378	98.1%	93.9%
8	Holy Innocent's Catholic Primary	28	29	28	30	30	30	11	5	14	205	30	30	363	210	56.5%	97.6%
8	Pratts Bottom Primary	11	10	10	11	12	12	4	3	5	78	11	11	60	77	130.0%	101.3%
8	The Highway Primary	33	32	33	32	32	30	13	6	12	223	30	30	210	210	106.2%	106.2%
8	Warren Road Primary	121	120	123	123	119	120	49	23	48	846	120	93	827	840	102.3%	100.7%
9	Biggin Hill Primary	57	64	46	52	52	57	19	13	16	376	60	60	458	420	82.1%	89.5%
9	Cudham Church of England Primary	16	11	16	17	13	15	4	5	4	101	19	19	86	133	117.4%	75.9%
9	Downe Primary	13	10	14	6	11	13	4	5	5	81	9	9	63	63	128.6%	128.6%
9	Oaklands Primary	60	66	56	80	75	71	23	17	35	483	90	90	630	630	76.7%	76.7%
All	Totals	3,361	3,406	3,442	3,651	3,834	3,777	1,413	950	1,654	25,488	3,785	3,519	25,324	25,217	101.7%	101.1%

1)(nursery) - These schools have LEA funded Nursery classes. The numbers on roll are:

3508	Blenheim Primary	
2029	Castlecombe Primary	43
2004	Churchfields Primary	39
2040	Darrick Wood Infants (A)	79
2009	Gray's Farm Primary	38
2062	James Dixon	44
2023	HPA Crystal Palace	51
2084	Manor Oak Primary	31
2066	Midfield Primary	49
2059	Princes Plain Primary	42
2016	HPA Kent House	41
3005	St Paul's Cray C.E. Prima	44
	Total	501

2) (+) - Schools with Special Educational Needs Units. Children in Units are NOT included in this table (Please see Table 2).

3) Mottingham Primary & Red Hill Primary have two intakes of pupils. One at Reception and one at Year 3 .

4) (A) = Academy School

APPENDIX 5 - GLA ALTERNATE PROJECTIONS 2015

Year	R	1	2	3	4	5	6	7	8	9	10	11	12	13	14			
January	All pupils															Totals		
Age	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	4 to 10	11 to 15	16 to 18
2012	3,706	3,434	3,521	3,398	3,322	3,109	3,124	3,356	3,437	3,455	3,474	3,286	2,918	2,354	64	23,614	19,908	17,008
2013	3,861	3,708	3,451	3,423	3,392	3,284	3,109	3,320	3,335	3,380	3,391	3,370	2,956	2,405	41	24,228	20,367	16,796
2014	3,780	3,860	3,679	3,455	3,417	3,385	3,273	3,323	3,306	3,294	3,327	3,294	3,052	2,454	54	24,849	21,069	16,544
2015	4,017	3,777	3,834	3,651	3,442	3,406	3,361	3,439	3,298	3,253	3,222	3,223	2,922	2,488	25	25,488	21,471	16,435
2016	4,039	4,023	3,765	3,825	3,643	3,435	3,399	3,567	3,432	3,294	3,246	3,213	2,888	2,405	41	26,131	22,091	16,752
2017	4,015	4,066	4,033	3,781	3,834	3,648	3,440	3,611	3,572	3,437	3,291	3,245	2,894	2,387	40	26,817	22,802	17,156
2018	3,876	4,042	4,075	4,041	3,791	3,840	3,650	3,659	3,619	3,576	3,436	3,296	2,923	2,391	40	27,315	23,440	17,587
2019	3,811	3,907	4,056	4,089	4,050	3,790	3,843	3,888	3,667	3,624	3,583	3,443	2,961	2,418	40	27,546	23,735	18,204
2020	3,838	3,840	3,919	4,068	4,099	4,054	3,797	4,093	3,898	3,669	3,630	3,586	3,094	2,454	41	27,615	23,777	18,877
2021	3,860	3,864	3,854	3,930	4,078	4,106	4,059	4,044	4,099	3,905	3,677	3,630	3,226	2,564	41	27,751	23,892	19,355
2022	3,874	3,881	3,879	3,867	3,944	4,087	4,110	4,323	4,052	4,111	3,913	3,677	3,267	2,668	43	27,642	23,769	20,077
2023	3,885	3,898	3,897	3,893	3,879	3,950	4,090	4,370	4,331	4,056	4,110	3,913	3,307	2,701	45	27,491	23,606	20,780
2024	3,889	3,903	3,914	3,907	3,897	3,882	3,952	4,333	4,378	4,336	4,070	4,114	3,521	2,733	46	27,345	23,455	21,229
2025	3,895	3,912	3,919	3,919	3,910	3,902	3,884	4,185	4,338	4,384	4,342	4,066	3,697	2,909	46	27,341	23,447	21,314
2026	3,892	3,913	3,922	3,926	3,924	3,915	3,902	4,110	4,192	4,342	4,384	4,342	3,651	3,058	49	27,394	23,502	21,370
2027	3,891	3,911	3,920	3,926	3,923	3,925	3,912	4,128	4,117	4,191	4,343	4,383	3,901	3,020	52	27,408	23,517	21,162
2028	3,891	3,900	3,916	3,923	3,916	3,929	3,921	4,139	4,128	4,112	4,196	4,341	3,937	3,221	51	27,395	23,504	20,916
2029	3,884	3,890	3,907	3,909	3,917	3,926	3,918	4,142	4,141	4,131	4,117	4,186	3,901	3,252	54	27,351	23,467	20,717
2030	3,880	3,892	3,895	3,898	3,908	3,917	3,915	4,145	4,145	4,139	4,132	4,111	3,762	3,222	55	27,304	23,424	20,672
2031	3,875	3,884	3,896	3,891	3,897	3,908	3,908	4,137	4,140	4,138	4,141	4,123	3,688	3,108	54	27,259	23,384	20,678

Appendix 6 - Independent School Rolls in Bromley : Primary Age Pupils by

	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Totals
1996	346	343	353	350	333	314	272	2311
1997	389	343	342	352	353	320	326	2425
1998	349	377	383	366	370	350	333	2528
1999	328	346	398	375	378	363	350	2538
2000	328	335	380	406	368	373	368	2558
2001	308	339	335	352	397	403	374	2508
2002	332	288	334	369	363	391	404	2481
2003	398	326	265	303	355	323	345	2315
2004	290	310	310	300	330	370	340	2250
2005	280	240	290	330	300	330	380	2150
2006	270	270	280	310	330	310	320	2090
2007	230	280	270	320	320	330	310	2060
2008	230	280	290	340	340	350	280	2110
2009	290	270	230	310	310	340	330	2080
2010	243	270	270	260	330	340	330	2043
2011	280	245	275	310	265	325	340	2040
2012	279	287	250	308	319	280	323	2046
2013	288	289	294	295	320	338	271	2095
2014	272	253	294	328	312	342	339	2140

Source: DfE Statistical releases

Some numbers have been rounded to the nearest 10

APPENDIX 7 - Calendar Year Births by local authority 2001-14

Item 3

Area of usual residence	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
LONDON	104,162	105,603	110,437	113,679	116,019	120,898	125,505	127,651	129,245	133,111	132,843	134,186	128,332	127,399
Inner London	45,089	45,734	47,848	48,599	49,548	51,395	52,198	52,744	53,209	54,613	53,908	53,957	51,407	50,574
Camden	2,792	2,839	2,944	3,047	2,954	3,012	3,147	3,061	3,094	3,060	3,117	2,944	2,766	2,700
Hackney and City of London	4,148	4,141	4,323	4,424	4,439	4,614	4,500	4,485	4,574	4,677	4,450	4,585	4,500	4,438
Hammersmith & Fulham	2,365	2,585	2,559	2,623	2,686	2,775	2,695	2,733	2,841	2,773	2,754	2,646	2,552	2,440
Haringey	3,830	3,731	3,890	4,017	4,026	4,076	4,325	4,289	4,193	4,456	4,227	4,209	4,141	4,006
Islington	2,500	2,510	2,671	2,675	2,731	2,803	2,792	2,917	2,983	2,952	3,008	2,988	2,819	2,879
Kensington & Chelsea	2,138	2,156	2,235	2,205	2,188	2,322	2,218	2,216	2,227	2,221	2,185	2,024	1,803	1,821
Lambeth	4,397	4,374	4,787	4,753	4,739	4,908	4,822	4,837	4,863	4,929	4,784	4,825	4,589	4,528
Lewisham	3,718	3,845	3,932	4,068	4,284	4,568	4,671	4,872	4,888	4,982	4,896	5,095	4,827	4,759
Newham	4,805	4,938	5,102	5,170	5,353	5,523	6,053	5,963	6,003	6,262	6,335	6,426	6,267	6,023
Southwark	3,998	4,138	4,342	4,452	4,714	4,753	4,966	5,008	4,873	5,131	5,089	5,030	4,706	4,647
Tower Hamlets	3,646	3,845	3,940	4,086	3,968	4,152	4,144	4,230	4,337	4,565	4,545	4,784	4,608	4,619
Wandsworth	4,182	4,080	4,359	4,345	4,554	5,002	4,936	5,246	5,335	5,546	5,477	5,451	5,152	5,110
Westminster	2,570	2,552	2,764	2,734	2,912	2,887	2,929	2,887	2,998	3,059	3,041	2,950	2,677	2,604
Outer London	59,073	59,869	62,589	65,080	66,471	69,503	73,307	74,907	76,036	78,498	78,935	80,229	76,925	76,825
Barking and Dagenham	2,407	2,419	2,594	2,751	2,985	3,208	3,384	3,619	3,624	3,729	3,688	3,957	3,796	3,569
Barnet	4,063	4,180	4,334	4,482	4,728	4,835	5,120	5,195	5,286	5,541	5,506	5,585	5,187	5,244
Bexley	2,626	2,517	2,640	2,699	2,686	2,788	2,947	2,975	3,029	2,993	3,172	3,076	2,959	3,037
Brent	3,917	4,155	4,376	4,326	4,503	4,700	4,839	4,899	5,132	5,240	5,228	5,340	5,170	5,078
Bromley	3,414	3,401	3,651	3,589	3,663	3,740	3,956	3,983	4,104	4,070	4,141	4,140	3,899	4,086
Croydon	4,401	4,372	4,591	4,869	4,704	5,024	5,315	5,331	5,235	5,536	5,720	5,884	5,605	5,645
Ealing	4,392	4,436	4,479	4,767	4,838	5,066	5,346	5,549	5,638	5,861	5,803	5,847	5,395	5,474
Enfield	3,747	3,988	4,087	4,222	4,496	4,543	4,856	5,000	4,828	5,122	4,904	5,094	4,908	4,824
Greenwich	3,210	3,345	3,446	3,721	3,963	4,236	4,471	4,361	4,480	4,674	4,561	4,624	4,442	4,368
Harrow	2,581	2,564	2,848	2,870	2,872	2,924	3,088	3,230	3,265	3,503	3,466	3,585	3,559	3,525
Havering	2,382	2,257	2,366	2,559	2,474	2,426	2,575	2,787	2,697	2,817	2,895	2,888	3,004	3,150
Hillingdon	3,244	3,292	3,334	3,473	3,489	3,691	3,845	4,126	4,207	4,192	4,357	4,536	4,330	4,423
Hounslow	3,134	3,253	3,306	3,638	3,674	3,829	4,082	4,209	4,297	4,433	4,561	4,621	4,443	4,245
Kingston upon Thames	1,787	1,815	1,859	2,041	2,000	2,046	2,197	2,248	2,321	2,312	2,289	2,328	2,112	2,247
Merton	2,664	2,535	2,737	2,828	2,925	3,092	3,300	3,330	3,462	3,523	3,537	3,476	3,370	3,274
Redbridge	3,110	3,231	3,376	3,483	3,577	3,977	4,085	4,013	4,253	4,462	4,605	4,792	4,591	4,678
Richmond upon Thames	2,394	2,413	2,548	2,585	2,580	2,767	2,884	2,865	2,859	2,992	2,935	2,916	2,805	2,589
Sutton	2,090	2,131	2,247	2,220	2,325	2,426	2,568	2,605	2,786	2,675	2,756	2,708	2,629	2,751
Waltham Forest	3,510	3,565	3,770	3,957	3,989	4,185	4,449	4,582	4,533	4,823	4,811	4,832	4,721	4,618

Calendar year births:

Registrar General, 1965 to 1974

Office of Population Census and Surveys, 1975 to 1991

ONS Vital Statistics, 1991 to 2012

ONS Birth Summary Tables, 2013 to present

APPENDIX 8 - BROMLEY Net migration 2009-2014

Age 0-3		2009	2010	2011	2012	2013	2014
	Barking and Dagenham	1	5	3	3	-4	0
	Barnet	15	2	5	12	5	14
	Bexley	-14	-3	-19	10	18	5
	Brent	0	5	2	-4	6	5
	Bromley	0	0	0	0	0	0
	Camden	3	1	6	19	3	5
	City of London	1	0	0	0	0	0
	Croydon	56	9	-1	33	15	55
	Ealing	1	12	12	17	0	-3
	Enfield	-3	-2	1	-1	5	5
	Greenwich	31	44	53	100	56	55
	Hackney	0	9	8	8	6	16
	Hammersmith and Fulham	0	4	5	-3	10	4
	Haringey	4	-1	19	-2	10	13
	Harrow	-1	-3	3	-3	1	0
	Havering	-1	0	1	1	-4	1
	Hillingdon	0	4	-1	8	4	0
	Hounslow	-3	0	3	-2	1	5
	Islington	13	7	9	11	7	12
	Kensington and Chelsea	0	1	1	-1	2	6
	Kingston upon Thames	1	1	0	6	-2	3
	Lambeth	56	34	41	78	90	107
	Lewisham	99	150	147	131	163	174
	Merton	2	15	2	1	16	22
	Newham	14	12	0	26	23	23
	Redbridge	0	8	2	6	12	7
	Richmond upon Thames	5	-5	-5	2	1	0
	Southwark	39	67	60	70	103	134
	Sutton	-2	3	2	-7	3	-7
	Tower Hamlets	0	14	34	36	28	45
	Waltham Forest	-2	8	3	3	2	10
	Wandsworth	17	25	39	33	24	29
	Westminster	7	11	2	6	17	13
	TOTAL	341	439	438	596	622	759
	Annual % change		29%	0%	36%	4%	22%
	% change vs 2009 %		29%	28%	75%	82%	123%

Age 4-10		2009	2010	2011	2012	2013	2014
	Barking and Dagenham	1	5	2	6	3	9
	Barnet	-1	-1	0	-1	-1	12
	Bexley	-6	5	4	-1	1	-7
	Brent	6	7	1	-1	8	6
	Bromley	0	0	0	0	0	0
	Camden	1	3	11	5	1	2
	City of London	0	0	0	-1	0	0
	Croydon	43	36	34	21	32	45
	Ealing	1	3	5	-1	2	1
	Enfield	-7	5	9	-1	4	5
	Greenwich	39	24	38	35	36	49
	Hackney	16	5	1	6	-1	8
	Hammersmith and Fulham	1	1	0	2	2	3
	Haringey	0	-1	13	3	6	6
	Harrow	-4	5	2	3	1	1
	Havering	0	0	-6	-1	-1	1
	Hillingdon	-4	2	-4	1	1	-2
	Hounslow	-2	-4	1	5	1	3
	Islington	3	1	7	1	1	6
	Kensington and Chelsea	1	-1	1	0	0	-3
	Kingston upon Thames	2	-6	0	6	1	-5
	Lambeth	37	22	26	47	58	60
	Lewisham	108	125	164	209	194	128
	Merton	1	4	-2	4	7	6
	Newham	10	9	7	23	14	15
	Redbridge	6	1	5	4	8	-6
	Richmond upon Thames	2	-6	-1	-1	-7	0
	Southwark	48	68	63	54	67	128
	Sutton	7	-1	1	-4	6	-18
	Tower Hamlets	1	2	0	14	15	19
	Waltham Forest	0	7	2	4	1	13
	Wandsworth	8	8	8	4	12	6
	Westminster	1	-6	3	3	5	7
	TOTAL	321	322	395	445	478	500
	Annual % change		0%	23%	13%	7%	5%
	% change vs 2009 %		0%	23%	39%	49%	56%

Age 11-15		2009	2010	2011	2012	2013	2014
	Barking and Dagenham	1	-2	1	5	-2	-1
	Barnet	-1	-1	-5	0	-2	6
	Bexley	11	-5	6	7	11	-9
	Brent	0	0	2	1	0	0
	Bromley	0	0	0	0	0	0
	Camden	1	0	1	1	0	5
	City of London	0	0	0	0	0	1
	Croydon	13	18	7	9	15	9
	Ealing	-2	3	1	1	0	0
	Enfield	0	-2	-1	4	-1	2
	Greenwich	24	6	5	16	15	11
	Hackney	5	2	0	5	2	0
	Hammersmith and Fulham	1	0	0	-1	1	1
	Haringey	0	4	1	1	-1	1
	Harrow	0	0	4	4	0	4
	Havering	1	0	4	1	0	-1
	Hillingdon	1	1	-1	5	-2	-1
	Hounslow	-1	0	5	-2	1	0
	Islington	1	0	0	3	-1	2
	Kensington and Chelsea	0	0	1	0	3	0
	Kingston upon Thames	0	-2	-1	4	-1	-4
	Lambeth	2	9	27	26	18	31
	Lewisham	81	54	75	58	52	56
	Merton	-1	4	-2	2	0	1
	Newham	5	1	2	10	0	1
	Redbridge	2	-2	2	4	3	-7
	Richmond upon Thames	1	0	1	0	-1	0
	Southwark	20	33	25	25	22	17
	Sutton	2	5	2	0	-1	-1
	Tower Hamlets	2	0	-2	11	2	-1
	Waltham Forest	0	2	1	1	3	1
	Wandsworth	8	4	2	2	2	0
	Westminster	-1	3	4	0	0	2
	TOTAL	179	134	168	203	138	125
	Annual % change		-25%	25%	21%	-32%	-9%
	% change vs 2009 %		-25%	-6%	13%	-23%	-30%

Age 0-15		2009	2010	2011	2012	2013	2014
	TOTAL	841	895	1001	1244	1238	1384
	Annual % change		6%	12%	24%	0%	12%
	% change vs 2009 %		6%	19%	48%	47%	65%

Source: ONS internal migration estimates
Version 2.0 (July 2015)

APPENDIX 9 Number of Reception Age Bromley Residents in Bromley Schools By Ward 2007/08-2014/15

Ward	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	Change 2007/08 - 2014/15	% Change 2007/08 - 2014/15
Clock House	167	167	216	215	219	210	240	239	72	43%
Crystal Palace	101	101	114	93	122	118	123	127	26	26%
Penge and Cator	166	166	170	185	211	195	197	223	57	34%
Planning Area 1 Total	434	434	500	493	552	523	560	589	155	36%
Copers Cope	99	99	99	114	116	132	135	149	50	51%
Kelsey and Eden Park	168	168	145	167	158	174	159	188	20	12%
Planning Area 2 Total	267	267	244	281	274	306	294	337	70	26%
Hayes & Coney Hall	166	166	172	184	163	188	192	175	9	5%
Shortlands	86	86	109	102	108	117	102	126	40	47%
West Wickham	131	131	130	147	163	163	168	160	29	22%
Planning Area 3 Total	383	383	411	433	434	468	462	461	78	20%
Bickley	118	118	126	110	147	136	117	153	35	30%
Bromley Town	177	177	171	205	213	247	225	248	71	40%
Plaistow and Sundridge	150	150	170	165	193	183	190	188	38	25%
Planning Area 4 Total	445	445	467	480	553	566	532	589	144	32%
Bromley Common and Keston	168	168	163	160	184	197	208	201	33	20%
Farnborough & Crofton	136	136	158	125	150	159	147	137	1	1%
Petts Wood and Knoll	128	128	151	145	146	160	177	186	58	45%
Planning Area 5 Total	432	432	472	430	480	516	532	524	92	21%
Chislehurst	105	105	116	97	144	125	134	139	34	32%
Mottingham and Chislehurst North	137	137	114	134	134	150	124	130	-7	-5%
Planning Area 6 Total	242	242	230	231	278	275	258	269	27	11%
Cray Valley East	185	185	206	191	242	236	198	255	70	38%
Cray Valley West	214	214	190	253	236	251	247	266	52	24%
Planning Area 7 Total	399	399	396	444	478	487	445	521	122	31%

Chelsfield and Pratts Bottom	172	172	188	169	162	161	189	190	18	10%
Orpington	189	189	178	181	168	190	179	174	-15	-8%
Planning Area 8 Total	361	361	366	350	330	351	368	364	3	1%
Biggin Hill	91	91	104	75	109	103	112	104	13	14%
Darwin	35	35	46	65	42	52	50	65	30	86%
Planning Area 9 Total	126	126	150	140	151	155	162	169	43	34%
Total All Planning Areas	3089	3089	3236	3282	3530	3647	3613	3823	734	24%

Source: School Census

APPENDIX 10 - Reception Pupils in Bromley School by Borough of Residence

	Planning Area 1	Planning Area 2	Planning Area 3	Planning Area 4	Planning Area 5	Planning Area 6	Planning Area 7	Planning Area 8	Planning Area 9	Total all Areas	Percentage of Reception Pupils in Bromley Schools
Bromley	576	364	532	522	615	290	435	358	131	3823	94%
Lewisham	10	12	2	37	4	19	1	0	0	85	2%
Greenwich	1	0	1	0	1	32	1	0	0	36	1%
Bexley	0	0	1	0	1	2	4	0	0	8	0%
Kent	1	0	0	0	2	3	3	6	2	17	0%
Surrey	0	0	0	0	2	0	0	0	2	4	0%
Croydon	12	10	36	0	1	0	1	0	14	74	2%
Lambeth	0	0	1	1	0	0	0	0	0	2	0%
Southwark	2	1	0	1	0	0	0	0	0	4	0%
Other	1	0	0	1	2	1	0	1	1	7	0%
	5%	6%	8%	8%	2%	20%	2%	2%	15%	4060	

Source: School Census



THE LONDON BOROUGH
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DATE: 1 December 2015

**EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE
SCHOOL PLACES WORKING GROUP**

**Meeting to be held at 6.00 pm on Wednesday 9 December 2015
at Bromley Civic Centre**

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 MINUTES OF PREVIOUS MEETING (Pages 1 - 10)**
- 3 UPDATE OF SECONDARY SCHOOL DEVELOPMENT (PRESENTATION) (Pages 11 - 22)**
- 4 RECOMMENDATIONS**
- 5 DATE OF NEXT MEETING**

Circulation

Councillor Judi Ellis (Chairman)
Councillor Kathy Bance MBE
Councillor Nicholas Bennett J.P.
Councillor Mary Cooke
Councillor Neil Reddin FCCA
Joan McConnell, Co-opted Member representing the Catholic Church
Mylene Williams, Co-opted Member representing Parent Governors
Councillor Peter Fortune, Portfolio Holder for Education
Councillor Tom Philpott, Executive Support Assistant to Portfolio Holder for Education

Jane Bailey, Director: Education
Robert Bollen, Head of Strategic Pupil Place Planning
Kerry Nicholls, Democratic Services Officer
Gill Slater, Planner (Planning Strategy)
Max Winters, Principal Research and Statistics Officer (ECHS)

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SCHOOL PLACES WORKING GROUP

Minutes of the meeting held at 6.30 pm on 4 November 2015

Present:

Councillor Judi Ellis (Chairman)
Councillors Kathy Bance MBE, Nicholas Bennett J.P.,
Mary Cooke and Neil Reddin FCCA

Mylene Williams and Tony Wright-Jones

Also Present:

Councillor Tom Philpott, Executive Support Assistant to Portfolio
Holder for Education
Councillor Stephen Wells
Jane Bailey, Director: Education
Robert Bollen, Head of Strategic Pupil Place Planning
Andrea Butcher, Co-ordinated Admissions Officer
Kerry Nicholls, Democratic Services Officer
Gill Slater, Planner (Planning Strategy)
Max Winters, Principal Research and Statistics Officer (ECHS)

1 APOLOGIES FOR ABSENCE

Apologies were absence were received from Councillor Peter Fortune.

Apologies for absence were also received from Joan McConnell.

2 LOCAL PLAN UPDATE

Gill Slater, Planner (Planning Strategy) gave an update on the development of the Local Plan.

The Local Development Framework Advisory Panel was overseeing the production of the Bromley Local Plan, which would involve bringing forward planning policies, land designations and site allocations to steer development and support infrastructure in the Borough up to 2030, including draft policies and designations to facilitate the provision of increased education infrastructure.

In February 2014, the 'Draft Policies and Designations' consultation had set out a range of draft policies including new education policies and 'education land' designation, and an alteration to the existing Urban Open Space policy to facilitate necessary expansion of existing education infrastructure, as approximately one third of school sites were based on sites designated as either Green Belt or Metropolitan Open Land for which schools were considered 'inappropriate' development.

Further consultation on a number of specific site allocations and changes in open space designations in the 'Draft Allocations, Further Policies and Designations' document, including the identification of potential education sites, had recently been undertaken and the consultation responses were being assessed. The results of the consultation with any update to the Schools Development Plans, would be reported to Members later in 2015. The emerging policies and the outcome of the consultation on sites and designations would be combined with the updated evidence base and changes to the Schools Development Plans to produce the draft Local Plan which would be consulted on during 2016 prior to submission to the Secretary of State for Communities and Local Government. It was expected that the Local Plan would be adopted in late 2016, following an Examination in Public.

In response to a question from the Chairman, the Planner (Planning Strategy) confirmed that potential education sites could be added to the Local Plan until it was adopted. It would still be possible to bring forward development on sites not identified in the Local Plan through the planning application process, but it could be difficult for any proposed education development on sites designated as either Green Belt or Metropolitan Open Land that were not identified in the Local Plan to demonstrate the 'very special circumstances' required to obtain planning permission if alternate education sites identified in the Local Plan were still available.

In considering the former All Saints Catholic School site, Members were advised that a planning enquiry would be held later in 2015 around whether a housing development could be built on the site, which had an established education use and was identified as an 'education site' in the emerging Local Plan. In discussion, Members generally agreed that the former All Saints Catholic School site was not suited to education use as it was in a poor location and two previous schools based on the site had failed. There was concern that if the Planning Inspector did not agree the housing development, it might make it difficult to develop new schools on other sites within Green Belt or Metropolitan Open Land, or other potential sites that had not yet been proposed or identified in the Local Plan.

RESOLVED that the update be noted.

3 REVIEW OF PRIMARY SCHOOL DEVELOPMENT PLAN

Members considered projected demand for primary school places across the Borough.

There had been a total of 3989 reception mainstream primary applications received for 2015/16 (not including in-year admissions), of which 83% received their first choice preference and 8% received their second choice preference, which was an improvement on previous years. To ensure that the Local Authority was able to meet its duty to offer all Bromley children a place on National Offer day on 16th April 2015, it had been necessary to add bulge classes at three

schools in the Beckenham and Penge areas and one bulge class at a school in the Farnborough area. Applications continued to be submitted and over 300 further in-year applications had been received since National Offer day.

Significant progress had now been made in securing sufficient school capacity to meet the increased demand for primary places. Applications for primary places had been stable for the 2015/16 academic year, and the Local Authority's approach had moved from providing bulge classes to delivering permanent expansions in areas of need. A 5% margin above the Greater London Authority projection for primary place planning continued to be provided to meet local variations in need and parental preferences, and also assisted with the high number of in-year admissions.

The GLA School Roll Projections 2015 had slightly reduced the forecast for future school places in Bromley after 2017 when compared with 2014 projections, however when considering a range of data sets including live births and migrations, it was expected that the growth in school rolls between 2010 and 2015 was a substantial long term shift in Bromley's school population with a forecast Reception intake of between 3800 and 4000 pupil places per annum up to 2031. The Local Authority had employed a consultant who had been working with Officers to strengthen pupil place planning data, and individual ward updates would be made available to Members shortly.

In discussion, a Member emphasised that a range of data was used to forecast demand for school places which included the GLA 2015 Pupil Roll Projections and other information such as on live births and migration levels, and it was this collated data that was used to develop an accurate projection of future demand. In considering future demand for school places, there was also a need to identify demand and availability of school places in neighbouring boroughs. In response to a question from a Member, the Principal Research and Statistics Officer (ECHS) confirmed that the Department for Education was proposing to collect a range of nationality and country of birth data for pupils from 2018 which would make additional data on the level of migration available to support pupil place planning. The Greater London Authority had also commissioned the development of a new model for school place planning which was expected to be launched in 2016.

Members went on to analyse the future demand for primary places by planning area.

Planning Area 1 had seen the greatest percentage increase in residents with a child in a Bromley school in recent years. Although historically anecdotal evidence had suggested there was significant cross-border migration, residents were most likely to attend a local Bromley school, with out-of-Borough residents only making up 5% of the reception age school population. In January 2015 there had been a small deficit when comparing the number of residents with a child at Reception in a Bromley school and the number of places available at schools in the planning area, and following a slight reduction in the projected rolls of local schools after 2016/17 in the GLA 2015 Pupil Roll Projections and when considered with other data sets, it was identified that only 1 FE (form of entry) of permanent expansion was required to meet forecast future demand. To meet the demand for places for

the 2015/16 academic year, bulge classes had been added at James Dixon Primary School and The Pioneer Academy, Stewart Fleming Primary School for a second year. Churchfields Primary School and Harris Primary Academy Crystal Palace had both recently been permanently expanded from 1 FE to 2 FE, and planning permission had been granted for the permanent expansion of Stewart Fleming Primary School from 2 FE to 3 FE. In considering future expansions, conversations continued with James Dixon Primary School around the potential to increase capacity on a permanent basis from 2 FE to 3 FE if there was sufficient demand. Conversations had also taken place with St John's C.E. Primary School around regularising the school's admissions number to 60, and it was recommended that feasibility work be undertaken to consider this proposal. It had recently been announced that Crystal Palace Free School would not be opening due to difficulty with identifying a suitable site and falling primary rolls in neighbouring London boroughs.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at James Dixon Primary School. It was also agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 0.5 FE to 2 FE at St John's C.E. Primary School.

Planning Area 2 had been impacted by the significant increase in demand for pupil places in Beckenham, with much of the growth in Copers Cope ward. There had been a small surplus of places for the 2015/16 academic year which had been accessed by residents in surrounding planning areas. The GLA 2015 Pupil Roll Projections had reduced the forecast future school rolls in Planning Area 2 by 0.5 FE. Taking the 2015 GLA pupil roll projections alone, the data supporting the recently approved Langley Primary Academy School proposed to open in September 2016 was less strong, but these projections need to be considered alongside increasing live births, migration and the growth in need in the neighbouring Planning Area 3. To meet the demand for places for the 2015/16 academic year, work had been undertaken to rebuild Clare House Primary School to facilitate the schools' expansion from 1 FE to 2 FE and expand Worsley Bridge Primary School from 2 to 3 FE, and works were also underway to deliver additional permanent accommodation at Unicorn Primary School to house the bulge class admitted in September 2014 and ensure that hall facilities were compliant with the requirements of a 2 FE school. Harris Beckenham Primary Academy had opened in temporary accommodation as a 2 FE school and, as the school was outside of co-ordinated admissions in its first year, a bulge class had been added at Marian Vian Primary School to ensure that sufficient school places were available on National Offer Day.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Marian Vian Primary School by 1 FE to 4 FE should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 3 had increased in comparison to 2014 and when considered with other data sets, it was projected an additional 1 to 2.5 FE would be required over the next ten years which would lead

to a shortfall of places in 2016/17 and in certain years during the next decade. To meet the demand for places for the 2015/16 academic year, work had been undertaken to deliver additional accommodation at Hawes Down Primary School to house the bulge class transferring from Hawes Down Infants School, which would allow Hawes Down Infants School to take a further bulge class in 2016/17 without the need for additional accommodation. Harris Primary Academy Shortlands would relocate to its permanent site from September 2015.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis at Hawes Down Infants School and Hawes Down Junior School by 1 FE to 3 FE. Information around the number of children resident in Bromley who attended schools in the London Borough of Croydon would be provided to Members following the meeting.

With regard to Planning Area 4, the GLA 2015 Pupil Roll Projections considered with other data sets had reduced the forecast future school rolls by 0.5 to 1 FE from 2017/18. In the north of Planning Area 4, a significant number of out-of-Borough residents (in excess of 1 FE) attended Bromley schools. To meet the demand for places for the 2015/16 academic year, the expansion of Parish Primary School from 2 FE to 3 FE was now complete, and schemes to permanently expand St George's Bickley C.E. School from 1.5 to 2 FE and Scotts Park Primary School from 2 to 3 FE would assist in ensuring sufficient primary places into the future. Pupil roll projections further evidenced the need for La Fontaine Primary Academy to locate permanently in the planning area and to expand from 2 FE to 3 FE to make sufficient school places available to 2031.

Members discussed a range of options and agreed to keep school organisation and size in the area under review.

The GLA 2015 Pupil Roll Projections for Planning Area 5 had reduced in comparison to 2014 when considered with other data sets, and projected future forecast pupil rolls in the planning area would decrease by 0.5 FE between 2018 and 2021, reducing a further 3 FE by 2031. Based on current development, this could lead to a surplus of places in excess of 2 FE, but did not account for the significant in-flow of pupils from Planning Area 8. To meet the demand for places for the 2015/16 academic year, a bulge class had been added at Farnborough Primary School due to local demand, and proposals were being developed to permanently expand Farnborough Primary School. Trinity C.E. Primary School had continued to expand, but at a slower rate than expected whilst La Fontaine Primary Academy remained on its temporary site at the former Education Development Centre. Trinity C.E. Primary School would admit 90 at Reception from 2016/17 until demand justified expansion to the proposed 4 FE and work was being undertaken with the Education Funding Agency to fund a multi-use games area on the site to increase the usability of outside space.

Members discussed a range of options and agreed to continue discussions about permanent expansion with Farnborough Primary School and Trinity C.E. Primary School. It was noted that the Bromley Youth Music Centre site might become available from 2018 which could provide additional capacity if it was required within the planning area.

The GLA 2015 Pupil Roll Projections had slightly reduced the forecast future school rolls for Planning Area 6 by 0.5 from 2018/19 when considered with other data sets, which did not significantly change the future need for additional pupil places in the planning area. A small deficit of places was forecast in 2016/17 and 2017/18. To meet the demand for places for the 2015/16 academic year, Edgebury Primary School had consulted on expansion during 2015 and would expand from 1 FE to 2 FE from the 2016/17 academic year. The Local Authority was still in discussions with Chislehurst St Nicholas C.E. School, the Aquinas Trust and Diocese of Rochester about the expansion of Chislehurst St Nicholas C.E. School from 1 FE to 2 FE, although there were still significant issues to be overcome with regards to location and funding before the project proceeded. The Local Authority was also continuing to work with Dorset Road and Mead Road Infants Schools along with other local schools to ensure that satisfactory arrangements were in place for transition from Key Stage 1 and Key Stage 2 in the planning area.

Members discussed a range of options and agreed to continue discussions with Chislehurst St Nicholas C.E. Primary School around the options for expansion.

Planning Area 7 had seen the greatest volatility in growth in demand for pupil places year to year against a general trend of growth. The number of residents had consistently outstripped the supply of places within the planning area. The GLA 2015 Pupil Roll Projections had reduced the forecast future school rolls by between 1 FE and 2 FE when considered with other data sets, although by 2031 any interim reduction in pupil numbers would be made up. To meet the demand for places for the 2015/16 academic year, works had been undertaken to enable Midfield Primary School and St Paul's Cray Primary School to permanently expand from 1 FE to 2 FE. Following the admission of bulge classes for 2014/15 and 2015/16, detailed design work was being undertaken on proposals to allow Leasons Primary School and Poverest Primary School to expand permanently from 1 FE to 2 FE. Feasibility work continued with St Mary Cray Primary School should further expansion in the planning area be required in future.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at St Mary Cray Primary School should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 8 did not identify a need for additional school places when considered with other data sets, although it was suggested that there would a reduction of between 1 and 3 FE from 2021/22 compared to the 2014 data. Admissions data had indicated demand around certain schools in the planning area as a number of residents were attending schools in neighbouring planning areas. To meet the demand for places for the 2015/16 academic year, discussions had continued with Blenheim Primary School and Green Street Green Primary School about the feasibility of expansion, should additional places be required in future.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at

Blenheim Primary School should additional places be required in the future. It was also agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Green Street Green Primary School should additional places be required in the future.

The GLA 2015 Pupil Roll Projections for Planning Area 9 were broadly in line with the 2014 data when considered with other data sets. Although there had been an increase in demand for school places in the planning area, there was sufficient surplus capacity to meet this need in the medium term, with no extra capacity required until towards the end of the decade. To meet the demand for places for the 2015/16 academic year, it had been identified that Oaklands Primary School had insufficient accommodation to provide three classes across each year group, although it was a 3 FE school. A scheme to address this was being submitted for planning permission for development when funding was available.

Members discussed a range of options and agreed to investigate, with Governors, the feasibility of bringing forward development of Oaklands Primary School once sufficient funding is available.

In considering the overall projected demand for school places in the Borough, Councillor Nicholas Bennett JP highlighted the need to identify if there was a demand for additional school places in faith schools. The potential to convert a primary school on a large site to a secondary school if alternate education sites could not be identified was also discussed, and Members noted that secondary place planning would be considered at the next meeting of the School Places Working Group.

The Chairman led Members in thanking the Head of Strategic Pupil Place Planning for an excellent report.

4 RECOMMENDATIONS

Members summarised the Working Party's initial recommendations, the feasibility of which would be considered in partnership with school representatives:

Planning Area 1 To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 1 FE to 3 FE at James Dixon Primary School.

To investigate, with Governors, the feasibility of increasing capacity on a permanent basis by 0.5 FE to 2 FE at St John's C.E. Primary School.

Planning Area 2 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Marian Vian Primary School should additional places be required in the future.

Planning Area 3 To investigate, with Governors, the feasibility of increasing

capacity on a permanent basis at Hawes Down Infants School and Hawes Down Junior School by 1 FE to 3 FE.

Planning Area 4 To keep school organisation and size in the area under review.

Planning Area 5 To investigate, with Governors, the feasibility of permanently expanding Farnborough Primary School from 1 to 2 FE and Trinity C.E. Primary School from 2 to 3 FE with future expansion to 4 FE.

Planning Area 6 To continue to investigate with Governors, the feasibility of increasing the capacity at Chislehurst St Nicholas C.E. Primary School from 1 to 2 FE.

Planning Area 7 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at St Mary Cray Primary School should additional places be required in the future.

Planning Area 8 To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Blenheim Primary School should additional places be required in the future.

To investigate, with Governors, the feasibility of increasing capacity on a temporary or permanent basis at Green Street Green Primary School should additional places be required in the future.

Planning Area 9 To investigate, with Governors, the feasibility of bringing forward development of Oaklands Primary School once sufficient funding is available.

RESOLVED that it be recommended that:

- 1) The projections for future primary need and other trend data set out in the report be noted;**
- 2) A margin of 5% continue to be provided above the Greater London Authority projection for primary place planning to provide for local variations in need and to meet parental preferences;**
- 3) That discussions be undertaken with primary schools identified for expansion;**
- 4) That, where not already in hand and in consultation with schools, feasibility studies be undertaken to assess the scope and cost of school enlargement; and**

- 5) Where primary school expansion is agreed, implementation be funded through the Education Capital Programme, subject to the availability of funds.**

5 UPDATE ON SCHOOL ADMISSIONS FRAUD

Andrea Butcher, Co-ordinated Admissions Officer gave a presentation on school admissions fraud in the Borough.

The School Admissions team worked proactively as part of the Pan-London Coordinated Scheme to minimise school admissions fraud through a robust pre-checking process for all applications received. The application process for primary schools required an extensive range of documentation to be provided as proof of address. The application process for secondary schools started at the end of Year 5 with information requested from both the family and the school which allowed cross-checking to be undertaken.

The School Admissions team was experienced in recognising potential fraud, such as families leaving the family home to live in a rental property or with other family members. The School Admissions code did allow rental rental properties to be used as an address for a school admissions application, although it was expected that there be a reasonable period of assured tenancy.

Where there were concerns of fraud, a comprehensive investigation was undertaken which could include council tax and child benefit checks, although home visits were not undertaken as they were considered ineffective. Parents and carers would be requested to provide evidence that the child was living at the new address. If there continued to be doubts about a child's place of residence, parents and carers were required to sign a Declaration of Residence which had been drawn up by the Legal Service and which committed them to residing at their stated place of residence for their child's first full year at school. This information was then provided to schools to allow appropriate checks to be made. Six primary offers at Bromley schools had been rescinded for the 2015/16 academic year due to families failing to declare a change of address.

The School Admissions team had built a good relationship with schools and families who understood the need to ensure that children who genuinely lived near a school were not displaced by fraudulent applications, and the team also received a number of 'tip offs' each year by local residents relating to potentially fraudulent applications. Where it was confirmed that a place had been fraudulently obtained but a child remained on the school roll, any future applications to the school for the child's siblings through the sibling criteria would not be considered. Some local authorities pursued prosecutions in response to fraudulent applications, but it was felt that the current system of checks and the Declaration of Residence with the potential rescinding of school places acted as an effective deterrent in Bromley.

In considering the Declaration of Residence, Councillor Nicholas Bennett JP suggested that it be amended to state that misrepresentation of residence in a school admissions application was an act of fraud and this was generally agreed

by Members.

A Member noted that the Government regularly undertook a data matching exercise to identify fraud and suggested that school admissions might be included as part of this process.

The Chairman led Members in thanking Andrea Butcher, Co-ordinated Admissions Officer for her excellent presentation.

RESOLVED that the presentation be noted.

6 DATE OF NEXT MEETING

The next meeting of the School Places Working Group would be held at 6.00pm on Wednesday 9th December 2015.

The Meeting ended at 8.16 pm

Chairman

EDUCATION, CARE & HEALTH SERVICES DEPARTMENT

Report to School Places Working Party on 9th December 2015

LONDON BOROUGH OF BROMLEY SECONDARY SCHOOL DEVELOPMENT PLAN 2015-18

1. EXECUTIVE SUMMARY

- 1.1 Bromley is forecast to experience significant growth in the demand for secondary school places to 2018 and beyond. The Council had to introduce its first secondary bulge classes in 2015 to meet need in the north west of the borough. Early indications for the 2016 admissions round suggest that the numbers of applications will be broadly similar to 2015.
- 1.2 The GLA School Roll Projections 2015 have slightly reduced downwards the long-term forecast for future school places compared with the 2014 projections. However at its peak the borough will still require an addition 34 secondary forms of entry by 2022. Current proposals for Free Schools and School expansion reduce this need to 20 additional Forms of entry by 2022 and are forecast to provide sufficient capacity until 2018.
- 1.3 Key issues to consider as part of the review of the Secondary School Development Plan are:
 - Some uncertainty about the precise timing of the increase in secondary school expansion
 - The number of Secondary School applications received in 2016 is similar to the number received in 2015. Current indications are that this may be slightly below the GLA forecasts
 - Beckenham Academy and Bullers Wood School for Boys Free Schools and expansion of Bishop Justus School by 2FE should provide sufficient capacity up to 2018
 - Currently there are insufficient places in the north west of the borough whilst spaces remain at schools in the east of the borough

2. RECOMMENDATIONS

1. That the pupil roll projections for future secondary need and other trend data as set out in the report be noted
2. That a margin of 5% above the GLA school roll projections is continued to provide for local variations in need and to meet parental preferences
3. That discussions be undertaken with schools identified for expansion in the report
4. Where not already in hand, and in consultation with schools, feasibility studies be undertaken to assess the scope and cost of enlargement
5. Where expansion is agreed, to implement through the education capital programme (subject to the availability of funds)

3. BOROUGH OVERVIEW

- 3.1 The immediate issue facing the borough is that whilst there is a sufficient supply of year 7 places across Bromley as a whole, surplus places are not geographically located close to need. The only secondary school in Penge and Anerley is Harris Bromley, a single sex girls school that currently over half the pupils it admits reside outside the borough. Currently over a third of Yr 6 residents in Penge and Anerley attending a Bromley primary school do not transfer to a Bromley secondary school in Year 7. As schools fill up in neighbouring boroughs that are experiencing similar pressures, it is likely that pupils will be less able to access an out of borough place. At the same time places are currently available at Bromley secondary schools in Chislehurst, Cray Valley and Orpington.
- 3.2 In 2015 the Council provided 90 additional places in bulge classes at schools in western and central Bromley to meet this need as well as directing applicants to schools in neighbouring Croydon. The Council supports the opening of The Beckenham Academy that will address much of the immediate additional need in 2016. However, as the funding agreement is not yet in place these places will not be available for the Council to offer through co-ordinated admissions in 2016. Therefore, the Council will need to consider either opening further bulge classes at schools with a 'reasonable' travel distance that are already operating above their capacity or directing pupils to schools in the east of the borough that may not constitute a 'reasonable' offer on basis of travel distance and time.
- 3.3 By 2018/19 there is a need for an additional 17 forms of entry. It is proposed that this will be largely addressed by the expansion of Bishop Justus and the opening of The Beckenham Academy and Bullers Wood School for Boys which would add an additional 14 forms of entry. In addition, the Council will continue to discuss expansion proposals with other secondary schools in order to identify the required addition 3 forms of entry. Beyond 2018 the Council needs to identify another 17 Forms of Entry.

DATA SET	ANALYSIS
GLA School Rolls Projections 2015	<p>The GLA School Rolls (Alternate Model) is projecting in excess of 4,000 year 7 pupils each year from 2020/1. From 2024/25-2030/31 it projects that numbers will plateau at between 4,110 and 4,185 as opposed to the 2014 GLA projections that forecast rising numbers during the next decade to 4,421 in 2030/31.</p> <p>If no schools were expanded or new school opened, there would be a peak deficit of 34 Forms of Entry in 2022/23.</p>
School Census Data 2007-15	<p>The schools census data indicates that since 2007 the number of Bromley residents in year 7 has fallen by 1%, indicating that numbers have recovered after a period of lower rolls. However certain wards have seen large changes in this number, with Crystal Palace and Copers Cope seeing increases of 40% and 38% respectively, and Darwin ward seeing a decrease of 34%.</p>

ONS Birth Data 2001-14	Live births have risen from 3,414 in 2001 to 4,086 in 2014 with a peak of 4,141 in 2011. In 2014 live births increased in Bromley while falling in the majority of inner London boroughs
Migration data 2009-14	In contrast to the significant growth in migration in children under 11 years of age, between 2009 and 2014 net migration of 11-15 year olds has decreased by 30%. However, there are still more 11-15 year olds coming into Bromley than there are leaving.
Out of Borough	At year 7 intake 79% of pupils in Bromley Schools were Bromley residents. The greatest number of out-of-borough year 7 pupils came from Lewisham (246) and Croydon (200). The two wards with the greatest percentage of other borough pupils were Penge & Cator and Chislehurst & Mottingham.

PROGRESS IN DELIVERY OF PLAN

PLANNING AREA 1 SECONDARY SCHOOL DEVELOPMENT PLAN ACTION PLAN	
Recommendations of previous meeting of School Places Working Group	<ul style="list-style-type: none"> • Await the outcome of a bid by Bullers Wood School to open a free boys' secondary school • Await resubmission of a free school bid by Bromley College for a Technical Academy • Continue to consider a long term proposal by the Archdiocese of Southwark for a new Catholic secondary school in Bromley • Await the outcome of the Local Plan review, with a view to securing the re-designation of several sites for educational purposes • Find sites for the Beckenham Academy and Bromley Universal Technical College, both of which have been approved by the Department for Education and are scheduled to open in 2016 • Consider scope to provide additional places within the existing secondary school estate, without altering the broad balance of school sizes, gender balance or geographical accessibility • To evaluate a proposal for 2FE expansion at Bishop Justus CE School • To evaluate a proposal for 1FE expansion at Chislehurst School for Girls • To evaluate a proposal for 1FE expansion at Ravens Wood School for Boys • To evaluate a proposal for 1FE expansion at Darrick Wood Secondary School
What's happened during 2015?	<ul style="list-style-type: none"> • Site announced for Beckenham Academy with school temporarily opening on Ravensbourne site subject to planning consent • Bullers Wood Boys School approved by the DfE for opening in September 2016 • Development of Proposals for Bishop Justus 2FE expansion • UTC deferred to 2017

What's on-going?	<ul style="list-style-type: none"> • Planning Submission for Bishop Justus (joint application with Trinity CE Primary School) January 2016 • Continue conversations with Ravens Wood School • Provide support to Free School and UTC proposers
Future recommendations	<ul style="list-style-type: none"> • Develop proposals with other secondary schools for expansions from 2018 • Continue to consider the possibility of a new Catholic secondary school with Archdiocese of Southwark

APPENDIX 1 Planned Admission Numbers by Secondary Planning Areas 2016/17 to 2030/31

Key to colours used:

	proposed
	agreed
	new school agreed
	new school proposed
	actual rolls

PA	SCHOOLS	Jan 12	Jan 13	Jan 14	Jan 15	2013/14	2014/15	2015/16	2016/7	2017/8	2018/9	2019/20	2020/1	2021/2	2022/3	2023/4	2024/5	2025/6	2026/7	2027/8	2028/9	2029/30	2030/31
1	Bishop Justus CE School	180	179	179	180	180	180	210	180	240	240	240	240	240	240	240	240	240	240	240	240	240	240
1	Bullers Wood School for Boys								180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
1	Bullers Wood School for Girls	218	220	219	219	220	220	220	220	220	220	220	220	220	220	220	220	220	220	220	220	220	220
1	Charles Darwin School	226	183	232	222	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224
1	Chislehurst School for Girls	238	209	175	203	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240
1	Coopers School	234	231	218	254	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232
1	Darrick Wood School	265	265	264	264	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240
1	Harris Academy Beckenham	115	192	190	196	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
1	Harris Academy Bromley	175	137	139	140	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
1	Hayes School	239	241	243	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240
1	Kemnal Technology College	144	113	83	119	210	210	210	210	210	210	210	210	210	210	210	210	210	210	210	210	210	210
1	Langley Park School for Boys	213	212	212	212	210	210	240	210	210	210	210	210	210	210	210	210	210	210	210	210	210	210
1	Langley Park School for Girls	240	241	240	239	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240	240
1	Newstead Wood School	133	136	161	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160
1	Ravens Wood School	224	225	224	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232	232
1	St Olave's Grammar School	116	120	120	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128	128
1	The Beckenham Academy								180	180	180	180	180	180	180	180	180	180	180	180	180	180	180
1	The Priory School	171	191	192	196	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224	224
1	The Ravensbourne School	228	224	231	235	227	227	257	227	227	227	227	227	227	227	227	227	227	227	227	227	227	227
PA		3359	3319	3322	3439	3567	3567	3657	3927	3987	3987	3987	3987	3987	3987	3987	3987	3987	3987	3987	3987	3987	3987
Page 229	2015 GLA forecast					3323	3439	3567	3611	3659	3888	4093	4044	4323	4370	4333	4185	4110	4128	4139	4142	4145	4137
Page 229	2015 +5% uplift								3792	3842	4082	4298	4246	4539	4589	4550	4394	4316	4334	4346	4349	4352	4344
Page 229	2014 January forecast					3323	3508	3639	3677	3725	3981	4184	4128	4287	4276	4248	4257	4310	4338	4362	4384	4406	4421
Page 229	2014 +5% uplift								3861	3911	4180	4393	4334	4501	4490	4460	4470	4526	4555	4580	4603	4626	4642
	Surplus/deficit 2015+5%								135	145	-95	-311	-259	-552	-602	-563	-407	-329	-347	-359	-362	-365	-357
	Forms of Entry Surplus Deficit 2015+5%								5	5	-3	-10	-9	-18	-20	-19	-14	-11	-12	-12	-12	-12	-12
	Baseline (2014/15)								3567	3567	3567	3567	3567	3567	3567	3567	3567	3567	3567	3567	3567	3567	3567
	2015 Projects +5% vs baseline capacity								-225	-275	-515	-731	-679	-972	-1022	-983	-827	-749	-767	-779	-782	-785	-777
									-7	-9	-17	-24	-23	-32	-34	-33	-28	-25	-26	-26	-26	-26	-26

National Curriculum Year	(18+)	Year 13 (17+)	Year 12 (16+)	Year 11 (15+)	Year 10 (14+)	Year 9 (13+)	Year 8 (12+)	Year 7 (11+)	
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APPENDIX 2 SCHOOL CENSUS 2015

Summary Form - Pupils In Secondary Schools - Summer Term 2015																							
National Curriculum Year		(18+)		Year 13 (17+)		Year 12 (16+)		Year 11 (15+)		Year 10 (14+)		Year 9 (13+)		Year 8 (12+)		Year 7 (11+)							
Year of Birth (Sept-Aug)		1995-96		1996-97		1997-98		1998-99		1999-00		2000-01		2001-02		2002-03		Total	Total	Total	Admissions	Net	Percentage
School	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Total	Number	Capacity	Capacity	
Bishop Justus CE School	0	0	52	50	66	69	89	87	86	87	94	86	81	98	92	86	560	563	1123	180	1188	94.5%	
Chislehurst School for Girls	0	0	86	14	119	5	215	0	218	0	195	0	164	0	199	0	1196	19	1215	240	1344	90.4%	
Bullers Wood School	0	0	168	37	142	34	209	0	218	0	220	0	218	0	220	0	1395	71	1466	220	1341	109.3%	
Harris Bromley	0	0	59	3	57	15	143	0	148	0	124	0	130	0	135	0	796	18	814	180	1149	70.8%	
Charles Darwin School	0	0	53	49	62	42	103	105	116	98	100	82	104	121	113	110	651	607	1258	224	1333	94.4%	
Coopers School	0	0	40	92	52	96	64	130	86	135	90	126	78	137	94	156	504	872	1376	232	1629	84.5%	
Darrick Wood School	0	0	85	72	122	113	143	112	148	114	157	108	142	122	139	124	936	765	1701	240	1642	103.6%	
Hayes School	0	0	113	84	162	123	111	125	123	117	110	130	133	111	113	126	865	816	1681	240	1602	104.9%	
Harris Beckenham	0	0	5	87	15	91	0	81	0	101	43	141	54	127	63	133	180	761	941	171	972	96.8%	
Kemnal Technology College for Boys	1	3	6	68	14	66	0	205	0	121	0	109	0	86	0	122	21	780	801	270	1479	54.2%	
Langley Park School for Boys	0	0	123	176	107	219	0	211	0	213	0	211	0	215	0	212	230	1457	1687	210	1485	113.6%	
Langley Park School for Girls	0	0	167	38	234	59	234	0	239	0	240	0	240	0	240	0	1594	97	1691	240	1642	103.0%	
Newstead Wood School for Girls	0	0	132	23	109	18	132	0	135	0	136	0	159	0	160	0	963	41	1004	135	955	105.1%	
Ravens Wood School	0	0	27	139	16	124	0	223	0	225	0	221	0	226	0	232	43	1390	1433	224	1439	99.6%	
St Olave's and St Saviour's Grammar School	0	0	54	123	91	148	0	115	0	115	0	117	0	120	0	128	145	866	1011	112	838	120.6%	
The Ravensbourne School	0	0	86	87	93	107	91	116	93	124	93	124	74	153	95	136	625	847	1472	227	1330	110.7%	
The Priory School	6	13	31	34	32	48	93	79	69	78	93	84	101	87	102	91	527	514	1041	270	1601	65.0%	
Total Boys		16		1,176		1,377		1,589		1,528		1,539		1,603		1,656		10,484					
Total Girls	7		1,287		1,493		1,627		1,679		1,695		1,678		1,765		11,231						
Total Pupils	23	2,463	2,870	3,216	3,207	3,234	3,281	3,421	21,715	3,615	22,969	94.5%											

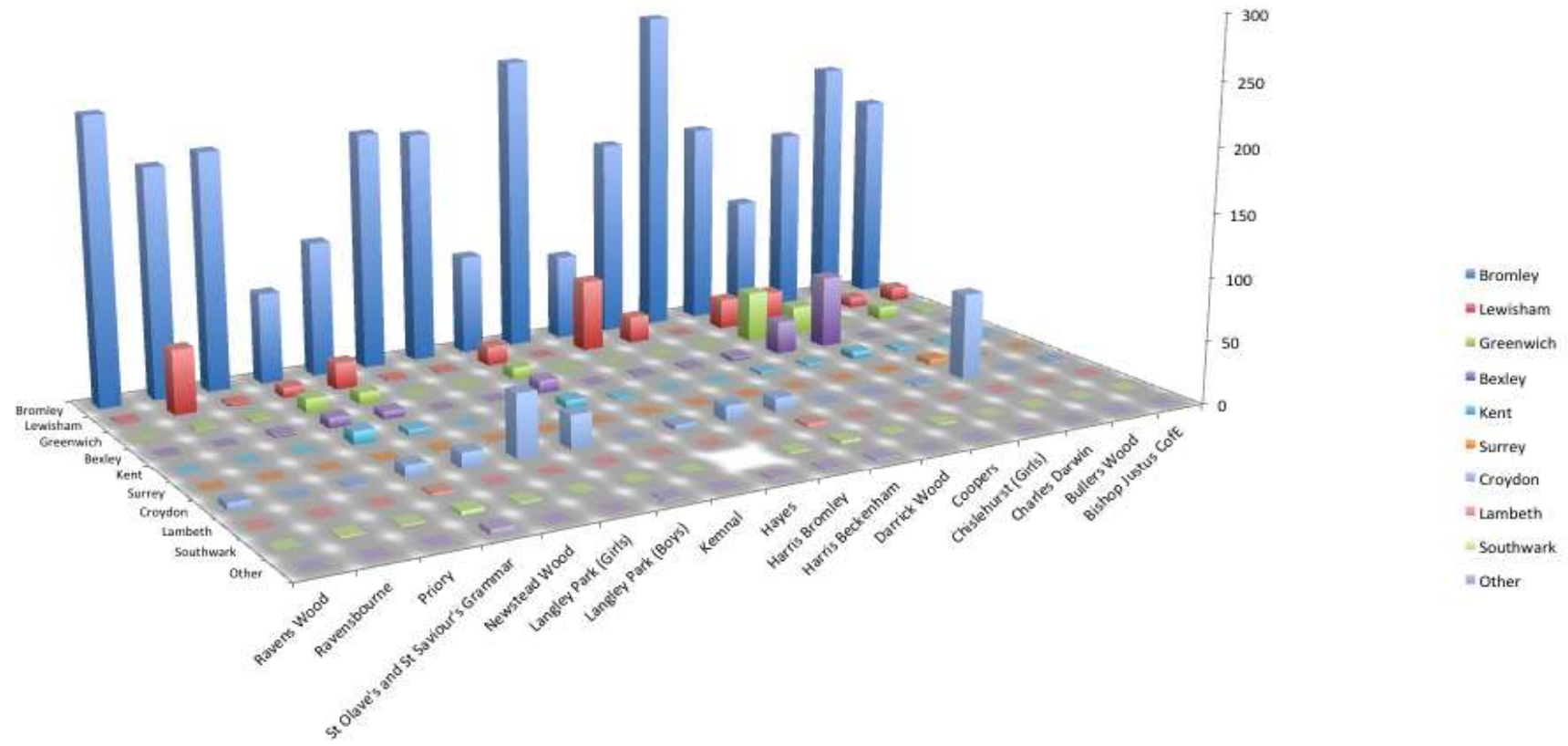
APPENDIX 3 School Published Admission Numbers 2003-16

school	VA	selection	gender	Planned Admission Number (PAN) for school year starting in September													
				2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
1 Chislehurst Girls		all ability	girls	240	240	224	224	240	240	232	224	224	224	224	224	224	224
2 Bishop Justus	CE	90/90**	mixed	180	210	180	180	180	180	180	180	180	180	180	180	180	180
3 Bullers Wood		all ability	girls	220	220	220	220	220	220	220	220	220	220	220	220	220	220
4 Charles Darwin		all ability	mixed	224	224	224	224	224	224	224	224	224	224	224	224	224	224
5 Coopers		banded	mixed	232	232	232	232	232	232	224	224	224	224	258	258	258	258
6 Darrick Wood		all ability	mixed	240	240	240	240	240	240	240	240	240	240	240	240	240	240
7 Harris Beckenham		all ability	mixed	180	180	180	180	180	171	180	180	180	180	180	180	180	200
8 Harris Bromley		all ability	mixed	180	180	180	180	180	180	180	180	180	210	180	210	210	210
9 Hayes		all ability	mixed	240	240	240	240	240	240	240	240	240	240	240	240	240	240
10 Kenmal		all ability	boys	210	210	210	210	210	270	270	270	210	270	270	270	270	270
11 Langley Park Boys		banded	boys	210	240	210	210	210	210	210	210	240	210	210	210	210	210
12 Langley Park Girls		banded	girls	240	240	240	240	240	240	240	240	240	240	240	240	240	240
13 Newstead Wood		selective	girls	160	160	160	160	135	130	130	130	130	130	130	130	130	130
14 Ravens Wood		all ability	boys	232	232	224	224	224	224	224	224	224	224	224	224	224	119
15 St Olave's & St. Saviours	CE	selective	boys*	128	128	128	120	116	116	116	116	116	116	116	116	116	116
16 The Priory		all ability	mixed	224	224	224	270	270	270	270	270	270	270	270	270	270	270
17 The Ravensbourne		all ability	mixed	227	257	227	227	227	227	227	227	227	227	227	227	227	227
18 All Saints	RC	all ability	mixed												210	210	210
19 Beckenham Academy (new)		all ability	mixed	180													
20 Bullers Wood Free School		all ability	Boys	180													
Additional places in secondary				60													

*includes 4 choral scholarships
 ** 90 places faith/90 non faith

Total places available				3987	3657	3543	3581	3568	3614	3607	3599	3569	3629	3633	3873	3873	3608
FE				133	122	118	119	119	120	120	120	119	121	121	129	129	120

APPENDIX 4 Outborough Pupils 2015



APPENDIX 4 Outborough Spring Term 2015

	Bishop Justus CofE	Bullers Wood	Charles Darwin	Chislehurst (Girls)	Coopers	Darrick Wood	Harris Beckenham	Harris Bromley	Hayes	Kemnal	Langley Park (Boys)	Langley Park (Girls)
Bromley	167	200	147	93	161	259	157	68	234	79	184	189
Lewisham	11	8	1	24	24	0	21	57	0	15	1	1
Greenwich	1	10	0	22	40	0	0	0	0	9	0	0
Bexley	0	0	0	57	26	3	1	1	0	10	0	0
Kent	0	1	2	6	2	2	0	0	1	6	0	0
Surrey	0	0	4	0	0	0	0	0	0	0	0	0
Croydon	1	0	68	1	0	0	11	12	4	0	26	49
Lambeth	0	0	0	0	0	0	3	0	0	0	0	0
Southwark	0	0	0	0	1	0	2	1	0	0	0	0
Other	0	0	0	0	0	0	1	1	1	0	1	0
Total 2015	180	219	222	203	254	264	196	140	240	119	212	239
Percentage Bromley Residents 2015	93%	91%	66%	46%	63%	98%	80%	49%	98%	66%	87%	79%
Total 2014	180	220	224	222	267	253	217	157	225	128	195	238
Bromley 2014	168	201	153	102	175	252	177	81	220	86	176	188
Percentage Bromley Residents 2014	93%	91%	68%	46%	66%	100%	82%	52%	98%	67%	90%	79%
Change 2014 to 2015	1	1	6	9	14	-7	20	13	-14	7	-8	-1

APPENDIX 5: Y6 to Y7 transfer

This shows the home location of Y6 pupils (2014 Spring School Census) and where they subsequently went to secondary school (2015 Spring School Census)

	Total Y6 cohort	Bishop Justus CofE	Bullers Wood	Charles Darwin	Chislehurst (Girls)	Coopers	Darrick Wood	Harris Beckenham	Harris Bromley	Hayes	Kemnal	Langley Park (Boys)	Langley Park (Girls)	Newstead Wood	St Olave's and St Saviour's Grammar	Priory	Ravensbourne	Ravenswood	Not attending a secondary school in the Council area	Percentage not attending a secondary school in the Council area
Total Year 7 cohort		180	219	222	203	254	264	196	140	240	119	212	239	160	128	196	235	232		
Bickley	117	5	36	0	1	4	0	0	0	1	0	1	0	2	0	0	21	24	22	19%
Biggin Hill	100	7	0	82	0	0	1	0	0	0	0	1	0	1	0	0	0	1	7	7%
Bromley Common and Keston	174	12	12	0	1	0	30	0	0	19	0	0	0	5	2	1	23	44	25	14%
Bromley Town	171	12	36	0	2	0	4	0	2	4	0	3	5	0	4	0	53	18	28	16%
Chelsfield and Pratts Bottom	183	12	0	12	2	2	52	1	0	0	2	1	0	9	5	12	0	19	54	30%
Chislehurst	99	4	24	0	4	28	0	0	0	0	2	0	0	5	1	1	1	4	25	25%
Clock House	121	6	1	0	1	0	0	38	14	1	0	5	10	5	1	0	0	0	39	32%
Copers Cope	79	2	1	0	0	0	0	11	6	2	0	5	11	3	3	0	9	3	23	29%
Cray Valley East	173	16	1	1	15	23	1	0	0	1	16	0	0	4	1	63	0	5	26	15%
Cray Valley West	211	16	1	3	25	56	1	0	0	1	33	0	0	2	0	27	0	4	42	20%
Crystal Palace	86	4	0	0	0	0	0	29	12	1	1	3	0	0	0	0	1	0	35	41%
Darwin	38	1	0	21	0	0	4	0	0	0	0	0	0	0	1	0	0	3	8	21%
Farnborough and Crofton	180	0	0	0	0	0	129	0	0	1	0	1	0	6	5	0	1	16	21	12%
Hayes and Coney Hall	205	0	0	0	0	0	1	0	0	162	0	5	9	1	2	0	6	7	12	6%
Kelsey and Eden Park	169	0	0	0	0	2	0	8	1	1	0	61	67	2	3	0	2	0	22	13%
Mottingham and Chislehurst North	119	0	22	0	6	23	0	2	0	2	9	0	0	1	1	1	7	1	44	37%
Orpington	174	12	0	6	8	3	11	0	0	0	6	0	0	5	5	71	0	9	38	22%
Penge and Cator	148	16	0	0	1	1	0	50	23	1	0	1	0	0	0	0	0	0	55	37%
Petts Wood and Knoll	99	9	4	0	9	7	16	0	0	2	0	0	0	4	2	4	4	11	27	27%
Plaiستow and Sundridge	131	23	40	0	3	0	0	1	0	0	0	1	0	2	0	0	28	11	22	17%
Shortlands	99	4	2	0	0	0	0	0	0	1	0	28	22	4	4	0	8	12	14	14%
West Wickham	156	0	0	1	0	1	1	0	0	27	0	52	51	4	2	0	0	8	9	6%
Unknown	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0%
Total of wards		161	180	126	78	150	251	140	58	227	69	168	175	66	42	180	164	200	598	

APPENDIX 6 GLA Alternate variant school roll projections for all planning areas by year and age based on January 2015 rolls

PA	Year	All pupils															Totals				
		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	4 to 10	5 to 10	11 to 15	16 to 18	11 to 18
All	2012	3,706	3,434	3,521	3,398	3,322	3,109	3,124	3,356	3,437	3,455	3,474	3,286	2,918	2,354	64	23,614	19,908	17,008	5,336	22,344
All	2013	3,861	3,708	3,451	3,423	3,392	3,284	3,109	3,320	3,335	3,380	3,391	3,370	2,956	2,405	41	24,228	20,367	16,796	5,402	22,198
All	2014	3,780	3,860	3,679	3,455	3,417	3,385	3,273	3,323	3,306	3,294	3,327	3,294	3,052	2,454	54	24,849	21,069	16,544	5,560	22,104
All	2015	4,017	3,777	3,834	3,651	3,442	3,406	3,361	3,439	3,298	3,253	3,222	3,223	2,922	2,488	25	25,488	21,471	16,435	5,435	21,870
All	2016	4,039	4,023	3,765	3,825	3,643	3,435	3,399	3,567	3,432	3,294	3,246	3,213	2,888	2,405	41	26,131	22,091	16,752	5,334	22,085
All	2017	4,015	4,066	4,033	3,781	3,834	3,648	3,440	3,611	3,572	3,437	3,291	3,245	2,894	2,387	40	26,817	22,802	17,156	5,321	22,477
All	2018	3,876	4,042	4,075	4,041	3,791	3,840	3,650	3,659	3,619	3,576	3,436	3,296	2,923	2,391	40	27,315	23,440	17,587	5,354	22,941
All	2019	3,811	3,907	4,056	4,089	4,050	3,790	3,843	3,888	3,667	3,624	3,583	3,443	2,961	2,418	40	27,546	23,735	18,204	5,419	23,623
All	2020	3,838	3,840	3,919	4,068	4,099	4,054	3,797	4,093	3,898	3,669	3,630	3,586	3,094	2,454	41	27,615	23,777	18,877	5,589	24,465
All	2021	3,860	3,864	3,854	3,930	4,078	4,106	4,059	4,044	4,099	3,905	3,677	3,630	3,226	2,564	41	27,751	23,892	19,355	5,831	25,186
All	2022	3,874	3,881	3,879	3,867	3,944	4,087	4,110	4,323	4,052	4,111	3,913	3,677	3,267	2,668	43	27,642	23,769	20,077	5,979	26,056
All	2023	3,885	3,898	3,897	3,893	3,879	3,950	4,090	4,370	4,331	4,056	4,110	3,913	3,307	2,701	45	27,491	23,606	20,780	6,052	26,832
All	2024	3,889	3,903	3,914	3,907	3,897	3,882	3,952	4,333	4,378	4,336	4,070	4,114	3,521	2,733	46	27,345	23,455	21,229	6,299	27,529
All	2025	3,895	3,912	3,919	3,919	3,910	3,902	3,884	4,185	4,338	4,384	4,342	4,066	3,697	2,909	46	27,341	23,447	21,314	6,652	27,966
All	2026	3,892	3,913	3,922	3,926	3,924	3,915	3,902	4,110	4,192	4,342	4,384	4,342	3,651	3,058	49	27,394	23,502	21,370	6,758	28,128
All	2027	3,891	3,911	3,920	3,926	3,923	3,925	3,912	4,128	4,117	4,191	4,343	4,383	3,901	3,020	52	27,408	23,517	21,162	6,972	28,134
All	2028	3,891	3,900	3,916	3,923	3,916	3,929	3,921	4,139	4,128	4,112	4,196	4,341	3,937	3,221	51	27,395	23,504	20,916	7,209	28,125
All	2029	3,884	3,890	3,907	3,909	3,917	3,926	3,918	4,142	4,141	4,131	4,117	4,186	3,901	3,252	54	27,351	23,467	20,717	7,207	27,924
All	2030	3,880	3,892	3,895	3,898	3,908	3,917	3,915	4,145	4,145	4,139	4,132	4,111	3,762	3,222	55	27,304	23,424	20,672	7,038	27,710
All	2031	3,875	3,884	3,896	3,891	3,897	3,908	3,908	4,137	4,140	4,138	4,141	4,123	3,688	3,108	54	27,259	23,384	20,678	6,850	27,529

APPENDIX 7 Net Migration

Age 11-15	2009	2010	2011	2012	2013	2014
Barking and Dagenham	1	-2	1	5	-2	-1
Barnet	-1	-1	-5	0	-2	6
Bexley	11	-5	6	7	11	-9
Brent	0	0	2	1	0	0
Bromley	0	0	0	0	0	0
Camden	1	0	1	1	0	5
City of London	0	0	0	0	0	1
Croydon	13	18	7	9	15	9
Ealing	-2	3	1	1	0	0
Enfield	0	-2	-1	4	-1	2
Greenwich	24	6	5	16	15	11
Hackney	5	2	0	5	2	0
Hammersmith and Fulham	1	0	0	-1	1	1
Haringey	0	4	1	1	-1	1
Harrow	0	0	4	4	0	4
Havering	1	0	4	1	0	-1
Hillingdon	1	1	-1	5	-2	-1
Hounslow	-1	0	5	-2	1	0
Islington	1	0	0	3	-1	2
Kensington and Chelsea	0	0	1	0	3	0
Kingston upon Thames	0	-2	-1	4	-1	-4
Lambeth	2	9	27	26	18	31
Lewisham	81	54	75	58	52	56
Merton	-1	4	-2	2	0	1
Newham	5	1	2	10	0	1
Redbridge	2	-2	2	4	3	-7
Richmond upon Thames	1	0	1	0	-1	0
Southwark	20	33	25	25	22	17
Sutton	2	5	2	0	-1	-1
Tower Hamlets	2	0	-2	11	2	-1
Waltham Forest	0	2	1	1	3	1
Wandsworth	8	4	2	2	2	0
Westminster	-1	3	4	0	0	2
TOTAL	179	134	168	203	138	125
		-45	34	35	-65	-13
Annual % change		-25%	25%	21%	-32%	-9%
		-45	-11	24	-41	-54
% change vs 2009 %		-25%	-6%	13%	-23%	-30%

Report No.
ED16001

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PORTFOLIO HOLDER FOR EDUCATION

Date: For Pre-Decision Scrutiny by the Education Policy Development and Scrutiny Committee on Tuesday 19 January 2016

Decision Type: Non-Urgent Executive Non-Key

Title: BASIC NEED UPDATE 12

Contact Officer: Jane Bailey, Director: Education
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Robert Bollen, Head of Strategic Place Planning
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Chief Officer: Director: Education (ECHS)

Ward: (All Wards);

1. Reason for report

- 1.1 To update Member on progress in delivering the Council's Basic Need Programme and the forward programme for the period 2015-18.
-

2. **RECOMMENDATION(S)**

2.1 That the Education PDS Committee note the update list of schemes as outlined at section Appendix 1

2.2 That the Portfolio Holder for Education:

- i) Approves the updated list of schemes as outlined at section Appendix 1;
- ii) Agrees the procurement of individual schemes within the Basic Need Programme through traditional procurement, the Lewisham Modular Buildings Framework or through the devolution of Basic Need Capital Grant to schools and to delegate authority to the Director of Education in consultation with the Portfolio Holder for Education for the award of contracts up to a value of £500,000 for individual schemes procured through these routes; and,
- iii) Authorises the Director of Education to seek planning permission for schemes at the appropriate time when required.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: Estimated Cost
 2. Ongoing costs: Non-Recurring Cost
 3. Budget head/performance centre: Education Capital Programme
 4. Total current budget for this head: £72,190,378
 5. Source of funding: DfE Basic Need Capital Grant, DfE Capital Maintenance Grant, DfE 2 Year Olds Capital Funding, S106, DSG
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 This report provides an update on the delivery and future planning of the Council's Basic Need Capital Programme that supports the provision of sufficient pupil places through improvements to and expansion of Bromley Schools.
- 3.2 The Council receives Basic Need Capital Grant from the DfE to support the delivery of sufficient school places, with a total of £70.9m so far allocated for 2011-2018. The next tranche of Basic Need Capital funding is due to be announced by Government over the next few months.

2011-12 allocation	£4,496,771
Autumn 2011 exceptional in-year allocation	£1,277,936
2012-13 allocation	£2,404,519
Spring 2012 exceptional in-year allocation	£1,590,436
2013-15 allocation	£9,968,079
2015-16 allocation	£20,635,153
2016-17 allocation	£21,666,911
2017-18 allocation	£8,837,573
Contribution from DfE Capital Maintenance Grant underspend	£1,200,000
Transfer from Reconfiguration of Special Schools Scheme	£113,000
Total allocation to date:	£72,190,378

- 3.3 The table above includes the Basic Need Capital Grant available inclusive of contributions from DfE Capital Maintenance Grant and funds allocated within the Council's capital programme for the reconfiguration of special schools.
- 3.4 In addition, Basic Need capital programme also includes capital contributions from a range of other capital funding programmes including Seed Challenge, Access Initiative and Suitability along with Section 106 contributions. The detail of S106 contributions were included within Approval of Procurement Strategy for Basic Need Projects and the Glebe School Expansion and Allocation of Section 106 Funding to education agreed by the Executive on 2 April 2014. A further report on new S106 allocation for education will be shortly tabled to the Executive.
- 3.5 Appendix 1 includes details of the Basic Need Programme, those schemes complete, in delivery and planned. There are currently schemes to the value of £82.8m either Completed or Projects in Delivery (Funded). These have been allocated £71.7m from the Basic Need Capital Scheme and £10.9m from other sources. There is currently a £0.5m budget shortfall for these schemes, but this can be covered by the programme contingency. There is currently insufficient funding provided by the DfE and other sources to deliver all the schemes within the Basic Need Programme. A new category of scheme in development (unfunded) has been added for schemes where schemes are being entered into the main delivery programme with construction subject to funds becoming available. Design development of schemes not in the delivery phase (funded or unfunded) of the programme will continue, but schemes will not be brought forward for delivery until funding is available. For 'schemes in development' to be

brought forward into the pool of 'schemes in delivery' there will need to be clear evidence that these are priority schemes.

- 3.6 Appendix 1 includes analysis of changes in the estimated cost of schemes to enable members to more easily analyse where changes have occurred in estimated project costs since the last Basic Need Report 11 in November 2015.
- 3.7 The main contract works to Beacon House (line B1, Appendix 1) are currently underway in order for the new facility to open as a vocational KS4 & KS5 facility for Burwood School in September 2016.
- 3.8 A planning application has been submitted for works at Bishop Justus School and Trinity CE Primary School. This will provide additional capacity for future bulge classes at Bishop Justus School and act as a first step towards the a 2FE expansion at the school and allow for the future expansion of Trinity CE Primary to 4FE.
- 3.9 The Executive agreed the award of contract for construction works at Edgebury School in December that will allow the school to expand to 2FE from September 2016.
- 3.10 Appendix 1 now includes details of costs spent on developing schemes in delivery (unfunded) and schemes in development (Line B25 & B26)..

4. POLICY IMPLICATIONS

- 4.1 Bromley Council has an established policy for the review and strategic planning of school places and related school organisation. The need to ensure sufficient school places, the quality of those places and their efficient organisation is a priority within the Council's strategy 'Building a Better Bromley' and contributes to the strategy to achieve the status of An Excellent Council. This policy also contributes to key targets within the Education Portfolio Plan.

5. FINANCIAL IMPLICATIONS

- 5.1 The Council has been allocated £70.9m in 100% capital grant for the financial years 2011-18 to meet the basic need provision in schools. The programme also includes various transfers from other schemes to support the delivery of the Council's Basic Need Programme. Allocations have also been made from Basic Need to support other school expansion schemes, resulting a total current budget of £71.7m as shown in the table below.

	£'000	
2011-12 allocation	4,497	
Autumn 2011 exceptional in-year allocation	1,278	
2012-13 allocation	2,405	
Spring 2012 exceptional in-year allocation	1,590	
2013-15 allocation	9,968	
2015-16 allocation	20,635	
2016-17 allocation	21,667	
2017-18 allocation	8,838	
Total Basic Need Grant Allocation	70,878	
Transfer to Highway Primary Rebuild Scheme	-650	approved Exec 07/03/12
Contribution from DfE Capital Maintenance Grant	1,200	approved Exec 20/11/13
s106 allocations to projects in programme to date	705	approved Exec 02/04/14
Transfer from Reconfiguration of Special Schools Scheme	113	approved Exec 11/02/15
Transfer to Beacon House Refurbishment Scheme	-577	approved Exec 02/12/15
Total Virements to/from Basic Need	791	
Total Basic Need Scheme Budget	71,669	Approved capital programme budget
Highway Primary Rebuild Scheme	650	
Beacon House Refurbishment Scheme	577	
s106 funding	-705	
Adjusted Basic Need	72,191	See para 5.2 below

5.2 For the purposes of monitoring total Basic Need related expenditure, and to ensure that any underspends are returned to Basic Need, the £650k and £577k transfers to the Highway Primary Rebuild and Beacon House Refurbishment Schemes respectively have been added back in to the list of projects, and the Section 106 funding removed and shown as other funding.

5.3 As detailed in Appendix 1, the updated Basic Need Programme for the period 2011-18 has an estimated total expenditure of £140.3m. £12.4m funding towards this has been identified from other sources, leaving £127.7m to be funded from Basic Need, a shortfall of £56.0m on the current allocation.

5.4 To date, a total of £82.7m expenditure has been committed (completed schemes plus schemes in delivery), of which £71.7m is funded from the Basic Need Capital Scheme

6 LEGAL IMPLICATIONS

6.1 The distribution and application of monies received from Central Government is subject to guidance and advice from the Department for Education. Under Section 14 Education Act 1996 the Council has a statutory duty to ensure that there are enough primary and secondary school places are available to meet the needs of pupils in its area.

6.2 Section 106 monies must be spent in accordance with the Education contribution clauses

Non-Applicable Sections:	6. PERSONNEL IMPLICATIONS
Background Documents: (Access via Contact Officer)	Basic Need Report, report to the Executive 20 May 2015 Basic Need Update 11, report to the Education PDS, 24

APPENDIX 1 BASIC NEED PROGRAMME 2011-18 January 2016

	School	Description of Works	Type	Year (s)	Status	Project cost (£000s)	Funding sources			Budget Changes		
							Basic Need	Other	Source of funding	Cost November 2015	Change	Explanation
Completed Projects												
A1	Balgowan Primary School	Conversion of existing space to form single bulge class	Temporary 'Bulge'	2014	Complete	10	10			10	0	
A2	Bickley Primary School	Kitchen and servery works to complete expansion to full 2FE	Permanent Expansion	2011	Complete	103	103			103	0	
A3	Bromley Road	First phase of works to support re-organisation - asbestos strip out	Change of age range	2014	Awaiting final invoices	113	113			113	0	
A4	Burnt Ash Primary School	Internal SEN unit modifications to address OfSTED recommendations	School rebuild	2012	Complete	50	50			50	0	
A5	Churchfields Primary School	Modifications to existing building to support 4 years of expansion	Permanent Expansion	2011-2014	Complete	357	357			357	0	
A6	Churchfields Primary School	New nursery block, small extension and internal modifications	Permanent Expansion	2015	Final Account	1,010	1010			1,055	-45	
A7	Clare House Primary School	Internal modifications and 3 X temporary accommodation	Temporary 'Bulge'	2012-14	Complete	578	449	129	DSG	578	0	
A8	Crofton Primary School	New build class and facilities for additional 'Busy Bees' class	SEN	2014	Awaiting Final invoices	475	450	25	Access Initiative	475	0	
A9	Darrick Wood School	AccessWorks - acoustic partitions and associated ICT/M&E works	SEN	2012	Complete	45	45			45	0	
A10	Darrick Wood Infant School	Review of space at school	Site sufficiency	2014	Space planning	4	4			4	0	
A11	Darrick Wood Junior School	Review of space at school	Site sufficiency	2014	Space planning	4	4			4	0	
A12	Harris Primary Academy Crystal Palace	Minor refurbishment and temporary toilet unit to facilitate an extra form of entry in 2011 & 2012.	Permanent Expansion	2011-14	Complete	125	104	21	DSG	125	0	
A13	Harris Primary Academy Crystal Palace	Internal refurbishment and external works to support permanent expansion of school	Permanent Expansion	2014-2015	Final Account	1,009	1009			1,009	0	
A14	Harris Primary Academy Kent House	Modular accommodation to provide an additional form of entry in 2011.	Temporary 'Bulge'	2011	Complete	263	263			263	0	
A15	Hawes Down Infants School	Conversion of existing space to for single bulge class	Temporary 'Bulge'	2012	Complete	115	115			115	0	

A16	Hawes Down Junior School	Additional class to admit 'bulge' class currently in junior school plus potential additional unit class	Bulge' class	2015	Final Account	861	861			861	0	Detailed cost of SEN unit expansion now known
A17	Hillside Primary School	Contribution from Basic Need to delivery of SEN facilities at school	SEN	2011	Complete	100	57	43		100	0	
A18	James Dixon Primary School	Temporary reception block with potential for additional class in 2015	Temporary 'Bulge'	2014	Awaiting Final invoices	193	117	76	DSG	193	0	
A19	James Dixon	Second Bulge Class and nursey	Bulge' class	2015	Pre-construction	547	547			520	27	Final Account
A20	Langley Park School for Boys	Internal works and FF&E For Bulge class in advance of new facilities being brought forward.	Bulge' class	Summer 2015	Awaiting Final invoices	50	50			50	0	Bulge Class
A21	Leesons Primary School	Conversion of existing space to for single bulge class	Temporary 'Bulge'	2014	Awaiting Final invoices	20	20			20	0	
A22	Midfield Primary School	Refurbishment of existing accommodation and new nursery block	Temporary 'Bulge'	2012-14	Complete	503	503			503	0	
A23	Mottingham	Works to allow admission of 3rd KS2 class	Temporary 'Bulge'	2014	Awaiting Final invoices	50	50			50	0	
A24	Parish CE Primary School	3 New recption classrooms	Temporary 'Bulge'	2011-14	Awaiting Final invoices	608	608			608	0	
A25	Poverest Primary School	Conversion of existing space to form single bulge class	Temporary 'Bulge'	2014	Awaiting Final invoices	80	80			80	0	
A26	Princes Plain Primary School	Refurbishment of classes in ED C accommodation	Temporary 'Bulge'	2012-14	Complete	467	327	140		467	0	
A27	Red Hill Primary School	Improvement of toilet facilities to support increase in pupil numbers	Temporary 'Bulge'	2012	Complete	57	57			57	0	
A28	Riverside School	New school hall and ASD specific entrance	SEN	2013-14	Awaiting Final invoices	1,220	699	521	S106 and other capital	1350	-130	Updated Final Cost
A29	Scotts Park Primary School	Refurbishment of early years area temporary accommodation block	Temporary 'Bulge'	2012-14	Complete	498	463	35	S106	498	0	

A30	St George's CE Primary School	Conversion of existing space to form single bulge class	Temporary 'Bulge'	2014	Awaiting Final invoices	10	10			10	0	
A31	St Mark's CE Primary School	Refurbishment of reception classrooms	Temporary 'Bulge'	2013	Complete	135	135			135	0	
A32	St Mary's Cray Primary School	Minor works to support admission of additional pupils	Temporary 'Bulge'	2012	Complete	11	11			11	0	
A33	St Paul's Cray CE Primary	Mixed refurbishment and new build to allow expansion from 1 to 2 FE	Permanent Expansion	2015	Construction	2,522	2522			2,589	-67	
A34	Stewart Fleming (Pioneer Academy)	Conversion of existing space to form single bulge class, including creation of external storage area	Temporary 'Bulge'	2014	Awaiting Final invoices	53	53			53	0	
A35	Unicorn Primary School	Temporary classroom block to decant breakfast and after school club, fencing and temporary 'grasscrete' parking	Temporary 'Bulge'	2014	Awaiting Final invoices	373	330	28	DSG	353	20	Updated Final Cost
A36	Valley Primary School	Modular accommodation to facilitate an extra form of entry in 2011 & 2012.	Temporary 'Bulge'	2011 & 2012	Complete	353	353			353	0	
A37	Widmore Centre	Review of accommodation	Options appraisal	2014	Space planning	7	7			7	0	
A38	Worsley Bridge Primary School	Temporary modular classrooms to additional 2 classes in 2013	Temporary 'Bulge'	2013 & 2014	Complete	545	451	94	DSG	545	0	
A39	The Highway Primary School	Contingency to cover over-spend on project	School rebuild	2011	Complete	650	650			650	0	
Cost of completed schemes						14,174	13,047	1,112				

School	Description of Works	Type	Year (s)	Status	Project cost (£000s)	Funding sources			Budget Changes			
						Basic Need	Other		Cost (November) 2015	Change	Explanation	
Projects in Delivery (Funded)												
B1	Beacon House (Burwood School)	Refurbishment of site to provide vocational offer and extend services to KS2 and girls.	Expansion of age range	2015-16	Awaiting Planning Decision	3,577	577	3000	DSG	3577	0	Uplift in tender estimate. Increase agreed by Exec
B2	Bishop Justus	Phase 1 expansion + Summer 2015	Bulge' class	September 2015	FF&E and enabling works	738	738			739	-1	FF&E + New Scheme
B3	Bromley Road Infants	Internal remodelling/ refurbishment to provide accommodation for the re-organised school	Change of age range/ option for 'bulge' class	2015	Construction	980	980	0		980	0	Phasing works and unforeseen works due to age and condition of building
B4	Clare House Primary School	New 2FE school replacing existing 1FE accommodation and temporary classrooms	Permanent Expansion	2015	Construction	6,385	6385			6,385	0	
B5	Edgebury	New build to support expansion from 1 FE to 2 FE	Permanent Expansion	2016	Tender	4,714	4714			4,714	0	increase in cost through inflation plus addition requirement for temporary accommodation
B6	Farnborough Primary School	Internal works and FF&E For Bulge class in advance of new facilities being brought forward.	Bulge' class	2015	Design	50	50			50	0	Bulge Class
B7	Farnborough Primary School	Feasibility on options to expand the school	Permanent Expansion	2015	Feasibility	5,084	5084			5,084	0	New Scheme
B8	Glebe School	New classroom block to support 2FE ASD secondary expansion	SEN	2015	Construction	4,880	0	4,880	DSG	4,880	0	
B9	Keston CE Primary School	Internal and external works to provide permanent facilities for 2012 class.	Bulge' class	2015	Construction	700	700			700	0	Final cost likely to be c.£600-700k
B10	Keston CE Primary School	Multi Use games Area to replace area lost by expansion works	Bulge' class	2015	Pre-tender	300	300			300	0	Cost not known in July 2015

B11	Leesons Primary School	Refurbishment of area seprated from former day care centre and feasibility on options to expand the school	Permanent Expansion	Summer 2015	Feasibility	3,835	3,835	325	Achieving 2 Year Olds Capital Funding, Access initiative and Seed Challenge	3,835	0	Increase in estimated cost
B12	Marian Vian Primary School	Internal works and FF&E For Bulge class in advance of new facilities being brought forward.	Bulge' class		Detailed Design	50	50			50	0	Bulge Class
B13	Midfield	Internal refurbishment and expansion to support permanent expansion	Permanent Expansion	2015-16	Construction	1,295	1295			1,295	0	
B14	Mottingham Ravensbourne	Works associated with admniting an addition KS2 class and kitchen upgrade	Bulge' class	2015	Tender	980	980			980	0	KS2 Bulge Classes
B15	Secondary	Move Gym to provode new classroom	Bulge' class	2015	Tender	945	945			945	0	Bulge Class
B16	Parish CE Primary School	New teaching block and secondary path	Permanent Expansion	2015	Construction	3,334	3334			3,334	0	
B17	Poverest Primary School	Summer 2015 bulge works and permanent expansion	Permanent Expansion	2014	Feasibility	3,347	3,122	225	Achieving 2 Year Olds Capital Funding	3,347	0	
B18	Secondary Review	Funding to support feasibilities and development of proposals for first Phase of Secondary Expansion	Potential Expansions	Ongoing	Feasibility	150	150			150	0	
B19	Scotts Park School	Expansion above existing school to complete expansion	Permanent Expansion	2016	Awaiting Planning Decision	2,970	2970			2,970	0	
B20	St Georges CE Primary School	Refurbishment and expansion 1.5 FE to 2 FE	Pernmanent Expansion	2015-17	Tender	1,652	1652			1,586	66	Updated cost pre Stage 2 tender award
B21	The Pioneer Academy (Stewart Fleming)	Summer 2015 bulge works and permanent expansion	Permanent Expansion	Summer 2015	Detailed Design	8,732	8732			8,732	0	Complexities of building project due to site constraints
B22	Trinity (Princes Plain)	Trinity (Princes Plain) Phase 1	Permanent Expansion	Summer 2016		1,477	1,168	309	EFA	1,524	-47	
B23	Unicorn Primary School	New build expansion to ensure sufficient hall space, new classroom accomodation for 'bulge' class and hygiene facilities	Temporary 'Bulge' and suitability	2014-15	Construction	1,065	0	1,065	Seed Challenge & Access Initiative, S106	1,065	0	Main contract price higher than tender estimate

B24	Worsley Bridge Primary School	Mixed refurbishment and new build to allow expansion from 2 to 3FE	Permanent Expansion	2015	Construction	4,243	4243			4,243	0	
B25	Projects in Delivery Unfunded	Preparatory costs for feasibility, design development and planning				522	522			0	522	
B26	Projects in development	Preparatory costs for feasibility, design development and planning				355	355			0	355	
Unplanned Demand Contingency						0	0					
Cost of schemes in delivery						62,360	52,881	9,804				
Programme Contingency (5%)						3,118	3,118					
Services and Abnormals Contingency (2.5%)						1,559	1,559					
IT Contingency (2.5%)						1,559	1,559					
In Delivery Schemes Total						68,596	59,117	9,804				
Completed Projects Plus Schemes in Delivery (Funded)						82,770	72,164	10,916				
Current Basic Need Scheme Budget							71,669					
Remaining							-495					
Changes to programme in delivery											895	

School	Description of Works	Type	Year (s)	Status	Project cost (£000s)	Funding sources			Budget Changes		
						Basic Need	Other		Cost (November 2015)	Change	Explanation
Projects in Delivery (Unfunded)											
C1	Bishop Justus		Post Summer 2016	Planning - Phased delivery	4,304	4,304					
C2	Burwood		2016-17		3,125	3,125					
C3	Castlecombe		2016-18	Design Development	2,938	2,938					
C4	Oaklands	Site sufficiency	TBC	Design Development	7,334	7,334					
C5	Trinity (Princes Plain)	Permanent Expansion	Post Summer 2017	Planning - Phased delivery	4,444	4,194	250	S106			
C6	Projects in Delivery (Unfunded)	Offset preparatory costs for feasibility, design development and planning - Costs to date			-522	-522					
					22,145	21,373	250				

	School	Description of Works	Type	Year (s)	Status	Project cost (£000s)	Funding sources		Notes
							Basic Need	Other	
Projects in development									
D1	Bleheim Primary School	Feasibility on options to expand the school	Potential Expansion	Ongoing	Feasibility	2,972	2,972		
D2	Chislehurst St Nicholas CE Primary School	Expansion of School to 2FE Primary School	Potential Relocation and Expansion	Ongong	Design Development	7,220	6,220	1,000	Estimated Capital receipt
D3	Dorset Road	Works to allow school to admit 30 in each class	Feasibility						
D4	Green Street Green	Feasibility on options to expand the school from 2FE to 3FE	Potential Expansion	Ongoing	Feasibility	2,972	2,972		
D5	James Dixon	New teaching block and replacement of temporary modular classrooms	Permanent Expansion	Ongoing	Feasibility	3,102	2,877	225	Achieving 2 Year Olds Capital Funding
D6	Marian Vian Primary School	Feasibility on options to expand the school	Potential Expansion	Ongoing	Feasibility	2,972	2,972		
D7	St Mary' Cray Primary School	Feasibility on options to expand the school	Potential Expansion	Ongoing	Feasibility	2,970	2,970		
D8	Tubbenden Primary School	Feasibility on options to amalgamate the infant and junior SEN classes and expand SEN provision at the school	Potential SEN expansion	2015	Feasibility				
D9	KS2 Expansion Planning Area 6	Development of proposal to address deficit of KS2 places in Planning Area 6	Potential Expansion and re-organisation	2014-16		3,500	3,500		
D10	Projects in development	Ofset preparatory costs for feasibility, design development and planning - Costs to date				-355	-355		
D11	Secondary Places	Phase 1 of Secondary Expansion		2015	No decision until 2016	10,000	10,000		
Cost of schemes in development						35,353	34,128	1,225	
Total Programme Cost						140,268	127,665	12,391	
Current Basic Need Scheme Budget							71,669		
Contribution to Basic Need Programme From Other Resources								12,391	
Potential Funding Gap							55,996		

Report No.
ED16008

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: January 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SCHOOLS PERFORMANCE UPDATE

Contact Officer: Jane Bailey, Assistant Director: Education
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

Chief Officer: Assistant Director: Education (ECHS)

Ward: (All Wards);

1. Reason for report

Members of the PDS Committee require regular updates with regard to school performance and the implementation of the local policy of Academy conversion

2. **RECOMMENDATION(S)**

For members of the Education Policy Development and Scrutiny Committee to note the contents of this report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People: his report relates to schools and their role in supporting Bromley's children to attain and achieve to their potential.
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Recurring Cost:
 3. Budget head/performance centre: Education
 4. Total current budget for this head: £n/a
 5. Source of funding: DSG/RSG
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours: n/a
-

Legal

1. Legal Requirement: Statutory Requirement: The London Borough of Bromley has a statutory duty under sections 13, 13A and 14 of the Education Act 1996 which require local authorities to: ensure that their education functions are exercised with a view to promoting high standards ensuring fair access to opportunity for education and learning, and promote the fulfilment of learning potential (DfE (2014) *Clarification of local authority statutory duties relating to services relevant to the Education Services Grant*)
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): n/a
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Improving school standards - Ofsted Outcomes

3.1.1 No inspections have taken place in Bromley schools since the November 2015 PDS report was published so there is no change to the information provided in that report. This means that 6 'Requires Improvement' schools (3 Academy schools and 3 Maintained) have not received their expected 24-month inspection under the new Common Inspection Framework. Two 'Inadequate' Academy schools should also have now had their first post-conversion inspection.

3.1.2 Ofsted has published its Annual Report for 2014-15. The reported findings include the percentage of pupils educated in primary schools with a 'Good' or 'Outstanding' rating. In Bromley this is 77%, 4 points down on the previous year and means that Bromley is in the lowest quarter of authorities in the country (2 other London boroughs are also in this group). The south-east average is 85%. Bromley has the highest number of pupils educated in Academy primary schools. In terms of secondary performance the picture is much brighter. Bromley is second highest LA in the country for the number of children educated in good or outstanding schools with 95% of secondary pupils educated in Academies.

3.2 Academy Conversions

3.2.1 Worsley Bridge Primary School converted on January 1st 2016. Burwood School and Burnt Ash Primary Schools deferred their conversion dates to February 1st 2016.

3.3 Support and challenge for schools of concern

3.3.1 School improvement challenge and support is provided to all LA schools with an RI judgement. The number of schools requiring support is reducing and we are continuing to support 5 RI primary phase schools out of 6. These are St. Anthony's, St. Paul's Cray, Churchfields, Redhill and Southborough. All but Redhill should be inspected in the Spring term 2016 and we expect all schools to achieve at least a 'Good' outcome.

3.4 2015 Attainment data up to the end of Key Stage 2

3.4.1 Confirmed results data for 2015 is shown next from Foundation Stage up to the end of Key Stage 2. The column on the right shows data that is either new or changed from the provisional results reported in October 2015. Most results have been adjusted upwards.

3.4.2 Foundation Stage Results

Achievement of good level of development (achieving Expected or Exceeded in Communication and Language, Physical Development, Personal, Social and Emotional Development, Literacy and Mathematics (12 individual learning goals in total)

	2013	2014	2015
Percentage of children achieving good level of development	61	68	74
	(52)	(60)	(66)

National results in brackets

3.4.3 Phonics Screening Check

	Year 1				End of Year 2*			Change from provisional results
	2012	2013	2014	2015	2012/2013	2013/2014	2014/2015	
Percentage of children achieving the expected standard	61 (58)	75 (69)	82 (74)	83 (77)	89 (85)	92 (88)	93 (90)	New
Percentage of children not achieving the expected standard	37 (40)	23 (29)	16 (24)	~ ~	10 (14)	7 (10)	5 (9)	New
Disapplied	2 (2)	2 (2)	1 (2)	~ ~	2 (1)	1 (1)	~ ~	New

* this is based upon the results of pupils in year 1, updated with any recheck results from year 2, plus those who took the check in year 2

3.4.4 Key Stage 1

Change from provisional results

% Level 2+	2011	2012	2013	2014	2015	
Reading	87 (85)	88 (87)	91 (89)	92 (90)	93 (90)	-1
Writing	83 (81)	83 (83)	87 (85)	89 (86)	90 (88)	
Mathematics	91 (90)	91 (91)	92 (91)	94 (92)	94 (93)	1+

% Level 2B+	2011	2012	2013	2014	2015	
Reading	76 (74)	80 (76)	81 (79)	85 (81)	85 (82)	
Writing	62 (61)	65 (64)	70 (67)	74 (70)	75 (72)	
Mathematics	77 (74)	78 (76)	80 (78)	83 (80)	85 (82)	

% Level 3+	2011	2012	2013	2014	2015	
Reading	29 (26)	29 (27)	33 (29)	36 (31)	38 (32)	
Writing	14 (13)	15 (14)	18 (15)	20 (16)	23 (18)	
Mathematics	24 (20)	24 (22)	28 (23)	30 (24)	33 (26)	

Average Point Score	2011	2012	2013	2014	2015	
Reading	16.1 (15.8)	16.3 (16.0)	16.6 (16.3)	17.1 (16.5)	17.2 (16.6)	0.1+ new
Writing	14.6 (14.4)	14.7 (14.7)	15.2 (14.9)	15.6 (15.1)	15.8 (15.3)	new
Mathematics	16.0 (15.7)	16.1 (15.9)	16.4 (16.1)	16.7 (16.2)	16.9 (16.4)	new

Overall APS	15.6 (15.3)	15.7 (15.5)	16.1 (15.8)	16.5 (15.9)	16.6 (16.1)
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new

3.4.5 Key Stage 2 % Level 4 +

% Level 4+	2011	2012	2013	2014	2015
Grammar, Punctuation and spelling			79 (74)	82 (76)	86 (80)
Reading	88 (84)	90 (87)	89 (86)	92 (89)	94 (89)
Writing*	81 (75)	85* (81)	86 (83)	88 (85)	91 (87)
Mathematics	84 (80)	86 (84)	88 (85)	91 (86)	92 (87)
Reading, writing & maths combined		79 (75)	80 (75)	84 (79)	86 (80)

1+

1+

Joint 6th nationally

% Level 4B+	2013	2014	2015
Grammar, Punctuation and spelling	70 (65)	74 (68)	80 (73)
Reading	81 (75)	84 (78)	88 (80)
Writing*			
Mathematics	79 (73)	83 (76)	85 (77)
Reading, writing & maths combined	70 (63)	75 (67)	79 (69)

3.4.6 In Bromley the range across individual schools for children achieving Level 4+ in reading, writing and maths combined was between 100% (5 schools) and 61% (1 school).

3.4.7 The gap between disadvantaged pupils and other pupils was -15% nationally and -14% in Bromley. Across Bromley schools the gap ranged from 0 to -59%.

3.4.8 KS2 % Level 5+	2011	2012	2013	2014	2015
Grammar, Punctuation and spelling			55 (48)	59 (52)	62 (56)
Reading	49 (43)	54 (48)	52 (45)	58 (50)	59 (49)
Writing*	24 (20)	34* (28)	35 (30)	38 (33)	43 (36)
Mathematics	42 (35)	44 (39)	50 (41)	51 (42)	52 (42)
Reading, writing & maths combined		25 (20)	28 (21)	30 (24)	31 (24)

1+

1+

1+

1+

1+

* From 2012, the assessment of writing is based upon teacher assessments only

3.4.9 KS1-KS2 2 Levels Progress	2011	2012	2013	2014	2015
English	88 (84)	92 (89)			
Reading	91	89 (90)	90 (88)	94 (91)	95 (91)
Writing	88	92 (90)	92 (92)	95 (93)	96 (94)
Maths	86 (83)	88 (87)	91 (88)	94 (90)	94 (90)

new

new

new

new

new

new

3.4.10 Average Point Score	2011	2012	2013	2014	2015
English	28.1	28.7			
Grammar, Punctuation and spelling			28.9	29.6	30.1
Reading	29.0	29.4	29.3	29.7	29.9

Writing	27.1	27.9	28.0	28.4	28.9
Mathematics	28.3	28.9	29.8	30.2	30.3
All Subjects	28.2 (27.5)	28.9 (28.2)	29.2 (28.4)	29.7 (28.7)	29.9

* From 2012, the assessment of writing is based upon teacher assessments only

3.4.11 Across Bromley schools (excluding special schools) the average point score ranged from 32.6 to 26.2. A total of 30 schools achieved 29.9 or above.

4. POLICY IMPLICATIONS

4.1 LBB policy aims to ensuring all families have a choice of good and outstanding schools. We need to work with Academy Trust partners to enable this to happen.

Non-Applicable Sections:	Financial Implications Personnel implications Legal Implications
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Report No.
ED16014

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Education Policy Development and Scrutiny Committee

Date: 19th January 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EDUCATION PROGRAMME 2015/16

Contact Officer: Angela Buchanan, ECHS Planning & Development Manager
Tel: 020 8313 4199 E-mail: angela.buchanan@bromley.gov.uk

Chief Officer: Mark Bowen, Legal & Democratic Services

Ward: Borough-wide

1. Reason for report

- 1.1 This report provides a programme of scheduled reports for the year ahead, based on items scheduled for decision by the Education Portfolio Holder and items for consideration by the Education Policy Development and Scrutiny Committee.
-

2. **RECOMMENDATION(S)**

- 2.1 **Members of the Education PDS Committee are invited to comment on the Education Programme at Appendix 1; and, note the most recent school visits scheduled to take place appendix 2.**
- 2.2 **The Education Portfolio Holder is invited to comment on the Education PDS Programme at Appendix 1 and note its content.**

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People: To secure the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community.
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: No specific budget head
 4. Total current budget for this head: £N/A
 5. Source of funding: Council's Base Budget
-

Staff

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance:
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for members of this Committee to use in controlling and reviewing their ongoing work.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Work Programme

- 3.1 The Programme at **Appendix 1** provides information on items scheduled for decision by the Education Portfolio Holder, items for consideration by the Education Policy Development and Scrutiny Committee and proposed information briefings for Members on which no decision is required.
- 3.2 The Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances. The programme also lists the meetings of the Executive and PDS Working Groups with dates (where already scheduled).
- 3.3 The focus of Education PDS Committee work should be on (i) holding the Education Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development..

Council Member Visits

- 3.4 Five visits have been organised for the Spring term (see attached appendix 2). All Elected Council Members and Co-opted Members are invited to attend Council Member Visits and are asked to make known their interest by responding to the emails from cheryl.adams@bromley.gov.uk
- 3.5 All members attending scheduled visits will be asked to complete a feedback form, the received feedback will be provided to the relevant service head for information.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

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Appendix 1. Education PDS Programme 2015/16

Education Budget Sub Committee	16th February 16
Education PDS	8th March 16
Item	Status
Update on Under Performing Schools and Bromley Academy Programme & Free School Update	Standing Item
Annual Admissions Report 2015/16	
YOT Improvement Plan - progress update	
Young People Not in Education, Employment or Training (NEET) - Update	
Minutes from Budget Sub Committee	Standing Item
Update from Executive Working Party for SEN	Standing Item
Contract Activity Report	Standing Item
Elective Home Education, including Child Safeguarding Issues	
ED PDS Work Programme & Members Visits	Standing Item
SACRE	9th March 16

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COUNCIL MEMBERS' VISITS

Spring Term 2015

Establishment Name	Date/ Time	Places Available
Hillside Primary School (Academy)	Thursday 14/01/16 09.30 – 11.00	5
Blenheim Children and Family Centre	Friday 29/01/16 09.30 – 11.00	5
Bullers Wood School (Academy)	Thursday 11/02/16	5
Hollybank Respite Unit	Thursday 26/02/16 09.30 – 11.00	5
Balgowan Primary School(Academy)	Thursday 10/03/16 09.30 – 11.00	5

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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